

Request for Proposal (RFP)

Fowlerville High School Practice Football Field Renovation

Issued by:

Fowlerville Community Schools
Contact: Marty Sabo
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Email: sabom@fowlervilleschools.org

Date Issued: December 4, 2024

Proposal Submission Deadline: January 9, 2025

Work Completion Deadline: August 1, 2025, or Sooner

Usability Deadline: August 11, 2025, or Sooner

Project Overview

Fowlerville Community Schools is seeking proposals from qualified contractors to strip and remove the existing grass and weeds from the practice football field at Fowlerville High School and re-install new sod. The field is approximately 108,700 square feet in size and will be regraded with topsoil to ensure proper installation of Kentucky Bluegrass sod.

The selected contractor will also serve as an expert advisor for three years following the completion of the initial project to ensure the proper maintenance and care of the new sod.

The property has an existing irrigation system and is surrounded by a running track. The contractor shall exercise caution to avoid damage to the irrigation system and track during the installation. In the event of any damage caused to the irrigation system or track during the work, the contractor shall be responsible for repairing or replacing the damaged components at no cost to the owner. All repairs must meet the original specifications and be completed promptly to ensure functionality is restored.

Scope of Work

The contractor is responsible for the following:

1. Field Preparation:

- Strip and remove all existing grass, weeds, and debris from the practice football field.
- Properly dispose of removed material.

2. Soil Preparation:

- Supply and install a minimum of 2 inches of premium topsoil across the entire field.
- Ensure the topsoil is installed according to the existing grades and slopes of the field.
- Ensure the root zone is not compacted and is well-prepared for sod installation.

3. Sod Installation:

- Install 108,700 square feet of Kentucky Bluegrass sod, consisting of multiple varieties of Kentucky Bluegrass.
- Ensure sod is installed without netting.

4. Irrigation System:

- Assess the existing irrigation system.
- Offer recommendations based on the system's current condition and functionality.

5. Ongoing Expert Advisory Services:

- Provide expert advice to Fowlerville Community Schools' Grounds Department for three years following the completion of the project.
- Advise on watering, irrigation, fertilizing, spraying, and topdressing procedures.
- Work closely with the Grounds Department and any additional contractors hired for maintenance, ensuring the field's long-term health and proper care.

6. Exclusions:

- The contractor is not responsible for performing fertilizing, spraying, or topdressing. These tasks will be handled by the Fowlerville Schools Grounds Department or other hired contractors.

Key Requirements

- The contractor must have experience with large-scale sod installation and field renovation projects.
- The contractor must provide proof of insurance and necessary licenses.
- The contractor must guarantee the quality and health of the sod for a minimum of three years.
- The contractor must coordinate with the Fowlerville Community Schools Grounds Department throughout the project.
- The contractor must adhere to the project timeline, with work completed no later than August 1, 2025.
- The surface must be usable by August 11, 2025, or sooner.

Evaluation Criteria

Proposals will be evaluated based on the following criteria:

1. **Experience and Qualifications:** Relevant experience with sod installation and turf care for sports fields.
 2. **Quality of Proposal:** Clarity, detail, and completeness of the proposal.
 3. **Timeline:** Ability to complete the project by August 1, 2025, with use of the field by August 11, 2025.
 4. **Cost:** The overall cost of the project, including sod, topsoil, labor, and expert advisory services.
 5. **References:** References from previous clients or case studies of similar work.
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Proposal Submission Requirements

Interested contractors should submit a proposal that includes the following:

1. **Company Overview:** Provide a brief description of your company, including history, services, and qualifications.
 2. **Project Approach:** Detailed approach to completing the scope of work, including a timeline for each phase of the project (preparation, installation, advisory services).
 3. **Protection:** Describe in detail the methods to be used to protect the track and irrigation system during the field renovation process.
 4. **Cost Breakdown:** A detailed cost estimate for the project, including a breakdown of material costs (sod, topsoil), labor, and any additional fees.
 5. **References:** At least two references from similar turf installation or sports field renovation projects.
 6. **Insurance and Licenses:** Proof of liability insurance and any necessary licenses.
 7. **Warranties and Guarantees:** Any warranties offered for the sod and installation work.
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Submission Instructions

Please submit your proposal by mail by the submission deadline. Proposals should be directed to:

Marty Sabo

Fowlerville Community Schools

Phone: 517.223.6120

7677 Sharpe Rd. Suite A, Fowlerville, MI 48836

Email: sabom@fowlervilleschools.org

Additional Information

- A pre-bid meeting or site visit can be scheduled by contacting Marty Sabo at the provided contact information.
 - All questions regarding this RFP must be submitted in writing by December 18, 2024, to ensure timely responses.
 - The selected contractor will be required to enter into a formal contract with Fowlerville Community Schools before commencing any work.
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Contractor Responsibilities

By submitting a proposal, contractors acknowledge that they are responsible for ensuring all work complies with applicable laws and regulations, as well as Fowlerville Community Schools' standards for safety and quality.

Timeline

- **RFP Release Date:** December 4, 2024
- **Deadline for Questions:** December 18, 2024
- **Proposal Submission Deadline:** January 9, 2025, at 12:00 PM
- **Bid Opening:** January 9, 2025, at 3:00 PM
- **Work Completion Deadline:** August 1, 2025, or Sooner
- **Usability Deadline:** August 11, 2025, or Sooner