



Fowlerville Community Schools

REQUEST FOR PROPOSALS FOR: Complete Build, Install, and Furnishing of 1 Cold Storage Pole Barn

PROPOSALS DUE:

Monday, February 24, 2025 at 2:00 PM
Fowlerville Community Schools Central Office
7677 Sharpe Rd. Ste A
Fowlerville, MI 48836

PROJECT WALK-THROUGH (OPTIONAL):

Tuesday, February 18, 2025 AT 10:00 AM
Fowlerville Community Schools Central Office
7677 Sharpe Rd. Ste A
Fowlerville, MI 48836

CONTACT INFORMATION:

<p>Superintendent Matthew Stuard Email: stuardm@fowlervilleschools.org Phone: 517-223-6000 7677 Sharpe Rd. Ste A Fowlerville, MI 48836</p>	<p>Maintenance Director Martin Sabo Email: SaboN@FowlervilleSchools.org Phone: 810-623-8645 7677 Sharpe Rd. Ste A Fowlerville, MI 48836</p>
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NO ORAL, TELEPHONIC, TELEGRAPHIC OR FACSIMILE PROPOSALS WILL BE ACCEPTED.

NO PROPOSALS WILL BE ACCEPTED AFTER 2:00 PM ON 2/24/2025.

NOTICE IS HEREBY GIVEN THAT THE BOARD OF EDUCATION OF FOWLERVILLE COMMUNITY SCHOOLS WILL RECEIVE SEALED BID PROPOSALS UNTIL **2/24/2025 at 2:00 PM** AT THE CENTRAL OFFICE OF FOWLERVILLE COMMUNITY SCHOOLS. THE BOARD, OR ITS DESIGNEE, WILL OPEN AND READ EACH RECEIVED BID AT A COMMUNITY MEETING **AT 2:30 PM ON MONDAY, FEBRUARY 24, 2025.**

Location for bid opening:
Fowlerville High School – Lab A
735 N. Grand
Fowlerville, MI 48836

PROJECT SCOPE:

The proposal is for the **complete build, installation, and furnishing** of 1 cold storage Agricultural pole barn. The work will include the following:

1. **Construction** of a 30' x 40' pole barn with 14' walls and a 10' x 40' lean-to section.
2. **Site preparation** including a 6" concrete slab and underlayment the the structure and a 4" slab underneath the lean to.
3. **Preparation for electrical power** for lighting, receptacles (not installation of electrical)
4. **Door sizes:**
 - 2 - 10' x 12' Roll-up Doors (on opposing gable ends); manual and power options.
 - 2 - 36" x 84" Service Doors (on gable ends; installed to the right of roll up doors)
 - 8' x 10' Roll-up Door (centered on the side which opens to the additional 10' x 40' lean-to section); manual and power options.
5. **Window sizes:**
 - 4 - 36" x 50" Single Hung Windows (2 per side; spaced symmetrically)
6. The building's exterior **aesthetic** should complement the surrounding school campus structures.
7. **Michigan Prevailing Wage** laws must be adhered to.
8. The contractor is responsible for **permits, drawings, and inspections**.
9. Project **must** be completed by Friday, May 30, 2025.
10. Project **must** be invoiced by June 20, 2025.

INSTRUCTIONS AND REQUIREMENTS:

A. Proposal Submission

- Submit two (2) copies of the complete proposal to:
Mr. Matthew Stuard, Superintendent
Fowlerville Community Schools
7677 W. Sharpe Road, Ste A
Fowlerville, MI 48836
- The **lower left corner** of the envelope should be marked:
PROPOSAL FOR "Complete Build, Install, and Furnishing of 1 Cold Storage Pole Barn"
- Proposals must be **received no later than 2:00 PM on February 24, 2025**.
- Proposals will be reviewed based on the **lowest responsible bidder** and may be accepted in whole or in part.

B. Late Proposals

Any proposal received after the specified time will not be considered.

C. Proposal Withdrawal

Proposals may be withdrawn with written notice prior to the deadline or in person by the firm's representative.

D. Questions

All inquiries must be made no later than **3 business days** prior to the submission deadline to:

Martin Sabo

Phone: (810) 623-8645, Email: SaboM@FowlervilleSchools.org

E. Proposal Review & Evaluation Criteria

The District will evaluate proposals based on:

- **Cost:** Total cost and breakdown of services.
- **Adherence to specifications:** Conformance to content and presentation.
- **Relevant experience:** Previous experience with similar projects, especially in K-12 settings.
- **Qualifications:** Qualifications and experience of the assigned team.
- **Timeliness:** Ability to complete the work on time.
- **Responsiveness:** Ability to meet quickly with District officials as needed.
- **Team compatibility:** Ability to work collaboratively with the District's team.

