

Fowlerville Community Schools

7677 W. Sharpe Road, Suite A, Fowlerville, MI 48836
Amy Verhelle-Smith, Food & Nutrition Director
(517) 223-6115

Pizza RFQ

Date of Request: 5/28/24 for the 2024-2025 School year with option to renew.

Quotes Due: 6/12/24

Name of Product, Goods or Services Requested:

Fowlerville Community Schools, Food & Nutrition Services is looking for a pizza company to provide 7" fresh personal pizzas to Fowlerville High School & Fowlerville Jr. High that are on par with restaurant quality pizza. Fowlerville High School/Fowlerville Jr. High plan to debut the new pizza program at the beginning of the 2024-2025 school year.

Special Conditions:

Pizza must be whole grain rich and compliant with 6-12 grade group NSLP nutritional guidelines providing at least 2 Meat/Meat Alternatives and 2 Oz. Equivalent Grain. Complete proposals must include all recipes and nutritional information.

We are requesting that the pizza company provide in the quote:

2 (two) TurboChef Conveyor 2620 Oven

680 (six hundred eighty) 7" Anodized Pans

3 (three) pizza pan racks

2 (two) Carts/Stands for TurboChef Conveyor 2620 Oven

Only quote the upfront cost of the equipment listed and any additional equipment needed for the program.

Pizzas must come with a personal sized pizza box and additional marketing as requested. Although we understand marketing is an important piece of most programs, Fowlerville Community Schools Food & Nutrition Department has the final say of what promotional products are or are not posted.

Evaluation:

Proposals will be evaluated in five categories. Please give detailed responses to the questions below. Points will be awarded based on the ability to best fit the needs of Fowlerville Community Schools Food & Nutrition Services. Maximum number of points available in each category is listed in the table below.

Submissions of Proposal:

All proposals and signed attachments must be received by 10:00 AM on June 12, 2024. Send printed proposals to 7677 W Sharpe Rd Suite A Fowlerville MI 48836 or electronic proposals to verhellesmitha@fowlervilleschools.org It is the bidder's responsibility to insure bid has been received by the school district by the appropriate date and time.

Please contact Amy Verhelle-Smith at (517) 223-6115 with any questions regarding the requirements, specifications, or terms and conditions in this solicitation.

AWARDING OF THE CONTRACT WILL BE ON JUNE 13th, 2024. Please note that award is pending
June Board Approval.

Vendor's Information

Company's Name: _____

Average Food Cost/Individual Pizza: _____

Equipment Needed & Quote: _____

Training Program Explanation (including dates): _____

Ordering Process: _____

Marking Products/Requirements: _____

RFP Evaluation Scoring Worksheet

Factor	Maximum Rating	Supplier		
Food/Box Cost per Slice	25			
Equipment Quote	25			
Training Availability	20			
Ease of Ordering	20			
Marketing	10			

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Individuals who are deaf, hard of hearing, or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339, or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the State Information/Hotline Numbers (click the link for a listing of hotline numbers by State); found online at http://www.fns.usda.gov/snap/contact_info/hotlines.htm.

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