F. Proposal Selection

The District reserves the right to reject any or all proposals. Selection will be based on **cost, experience, and project approach**.

INSURANCE AND BONDS REQUIREMENTS:

- **Insurance:** The selected contractor must provide insurance certificates for general and professional liability.
- **Bid Bond:** A **5% deposit** is required for bid bonding.
- **Performance and Payment Bonds:** Required in accordance with state law.

WARRANTY:

The contractor must provide a **minimum 3-year warranty** on all design, materials, and workmanship from the date of final acceptance by the District.

PROJECT TIMELINE:

- **Bid Period:** 2/9/2025 to 2/24/2025
- **Review and Award Contract:** 2/24/2025 to 2/27/2025
- **Project Start:** TBD
- **Project Completion:** 6/20/2025

By submitting a proposal, the contractor agrees to comply with all specifications and requirements set forth in this Request for Proposal.

Fowlerville Community Schools

Complete build, install and furnishing of 1 cold storage pole barn - PART 3 – PROPOSAL DETAILS

I. CONTRACTOR INFORMATION

The following information will be considered by the District for the purpose of determining the Contractor's "responsibility" and present capability to perform the work. The District's determination is not limited to the information below or any other information required by this RFP.

Name of Firm: _____

Year Established _____

Address: _____

Telephone Number: _____

Facsimile Number: _____

Contact Person Email Address: _____

A. Business Organization

1. Individual _____ Partnership _____ Corporation _____ Other _____

2. Identify the number of years the firm has provided the type of improvements required herein, and provide a brief history of the firm's experience with the required work.

3. List the firm's officers and the staff that will be dedicated to this project.

4. Provide the hourly rate for firm personnel in the event they provide Additional Services (i.e., services beyond the originally agreed scope of the project).

5. List any subcontractors or sub-consultants you propose using to provide services.

Firm Name City/State Specialty # of years

- 1. _____
- 2. _____
- 3. _____
- 4. _____

6. What is your firm's present workload? Provide a list of all scheduled and unscheduled construction projects currently being handled by your firm, including an indication of approximate cost and percentage of completion for each project.

7. What is your General Liability Insurance coverage:

i. Total amount of protection provided.

ii. Amount of deductible, if any.

iii. Name, address, phone # and contact the person of the Insurance Company.

8. What is your Professional Liability coverage, if any:

i. Total amount of protection provided.

ii. Amount of deductible, if any.

iii. Name, address, phone # and contact the person of the Insurance Company.

9. Within the last 5 years have you had litigation, arbitration or a claim filed against or settled with your company by a client (in the educational market or otherwise) or have you filed the same against any other client? If yes, explain each in detail.

10. Has your firm ever been terminated, for cause or for convenience, prior to completion of a project or has your firm ever terminated a contract, for cause or for convenience, prior to completion of a project? If yes, please explain.

B. Approach to Services

1. Describe how your firm stays up-to-date on construction code and regulatory requirements applicable to your work. _____

2. Some of the construction work may occur while school is in session. Describe how your firm will minimize any interruptions to our day-to-day operations.

3. Some of the construction work may occur while school is in session. Describe how your firm will minimize any interruptions to our day-to-day operations.

4. Discuss the method of on-site observation and project management you will use for our Project, and how you will ensure a prompt response should the same be required.

5. Add any additional information about your design and/or construction approach that you will use for this Project that you believe to be exceptional.

II. PROJECT DESCRIPTION

A. Project Outline

Fowlerville Community Schools is seeking proposals for the **site preparation, furnishing, and installation** of one (1) **cold storage agricultural pole barn** on the existing property at Fowlerville High School Campus. The scope of work for this project includes the following key components:

1. **Construction** of a 30' x 40' pole barn with 14' walls and a 10' x 40' lean-to section.
 2. **Site preparation** including a 6" concrete slab and underlayment the the structure and a 4" slab underneath the lean to.
 3. **Preparation for electrical power** for lighting, receptacles (not installation of electrical)
 4. **Door sizes:**
 - 2 - 10' x 12' Roll-up Doors (on opposing gable ends); manual and power options.
 - 2 - 36" x 84" Service Doors (on gable ends; installed to the right of roll up doors)
 - 8' x 10' Roll-up Door (centered on the side which opens to the additional 10' x 40' lean-to section); manual and power options.
 5. **Window sizes:**
 - 4 - 36" x 50" Single Hung Windows (2 per side; spaced symmetrically)
 6. **Building Design:**
 - **Color Scheme:** The building's exterior colors must harmonize with the surrounding structures on the Fowlerville High School campus, ensuring aesthetic consistency with the school's architecture.
 7. **Permits, Drawings, and Inspections:** The contractor is responsible for acquiring all necessary permits, preparing the required architectural and engineering drawings, and ensuring compliance with all applicable inspections, including those required by the State of Michigan
 8. Project **must** be completed by Friday, May 30, 2025.
 9. Project **must** be invoiced by June 20, 2025.
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B. Warranty

The selected contractor will be required to provide a **minimum three-year (3) warranty** covering all design, materials, and workmanship. The warranty period will begin from the date of **final acceptance** of the project by the District. Additionally, the contractor must provide an **itemized statement** of warranties for all specific products included in the proposal, with all warranties documented in writing and submitted to the District.

C. Contract Terms

The District will enter into a single (1) contract with the selected contractor. The District will not issue separate contracts with any trade contractors or sub-consultants for the work, as all services and deliverables will be managed under the main contract.

D. Permits and Inspections

The contractor acknowledges that obtaining all required **permits** for the project, including those necessary from the State of Michigan, is their responsibility. Unless the District specifically provides otherwise in accordance with **1937 PA 306**, a **state inspector** will be required to oversee the services performed as part of the project.

Fowlerville Community Schools

REQUEST FOR PROPOSAL FOR Complete build, install and furnishing of 1 cold storage pole barns PART 4 – PROPOSAL SUMMARY

This proposal has been prepared to provide the District with all the information requested in the RFP. The undersigned certifies that the RFP has been carefully examined and that the proposal contained herein meets or exceeds the scope of services as outlined herein and that any items that have been deleted from and/or added to the requested scope of services (including, but not limited to, the proposed contract language) are clearly noted as follows:

Signed this ____ day of _____, 202__.

Firm Name: _____

Address: _____

Phone Number: _____ Fax Number: _____

If a corporation, indicated State of incorporation and affix seal.

Attest: _____

By: _____

ATTACHMENT "A"
[Familial Disclosure Statement]

AFFIDAVIT OF STATE OF MICHIGAN, COUNTY OF Fowlerville by _____
(insert name of affiant)

_____ makes this Affidavit under oath and states as follows:
(insert name of affiant)

1. I am a/the:

President / Vice-President / Chief Executive Officer / Member / Partner / Owner / Other (please specify)
_____ of [insert name of contractor], a bidder for Fowlerville Community
Schools.

2. I have personal knowledge and/or I have personally verified that the following are all of the
familial relationships existing between the owner(s) and the employee(s) of the aforementioned
contractor and the school district's superintendent and/or board members: _____

3. I have authority to bind the aforementioned contractor with the representations contained
herein, and I am fully aware that the school district will rely on my representations in
evaluating bids for the required services.

4. I declare the above information to be true to the best of my knowledge, information and
belief. I could completely and accurately testify regarding the information contained in this
affidavit if requested to do so.

_____ Dated: _____ (signature of
affiant)

Subscribed and sworn before me in _____ County, Michigan, on the ___ day of
_____, 202____ (signature)
_____ (printed) Notary public, State of Michigan,
County of _____ My Commission expires on _____ Acting in
the County of _____

ATTACHMENT "B"
[Iran Economic Sanctions Act Certification]

I am the _____ of _____, or I am bidding in my
Title Bidder
individual capacity ("Bidder"), with authority to submit a binding bid for the Complete build, install and
furnishing of 1 cold storage pole barns for Fowlerville Community Schools. I have personal knowledge
of the matters described in this Certification, and I am familiar with the Iran Economic Sanctions Act,
MCL 129.311, et seq. ("Act"). I am fully aware that the school district will rely on my representations in
evaluating bids.

I certify that Bidder is not an Iran-linked business, as that term is defined in the Act. I understand that
submission of a false certification may result in contract termination, ineligibility to bid for three (3)
years, and a civil penalty of \$250,000 or twice the bid amount, whichever is greater, plus related
investigation and legal costs.

(signature)

(printed)

(date)

Attachment "C"

BID SHEET

Complete build, install and furnishing of 1 cold storage pole barns work to start _____(enter date)

Total cost for all work, warranties and materials \$ _____

Please list any conditions not met as described:

Please list any Voluntary Alternates and details below: