

**Fowlerville Community Schools  
Board of Education  
Regular Meeting  
Agenda**

Fowlerville High School, Media Center, 7:00 p.m.

August 20, 2024

**District Mission Statement**-Fowlerville Community Schools are committed to providing a quality educational experience for all students in a safe, orderly, healthy and nurturing environment.

The district's guiding principles are educational excellence, effective leadership, personal integrity, mutual respect and continuous improvement through staff, student and community involvement.

- I. Call to Order
- II. Pledge of Allegiance
- III. Consent Agenda
  - A. Roll Call
  - B. Approval of Minutes from July 9, 2024
  - C. Approval of July Payables
  - D. Approval of Superintendent's Personnel Report
- IV. Call to the Public (See Guidelines Below)
- V. Reports/Recognition
  - A. Board Committee Reports
    - 1. 7/19 Personnel Committee Report
    - 2. 8/12 Personnel Committee Report
    - 3. 7/29 Policy Committee Report
    - 4. 8/5 Asset Management Committee Report
    - 5. 8/9 Executive Committee Report
    - 6. 8/16 Finance Committee Report
  - A. Recommendation to approve School Resource Officer Contract for 2024-2025
  - B. Assistant Superintendent's Report
  - C. Superintendent's Report
- VI. New Business Items
  - A. Recommendation to Approve Contract for Dana Coon as Junior High School Principal
  - B. Recommendation to Approve Contract for Ross Richard as Smith (K-2) Principal
  - C. Recommendation to Approve Contract for Nick Zajas as High School Principal
  - D. Recommendation to Approve Contract for Tammy Steffee as Assistant Principal High School
- VII. Old Business Items
- VIII. Information
  - A. Next Regular Meeting, September 17, 2024 at 7:00 p.m., FHS media center
- IX. Recommendation for Closed Session for the Purpose of Negotiations
  - A. Recommendation to Reconvene from Open Session
  - B. Recommendation to Approve the Closed Session Minutes
  - C. Motion from Closed Session
- X. Adjournment

**CALL TO THE PUBLIC GUIDELINES:**

- Any audience member may address the Board about topics on the agenda or not on the agenda.
- Each person shall be allowed to speak for a maximum of 3 minutes.
- Individuals addressing the Board should take into consideration the rules of common courtesy.
- Comments cannot be used to make personal attacks against Board members, District employees, or students.
- Call to the Public is not a question and answer period.
- Board members may ask questions of the speaker, but are not obligated to answer questions or make statements or commitments in response to issues raised by the public.
- The Board President may refer questions/issues to the Superintendent for investigation, study, or recommendation. He may ask the Superintendent to address questions directly during the Superintendent's report.

- IV. Call to the Public
  - V. Reports/Recognition
    - A. Board Committee Reports
      - 1. 7/19 Personnel Committee Report
      - 2. 8/12 Personnel Committee Report
      - 3. 7/29 Policy Committee Report
      - 4. 8/5 Asset Management Committee Report
      - 5. 8/9 Executive Committee Report
      - 6. 8/16 Finance Committee Report
        - a) Recommendation to Approve School Liaison Officer Contract – The District is again entering into a contract with the Village of Fowlerville, Conway Township, Handy Township, and Iosco Township to fund the School Liaison Officer. This agreement is the same as in past years.
 

Recommendation: Administration, with unanimous support of the Finance Committee, recommends approval of the Agreement for Supplemental Law Enforcement Services (School Liaison Officer) as presented. [Appendix A] Roll Call Vote Needed.
    - B. Assistant Superintendent's Report – Mrs. Adva Ringle
    - C. Superintendent's Report – Mr. Matt Stuard
- VI. New Business/Presentation
  - 1. Recommendation to Hire Fowlerville Junior High School Principal- Administration recommends hiring Mrs. Dana Coon as the Principal at Fowlerville Junior High School. [Appendix B]
  - 2. Recommendation to Hire Fowlerville Smith (K-2) Elementary Principal- Administration recommends hiring Mr. Ross Richard as the Principal of Smith (K-2) Elementary School. [Appendix C]
  - 3. Recommendation to Hire Fowlerville High School Principal- Administration recommends hiring Mr. Nick Zajas as the Principal of Fowlerville High School. [Appendix D]
  - 4. Recommendation to Hire Fowlerville Assistant Principal - Administration recommends hiring Mrs. Tammy Steffee as the Assistant Principal of Fowlerville High School. [Appendix E]
- VII. Old Business
- VIII. Introduction of Other Matters by the Board
- IX. Introduction of Other Matters by the Superintendent
- X. Information – See Agenda
- XI. Recommendation for Closed Session for the Purpose of Negotiations – Roll Call Vote Needed
  - A. Recommendation to Reconvene Open Session – Roll Call Vote Needed
  - B. Recommendation to Approve the Closed Session Minutes
  - C. Motion from Closed Session
- XII. Adjournment

**FOWLerville COMMUNITY SCHOOLS**  
**Board of Education Minutes**  
**Regular Meeting**  
**July 9, 2024**

The meeting was called to order by School Board President, Mrs. Amy Sova, at 7:00 p.m. in the media center at Fowlerville High School.

The Pledge of Allegiance was recited.

Members Present: Mr. John Belcher, Mrs. Susan Charron, Mrs. Diana Dombrowski, and Mrs. Amy Sova  
Members Absent: Mr. Justin Braska, Mrs. Danielle DeVries, and Mr. Robert Hinton

Motion by Mr. Belcher, supported by Mrs. Dombrowski, to approve the consent agenda including Board minutes from June 18, 2024, and June Payables. The motion was adopted unanimously.

**Call to the Public**

Motion by Mr. Belcher, supported by Mrs. Charron, recommending that the amended Board meeting schedule as presented by Mr. Stuard for the 2024-2025 school year be adopted as presented. [Appendix A]. The motion carried.

Motion by Mr. Belcher, supported by Mrs. Dombrowski, recommending that the amended Committee meeting schedule as presented by Mr. Stuard for the 2024-2025 school year be adopted as presented. [Appendix B] The motion carried.

**Recommendation 1:** Motion by Mr. Belcher, supported by Mrs. Charron, recommending the depository for Fowlerville Community Schools' monies and banking transactions for the 2024-2025 fiscal year shall be the Bank of Ann Arbor for the following accounts:

Bank of Ann Arbor –  
Collins Memorial  
Debt Retirement  
Energy Bond – Savings  
Food Service Account  
General Fund Checking  
General Fund Savings  
Payroll  
Student Activity Checking  
Student Activity Savings  
Trust Account – Scholarships  
VanGorder – Certificate of Deposit

Huntington Bank – Acts as agent to make debt service payments

Michigan Class – 2022 Bond Funds

UMB (United Missouri Bancshares) – 2022 Bond Funds

Ayes: Mr. Belcher, Mrs. Charron, Mrs. Dombrowski, and Mrs. Sova

Nays: None

The motion carried.

**Recommendation 2:** Motion by Mrs. Dombrowski, carried by Mr. Belcher, administration recommends all checks drawn against authorized checking accounts in the following funds will be signed by the Board Treasurer and countersigned by the Superintendent.

General Fund  
Payroll  
Student Accounts

Ayes: Mr. Belcher, Mrs. Charron, Mrs. Dombrowski, and Mrs. Sova  
Nays: None  
The motion carried.

**Recommendation 3:** Motion by Mr. Belcher, supported by Mrs. Charron, recommending the Superintendent, Assistant Superintendent or the Financial Director be authorized to invest temporary, excess cash in the name of Fowlerville Community Schools and liquidate these investments by depositing them in authorized school accounts.  
Ayes: Mr. Belcher, Mrs. Charron, Mrs. Dombrowski, and Mrs. Sova  
Nays: None  
The motion carried.

Motion by Mr. Belcher, supported by Mrs. Dombrowski, recommending the Superintendent or his delegate be the person responsible for posting meetings of the Board of Education notices as may be required by law. The motion carried

Motion by Mr. Belcher, supported by Mrs. Charron recommending that the Board of Education sets the subscription fee for the mailing of certain schedules and notices in the amount of \$50.00 per year. Board packet charges for non-board members will be .10¢ per page plus postage and handling. The motion carried.

Motion by Mr. Belcher, supported by Mrs. Dombrowski, recommending Maner Costerisan Certified Public Accountants be retained as auditors for the 2024-2025 school year and Thrun Law Firm be retained as legal counsel for 2024-2025. The motion carried.

Motion by Mr. Belcher, supported by Mrs. Charron, recommending approval of the Out-of-State and Overnight Field Trip list as presented for the 2024-2025 school year. [Appendix C] The motion carried.

Motion by Mr. Belcher, supported by Mrs. Charron, recommending approval of the Organizational Chart as presented for the 2024-2025 school year with the following change: Transportation/Custodial Director be located organizationally under the Operations/Maintenance Director. The motion carried.  
[Appendix D] The motion carried.

Motion by Mr. Belcher, supported by Mrs. Charron, recommending approval of the purchase and installation of new doors to the Junior High School in the Central Office area for Junior High School staff access to central office bathrooms in the amount of \$22,400. [Appendix E]  
Ayes: Mr. Belcher, Mrs. Charron, Mrs. Dombrowski, and Mrs. Sova  
Nays: None  
The motion carried.

Motion by Mr. Belcher, supported by Mrs. Charron, recommending the following policies be approved for a first reading:

- Policy 7540.02 – Web Accessibility, Content, Apps, and Services
- Policy 7540.03 – Student Technology Acceptable Use and Safety
- Policy 7540.04 – Staff Technology Acceptable Use and Safety
- Policy 8300 – Continuity of Organizational Operations Plan
- Policy 8305 – Information Security
- Policy 8315 – Information Management
- Policy 9700.01 – Advertising and Commercial Activities

**Amended policies for first reading:**

- **Policy 2264 – Nondiscrimination on the Basis of Sex in Education Programs or Activities (on or after 8/1/24):** Amended to include a clause stating that this policy is only in effect until such time as the 2024 Title IX Regulations are changed by the U.S. Department of Education or the U.S. Supreme Court or other Federal Court implements an injunction/stay prohibiting enforcement of the 2024 Title IX regulations within the state of Michigan. If changes occur, or if an enforceable injunction/stay is issued, the policy will revert to 'Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity' last revised by the Fowlerville Board of Education on 9/6/23.
- **Policy 2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities (on or before 7/31/2024):** Amended to include a clause stating that this policy is only in effect until such time as the 2024 Title IX Regulations are changed by the U.S. Department of Education or the U.S. Supreme Court or other Federal Court implements an injunction/stay prohibiting enforcement of the 2024 Title IX regulations within the state of Michigan. If changes occur, or if an enforceable injunction/stay is issued, the policy will revert to 'Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity' last revised by the Fowlerville Board of Education on 9/6/23.

A second and final reading will be presented at the next Board meeting. [Appendix F]

Ayes: Mr. Belcher, Mrs. Charron, Mrs. Dombrowski, and Mrs. Sova

Nays: None

The motion carried.

**Superintendent's Report:**

- Mr. Stuard updated the Board on the district's efforts to maintain district grounds itself rather than contracting with a 3<sup>rd</sup> party for service. Mr. Stuard thanked the Board and community for their patience as seasonal grounds employees are onboarded and processes and procedures for grounds care are implemented to include delivery of new equipment.
- Mr. Stuard announced the hiring of Mrs. Dana Coon as the new Junior High School principal. Mrs. Coon will transfer from her current position as Smith elementary Assistant Principal.

Old Business - None

Information – See Agenda

Motion by Mr. Belcher, supported by Mrs. Dombrowski, recommending going into Closed Session for the Purpose of Negotiations at 7:26p.m.

Ayes: Mr. Belcher, Mrs. Charron, Mrs. Dombrowski, and Mrs. Sova

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mrs. Dombrowski, recommending the Board reconvene Open Session at 8:55p.m.

Ayes: Mr. Belcher, Mrs. Charron, Mrs. Dombrowski, and Mrs. Sova

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mrs. Dombrowski, recommending approval of the closed session minutes. The motion passed unanimously.

Motion by Mr. Belcher, supported by Mrs. Dombrowski, recommending the Board authorize the Superintendent to enter Michigan Employment Relations Commission (MERC) mediation and to post all

active and historical Fowlerville Community Schools (FCS) and Fowlerville Education Association (FEA) 2024 bargaining proposals should both sides not tentatively agree to a new contract by July 31, 2024.

Motion by Mrs. Charron, supported by Mrs. Dombrowski, recommending adjournment of the meeting at 8:56 p.m. The motion carried.

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Susan Charron, Board Secretary  
Fowlerville Community Schools

**FOWLerville COMMUNITY SCHOOLS  
CHECK REGISTER FOR THE MONTH OF JULY 2024**

NOTE: Check numbers beginning with the letter "A" are ACH payments.  
Check numbers beginning with the number "9" are EFT payments.

CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR NAME
043217	7/25/2024	(60.00)	STOCKBRIDGE TD CLUB C/O JEREMY KILLINGER
044251	7/25/2024	(400.00)	HASLETT YOUTH BASEBALL CLUB
046110	7/1/2024	350.00	JEFF WAWRZASZEK A2 MAGIC
046111	7/1/2024	251.68	MICHIGAN STATE DISBURSEMENT UNIT
046112	7/1/2024	564.34	ROOSEN, VARCHETTI & OLIVER, PLLC
046113	7/9/2024	350.00	JOHN D CORKINS MAGIC BY JOHN LLC
046114	7/9/2024	8,990.00	CAPTURING KIDS' HEARTS
046115	7/9/2024	8,400.00	CARE SOLACE
046116	7/9/2024	1,554.00	COMPANION CORPORATION
046117	7/9/2024	5,597.00	FOXBRIGHT SOLUTIONS, LLC DBA/ FOXBRIGHT
046117	7/10/2024	(5,597.00)	FOXBRIGHT SOLUTIONS, LLC DBA/ FOXBRIGHT
046118	7/9/2024	3,275.00	HPS
046119	7/9/2024	5,980.00	MOBILE ED PRODUCTIONS, INC.
046120	7/9/2024	966.45	QUADIENT, INC.
046121	7/9/2024	10,200.00	SILVER STRONG & ASSOCIATES LLC
046122	7/9/2024	180.00	SNA DEPOSITORY
046123	7/9/2024	6,593.30	TEACHER CREATED MATERIALS
046124	7/9/2024	15,200.00	TRI COUNTY EQUIPMENT
046125	7/9/2024	77.00	RECREATION REFUND
046126	7/11/2024	7,200.00	42 NORTH OUTDOOR SERVICES, LLC
046127	7/11/2024	952.88	ALLIED INC C/O PREMIER BANK
046128	7/11/2024	800.00	AMY HODGSON
046129	7/11/2024	1,452.00	CEI MICHIGAN LLC
046130	7/11/2024	4,940.00	GENESEE ISD
046131	7/11/2024	4,102.92	GRANGER WASTE SERVICES, INC.
046132	7/11/2024	3,729.15	HERTZ FURNITURE
046133	7/11/2024	4,311.48	INGHAM INTERMEDIATE SCHOOL DISTRICT
046134	7/11/2024	445.00	JOHNSON & WOOD, LLC
046135	7/11/2024	82.55	KODET'S TRUE VALUE
046136	7/11/2024	17,547.41	KUSTOM US, INC
046137	7/11/2024	1,199.88	LANSING SANITARY SUPPLY, INC.
046138	7/11/2024	577.97	LOWE'S
046139	7/11/2024	1,000.00	QUADIENT FINANCE USA, INC.
046140	7/11/2024	320.00	OUCH URGENT CARE COMPASS
046141	7/11/2024	1,215.00	R & D SEPTIC TANK CLEANING LLC
046142	7/11/2024	1,088.00	CLERY FENCE CO
046143	7/11/2024	1,466.45	CONSUMERS ENERGY PAYMENT CENTER
046144	7/11/2024	5,597.00	FOXBRIGHT SOLUTIONS, LLC DBA/ FOXBRIGHT
046145	7/11/2024	561.73	HUTSON, INC. OF MICHIGAN
046146	7/11/2024	2,175.09	GRANGER WASTE SERVICES, INC.
046147	7/11/2024	2,000.00	GREGORY GOFFEE
046148	7/11/2024	500.00	HUNTINGTON NATIONAL BANK ATTN: CORPORATE TRUST DEPT
046149	7/11/2024	254,678.00	MASB-SEG PROPERTY SET SEG
046150	7/11/2024	10,000.00	MANER COSTERISAN
046151	7/11/2024	150.00	MICHIGAN SCHOOL BUSINESS OFFICIALS SUITE 200
046152	7/11/2024	1,375.00	NEOLA, INC
046153	7/11/2024	165.00	PACKERLAND RECORDS MANAGEMENT



**FOWLerville COMMUNITY SCHOOLS  
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CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR NAME
046154	7/11/2024	19.95	PARTS-PEOPLE.COM INC
046154	7/15/2024	(19.95)	PARTS-PEOPLE.COM INC
046155	7/11/2024	881.34	PRIORITY HEALTH
046156	7/11/2024	1,087.54	RANDY'S SERVICE STATION
046157	7/18/2024	89.42	BASIC BENEFITS LLC
046158	7/18/2024	874.00	DELAU FIRE SERVICES
046159	7/18/2024	100.00	FOWLerville BUSINESS ASSOCIATION
046160	7/18/2024	100.00	ROTARY CLUB OF FOWLerville MICHIGAN DISTRICT 6380
046161	7/18/2024	42.46	GRAMPY'S AUTO PARTS
046162	7/18/2024	9,431.00	ENVIROSAFE, INC.
046163	7/18/2024	788.59	LANSING SANITARY SUPPLY, INC.
046164	7/18/2024	600.00	MICHIGAN SCHOOL BUSINESS OFFICIALS SUITE 200
046165	7/18/2024	251.68	MICHIGAN STATE DISBURSEMENT UNIT
046166	7/18/2024	19.95	PARTS-PEOPLE.COM INC
046167	7/18/2024	976.06	RANDY'S SERVICE STATION
046168	7/18/2024	563.01	ROOSEN, VARCHETTI & OLIVER, PLLC
046169	7/18/2024	588.72	SET SEG ATTENTION: FINANCE DEPT
046170	7/18/2024	3,988.00	SPARK HIRE, INC.
046171	7/18/2024	8,000.00	SPENCE BROTHERS CONSTRUCTION
046172	7/18/2024	1,706.18	10-S TENNIS SUPPLY & DINKSHOT PICKLEBALL
046173	7/18/2024	225.00	TIMELESS TALES THEATRE
046174	7/18/2024	165.00	RECREATION REFUND
046175	7/19/2024	5,145.00	CASL
046176	7/19/2024	4,442.50	THRUN LAW FIRM, P.C.
046177	7/22/2024	28,560.00	VECTOR TECH GROUP
046178	7/23/2024	362.34	CLEAR RATE COMMUNICATIONS, INC
046179	7/23/2024	11,328.66	DTE ENERGY
046180	7/23/2024	4,615.78	DOCUSIGN INC
046181	7/23/2024	1,669.24	JONES SCHOOL SUPPLY CO., INC.
046182	7/23/2024	10,347.00	MUNETRIX
046183	7/23/2024	160.00	OUCH URGENT CARE COMPASS
046184	7/23/2024	138,644.10	PEOPLE DRIVEN TECHNOLOGY, INC
046185	7/23/2024	625.50	VERIZON WIRELESS
046186	7/23/2024	678.76	CAPITAL ONE WALMART COMMUNITY CARD
046187	7/23/2024	37.25	THE WATER STORE
046188	7/23/2024	412.00	RECREATION REFUND
046190	7/30/2024	266.50	Sun Theatre Williamston
046191	7/30/2024	5,251.58	INGHAM INTERMEDIATE SCHOOL DISTRICT
046192	7/31/2024	270.24	HUTSON, INC. OF MICHIGAN
046193	7/31/2024	300.00	DELAU FIRE SERVICES
046194	7/31/2024	88.22	GRANGER WASTE SERVICES, INC.
046195	7/31/2024	2,676.00	HANDY TOWNSHIP
046196	7/31/2024	2,040.93	LANSING SANITARY SUPPLY, INC.
046197	7/31/2024	271.14	LIVINGSTON COUNTY TREASURER
046198	7/31/2024	346.83	LLOYD MILLER & SONS, INC.
046199	7/31/2024	45.00	LOCKE TOWNSHIP
046200	7/31/2024	256.00	LONGWAY PLANETARIUM

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046201	7/31/2024	94.05	LOWE'S
046202	7/31/2024	14,119.79	MANER COSTERISAN
046203	7/31/2024	1,887.48	NATURAL ARMOR LLC
046204	7/31/2024	881.34	PRIORITY HEALTH
046205	7/31/2024	9,303.92	RIDDELL/ALL AMERICAN SPORTS CORP
046206	7/31/2024	10,010.00	SPORTS & APPAREL
046207	7/31/2024	2,046.25	BSN SPORTS LLC
046208	7/31/2024	12,516.82	THRUN LAW FIRM, P.C.
046209	7/31/2024	50.00	RECREATION REFUND
046210	7/31/2024	25.00	RECREATION REFUND
046211	7/31/2024	124.00	RECREATION REFUND
900813	7/5/2024	17,382.58	US OMNI & TSACG COMPLIANCE SERVICES
900814	7/5/2024	6,655.93	HEALTHQUITY INC.
900815	7/12/2024	1,109.34	BASIC PR SWEEPS
900816	7/12/2024	55,966.89	EDUSTAFF LLC
900817	7/19/2024	586.95	GORDON FOODS
900818	7/22/2024	607.97	GORDON FOODS
900819	7/19/2024	6,630.93	HEALTHQUITY INC.
900820	7/19/2024	626.99	BASIC PR SWEEPS
900821	7/22/2024	15,192.87	US OMNI & TSACG COMPLIANCE SERVICES
900822	7/26/2024	60,214.75	EDUSTAFF LLC
900823	7/26/2024	1,197.80	EDUSTAFF LLC
900824	7/31/2024	229.41	BASIC PR SWEEPS
900825	7/29/2024	612.92	GORDON FOODS
A00770	7/9/2024	373.68	ENGINEERED PROTECTION SYSTEMS, INC. EPS SECURITY
A00771	7/9/2024	7,500.02	FMX Facilities Management Express, LLC
A00772	7/9/2024	9,975.00	NOTABLE, INC. KAMI
A00773	7/9/2024	6,089.28	RED ROVER TECHNOLOGIES LLC
A00774	7/11/2024	379.29	CONSTELLATION NEWENERGY GAS DIVISION, LLC
A00775	7/11/2024	28,131.02	VILLAGE OF FOWLerville
A00776	7/11/2024	22,636.00	SEG WORKERS' COMPENSATION FUND
A00777	7/12/2024	278,160.50	BRIGHTON AREA SCHOOLS
A00778	7/18/2024	13,594.04	NEWSELA, INC.
A00779	7/19/2024	267,699.40	LIVINGSTON EDUCATIONAL SERVICE AGENCY
A00780	7/19/2024	195.80	AMAZON CAPITAL SERVICES, INC.
A00781	7/22/2024	1,068,535.22	AUCH, GEORGE W. AUCH COMPANY
A00782	7/22/2024	19,795.31	INTEGRATED DESIGN SOLUTIONS, LLC ACCOUNTS RECEIVABLE
A00783	7/22/2024	4,187.43	DIRECT ENERGY BUSINESS
A00784	7/23/2024	11,514.96	DIRECT ENERGY BUSINESS
A00785	7/23/2024	7,407.93	ENGINEERED PROTECTION SYSTEMS, INC. EPS SECURITY
A00786	7/30/2024	40,283.11	LIVINGSTON EDUCATIONAL SERVICE AGENCY
A00787	7/31/2024	19,958.00	VILLAGE OF FOWLerville
A00788	7/31/2024	305.20	AMAZON CAPITAL SERVICES, INC.
P6109	7/31/2024	13,696.66	PCARD - JP MORGAN CHASE BANK
TOTAL		2,679,914.63	

**Fowlerville Board of Education**  
**Superintendent's Personnel Report**  
**Regular Meeting – JULY/AUGUST 2024**

**FOR ACTION**

Subject: **PERSONNEL RECOMMENDATIONS**

It is recommended that the following personnel recommendations be approved:

**A. EMPLOYMENT:**

<b>Name:</b>	<b>Position:</b>	<b>Date:</b>	<b>Current Process:</b>
Jonathan Salisbury	Maintenance Technician	07/01/2024	Complete
Gabrielle Flores	Noon Supervisor Kreeger	06/19/2024	Complete
Tania Neething	Little Glads Program Assistant	06/11/2024	Complete
Sandra Rabell	Full Time Stand by Bus Driver	07/25/2024	Complete
Kelsey Haczynski	JV Cheer Coach	08/01/2024	Complete
Netzel, Steven	Seasonal Lawn Maintenance	8/01/2024	Complete
Ashlyn Kowal	Grounds/Maintenance	08/06/2024	Complete
Erin Rosplochowski	Noon Supervisor-JH		Onboarding
Allison Davis	JH Cross Country Coach		Onboarding

**B. ADDITIONAL ASSIGNMENTS/TRANSFERS/PROMOTIONS/INACTIVATE:**

<b>Name:</b>	<b>Position:</b>	<b>Date:</b>	<b>Current Process:</b>
Dana Coon	Smith AP to JHS Principal	7/9/2024	Completed

**C. RESIGNATIONS/RETIREMENTS/TERMINATIONS:**

<b>Name:</b>	<b>Position:</b>	<b>Length of Service:</b>	<b>Effective Date:</b>
Connor Collins	Special Ed-HS Teacher	1 year	6/18/2024
Rhonda Wilson	French HS-Teacher	24 years	7/2/2024
Julie Kitchen	Special Ed TC-JHS	7 years	7/1/2024
Emily Van Engen	7th Grade SocS Teacher	8 years	8/21/2024

Laura Schmelter	6th Grade Teacher	15 years	6/30/2024
Lisa Parke	Special Ed-Kre Teacher	1 year post retirement	8/16/2024
Tanya Phillips	4th Grade Teacher	20 years	8/16/2024
London Whitehead	Special Ed. JH Teacher	1 year	8/20/2024
Christine Lucas	5th Grade Teacher	30 years	8/2/2024
Amy Pashak	HS Principal	2 years	7/25/2024
Renee Vigneau	HS Math	1 year	7/30/2024
Michelle Blythe	HS Special Ed	6 years	8/6/2024
Kellie Farren	HS Social Studies	2 years	8/9/2024
Bianca Grass	K-Teacher	6 years	8/5/2024
Morgan Blair	5th Grade Teacher	1 year	8/9/2024
Mattathah Hale	Noon-Supervisor	3 years	7/31/2024
Justina Pierce	Paraprofessional-SM	1 year	7/24/2024
Travis Lockwood	Stand by bus driver	6 months	8/2/2024
Brandi Struble Szura	FT bus driver	4 years	8/1/2024
Greg Goffee	Recreation Director	6 Months	8/23/2024

**D. LEAVE OF ABSENCE**

Name:	Position:	Leave Type:	Effective Date:

**E. EMPLOYMENT – PROFESSIONAL STAFF**

Name:	Position:	Committee Date:	Current Process:
Ross Richard	K-2 Principal	8/20/2024	Onboarding, Offer Accepted

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Christine Lucas  
clucas1228@gmail.com

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2011 Byron Road  
Howell, MI 48855  
517 376-1189

July 10, 2024

Fowlerville Community Schools  
7677 W. Sharpe Road  
Fowlerville, MI 48836

To the Administration of Fowlerville Community Schools,

I am writing to inform you of my retirement from Fowlerville Community Schools as a fifth grade teacher at Kreeger Elementary School. My last day will be July 31, 2024 with my retirement effective August 1, 2024.

Reflecting on my teaching career, I am grateful for the enriching experiences and connections with the students, the community, and my colleagues. While the decision to retire was not easy, I believe that it is time for a new phase in my life.

I appreciate the support of my Kreeger family and the Fowlerville community. The memories created will be cherished.

Teaching has been rewarding, helping and witnessing students grow academically and personally. As I embrace retirement, I look forward to pursuing other opportunities and perhaps even volunteering at Kreeger in the future.

Any information concerning tasks I need to complete with the district before my last day would be greatly appreciated.

Sincerely,

Christine Lucas



# Fowlerville High School

Amy Pashak, Principal

700 North Grand · Fowlerville, MI 48836

Phone (517) 223-6040 · FAX (517) 223-6065

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July 25, 2024

Matthew Stuard  
Superintendent, Fowlerville Community Schools  
7677 Sharpe Rd, Suite A  
Fowlerville, Michigan 48836

Dear Matt,

I am writing to announce my resignation from my position as Principal of Fowlerville High School, effective July 25, 2024.

It has been an honor and a privilege to serve as the principal of Fowlerville High School for the past two years. During my tenure, I have been continually impressed by the dedication, hard work, and resilience of our students, faculty, staff, and the entire Fowlerville community. Together, we have achieved significant milestones and navigated many changes, always with the shared goal of fostering an environment where our students can thrive.

I am deeply grateful for the support and opportunities provided to me by Fowlerville Community Schools. The experiences and relationships I have built here will always hold a special place in my heart. As I transition to my new role at Walled Lake Western High School, I carry with me the invaluable lessons and memories from my time at Fowlerville.

I wish Fowlerville High School and the entire district continued success in all future endeavors. I am confident that the school will continue to excel and provide an exceptional educational experience for all students.

Thank you once again for the opportunity to be a part of this wonderful community. I look forward to witnessing Fowlerville's continued growth and achievements from afar.

Sincerely,



Amy Pashak, Ed.S.  
Principal, Fowlerville High School



Trisha Reed <reedt@fowlervilleschools.org>

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## Not returning

1 message

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**T. Renee Vigneau** <vigneaut@fowlervilleschools.org>

Tue, Jul 30, 2024 at 7:43 AM

To: Trisha Reed <reedt@fowlervilleschools.org>

Good Morning!

I don't know who to notify, that I will not be returning to FHS, since Pashak is no longer principal. I have decided to take a return offer from the school I was at before and just signed yesterday. Is there any paperwork that I need to sign other than turning in my keys?

Also, when does insurance coverage end and I have extra days from the school year, do I need to do anything for those?

Sorry for all the questions, and this being last minute, but I couldn't pass up the pay.

Thank you for your help!

July 23, 2024

Dear Fowlerville administrators,

I am writing this letter to formally resign from my position as a special education teacher at Fowlerville High School effective August 6, 2024. It is with mixed emotions and careful thought that I make this decision, as I have truly loved working for Fowlerville schools. I have grown both professionally and personally throughout my tenure. Please understand that this decision was not at all made lightly, but this last year has not felt the same for me and ultimately felt that I had no choice, but to accept the offer received from Hartland Consolidated Schools.

I would like to express my appreciation and sincere gratitude to the entire staff at Fowlerville High School for providing me the opportunity to work with such a great group of educators. The support that I have received throughout my years here have been invaluable and I will always cherish my time spent collaborating with my colleagues and supporting students to reach their full potential.

To ensure a smooth transition for whomever may take my role, I am willing to assist in any way I can possible by providing insight into caseload management and tasks that I accomplish on a daily basis. Please feel free to reach out to me at my personal email address or phone number if you have any further questions or need any additional information. I would be happy to be of assistance during this transition period.

Thank you again for everything. I wish you all the best for continued growth and success.

Best Regards,

Michelle Blythe





Trisha Reed &lt;reedt@fowlervilleschools.org&gt;

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## Resignation

1 message

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**Kellie Farren** <farrenk@fowlervilleschools.org>

Fri, Aug 9, 2024 at 11:23 AM

To: Adva Ringle &lt;ringlea@fowlervilleschools.org&gt;, Matthew Stuard &lt;stuardm@fowlervilleschools.org&gt;, Trisha Reed &lt;reedt@fowlervilleschools.org&gt;, Jacob Hess &lt;hessj@fowlervilleschools.org&gt;

To Whom it may concern,

I am writing to formally resign from my position as a teacher at Fowlerville High School. This decision has been a difficult one, as my time at Fowlerville over the past two years has been incredibly rewarding and fulfilling.

I have decided to switch careers to pursue new opportunities for personal and professional growth. While I am excited about this new chapter in my life, I will always cherish the experiences and relationships I have built here. The support and collaboration from my colleagues, the engagement with students, and the overall positive environment at Fowlerville have made this a truly memorable experience.

I would have preferred to have this conversation in person, but given the current situation with not having a principal and my uncertainty about whom to reach out to, I wanted to provide my notice as soon as possible. I am committed to ensuring a smooth transition and am willing to assist in any way I can during this period.

Since there is currently no principal, I hope this letter can be directed to the appropriate person or department. Please confirm receipt of this letter and let me know what additional steps I need to take.

Thank you for the opportunity to be a part of such a wonderful community. I wish Fowlerville continued success and growth in the future.

Sincerely,

Kellie Farren

Social Studies teacher  
Fowlerville High School  
(517) 223-6107

### Legal Notice

This e-mail and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient, you are notified that disclosing, copying, distributing, or taking any action in reliance on the contents of this information is strictly prohibited.

August 5th, 2024

Hello,

This letter is to confirm my decision to resign from my position as a Kindergarten teacher at H.T. Smith Elementary School. I will not be returning for the start of this school year.

Considering all of the curriculum and building changes, I want to utilize the next few months to prepare for our baby, as well as rest throughout the remaining time of my pregnancy.

I have appreciated the opportunities I had to learn and grow as an educator here these past 6 years and I wish everyone a successful school year.

Please let me know what the next steps are and how I can make this transition as smooth as possible.

Sincerely,

Bianca Grass

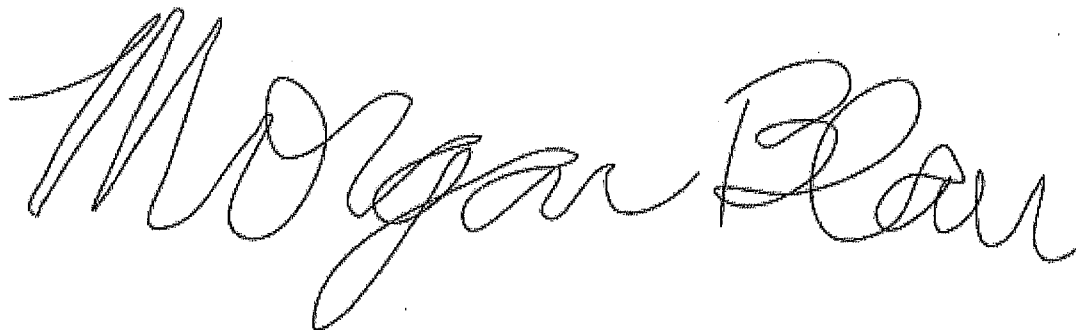
Morgan Blair  
344 N. Rogers Street  
Mason, MI 48854  
[morgan.blair635@gmail.com](mailto:morgan.blair635@gmail.com)  
231-571-4293

August 9th, 2024  
Trisha Reed  
Fowlerville Community Schools  
7677 Sharpe Rd. A  
Fowlerville, MI 48836

Dear Trisha Reed,

I am writing to formally resign from my position as a 5th grade teacher at Natalie Kreeger Elementary School, effective immediately. I've truly appreciated my time working, learning, and growing here and am grateful for the opportunities I've had.

Sincerely,

A handwritten signature in cursive script that reads "Morgan Blair". The signature is written in dark ink and is positioned below the "Sincerely," text.

Morgan Blair



Trisha Reed <reedt@fowlervilleschools.org>

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## Resignation

2 messages

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**Mattathah Hale** <halem@fowlervilleschools.org>  
To: Trisha Reed <reedt@fowlervilleschools.org>

Wed, Jul 31, 2024 at 8:48 PM

Good evening,

I am writing to inform you and the fowlerville Jr. High staff that I will not be returning at the beginning of this 2024 school year at the end of August. Please let me know where you would like me to turn in my badge and keys. Thank you!

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**Trisha Reed** <reedt@fowlervilleschools.org>  
To: Mattathah Hale <halem@fowlervilleschools.org>  
Bcc: Kristin Rosalez <rosalezk@fowlervilleschools.org>

Mon, Aug 5, 2024 at 11:49 AM

Good Morning,

Thank you for your email and your time here at Fowlerville Schools. I have received your resignation and you can turn your badge and keys into Kristin at Central Office.

Thank you!

Trisha  
[Quoted text hidden]



Trisha Reed <reedt@fowlervilleschools.org>

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## Special Education paraprofessional role

1 message

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**Justina Pierce** <piercej@fowlervilleschools.org>

Wed, Jul 24, 2024 at 8:22 AM

To: Trisha Reed <reedt@fowlervilleschools.org>

Cc: Jessica Dean <deanj@fowlervilleschools.org>, Kristin Rosalez <rosalezk@fowlervilleschools.org>

Good morning,

I hope everyone is enjoying their summer. After careful consideration, I have decided not to return as a Special Education paraprofessional. I want to express my gratitude for the opportunity; I have gained a lot from this role. My plan is to focus on substitute teaching and potentially work as an administrative assistant if the opportunity arises.

Sincerely,  
Justina Pierce

Dear Fowlerville schools

I regret to inform you that I am resigning. This will be effective as of 08/02/2024 Thank you for all you have done for me over the last half year.

Sincerely Travis Lockwood

*Travis Lockwood*

08/02/2024

Brandi Szura  
4191 Nicholson Rd  
Fowlerville, MI 48836  
August 1, 2024

Kim Hiveley  
Fowlerville Community Schools Transportation Department  
7677 Sharpe Rd  
Fowlerville, MI 48836

Dear Fowlerville Community Schools,  
Subject: Letter of Resignation

Please accept this letter as formal notice of my resignation from Fowlerville Community Schools Transportation Dept. I will not be returning to work for the 2024/25 school year.

I have sincerely enjoyed my time working with the children on my bus and will forever cherish that time. However, after careful consideration, I have decided to pursue new challenges and opportunities.

Thank you for the understanding and support.

Sincerely,

  
Brandi Szura

# Fowlerville Community Schools

8/9/2024

Jeff,

I am extremely grateful for the opportunity I've had to serve as the Recreation Director for Fowlerville Community Schools, but after serious consideration, I have decided to resign from this position.

Please consider this my official notice of resignation from the Recreation Director position with Fowlerville Community Schools. August 23<sup>rd</sup>, 2024 will be my last day serving as the Recreation Director for the district.

I wish Fowlerville Community Schools, it's staff, students and the community nothing but the best moving forward.

Sincerely,

Gregory Goffee



# **Personnel Committee Minutes Fowlerville Community Schools July 19, 2024**

FHS Computer Lab A, 7:00 a.m.

The meeting was called to order at 7:03 a.m., by Susan Charron in the FHS Computer Lab A.

Members Present: Mrs. Sue Charron, Mr. Bob Hinton and Mrs. Amy Sova

Staff Present: Mr. Matthew Stuard and Ms. Trisha Reed

Others Present: Ms. DeLuca and Ms. Spisz

Motion by Mr. Hinton, supported by Mrs. Sova, to approve minutes from the June 10, 2024 meeting. Motion passed unanimously.

Call to the Public – During the call to the public, community and staff members addressed the committee.

## Staffing Update –

- Superintendent's Personnel Report – Mrs. Reed updated the committee on the Superintendent's Personal Report for July 2024.
- Review of Open Positions – Mrs. Reed reviewed open positions for the district.

Special Education Staffing Update – Mr. Stuard and Mrs. Reed provided the committee with an update on the open special education teaching positions. They also reviewed the options for filling positions that cannot be filled through hiring certified teachers. These options include transferring existing teachers, hiring candidates willing to pursue alternative pathways to obtain special education certification, and utilizing substitute teachers to fill the positions.

Fair Labor Standards Act (FLSA) Salary Level – Mr. Stuard presented a recent update from Thrun Law regarding new minimum wage and overtime pay requirements for school employees.

Alverson Performing Arts Center Manager Job Posting – Mrs. Reed reviewed the draft job posting for the Performing Arts Center Manager position with the committee.

Payroll Clerk Job Posting – Mrs. Reed and Mr. Stuard discussed the need for a new payroll clerk in the central office. This position is marked as redlined and will eventually replace the current Payroll Specialist upon their retirement or resignation.

Secure Environment Consultants Executive Summary – Mr. Stuard reviewed the executive summary based on the Safety and Security assessments conducted at Kreeger, the Junior High School, and the High School in Spring 2024, funded by a grant. He informed the committee that a Safety and Security Committee will be formed during the 2024-2025 school year to review the suggested changes and make recommendations for improvements.

Human Resources Information Systems Update – Mr. Stuard and Mrs. Reed discussed various features of the TalentEd Human Resources Information System with the committee, including the integration of SparkHire for video introductions and consistent hiring practices.

Other – None

Motion by Mr. Hinton, supported by Mrs. Sova, to adjourn the meeting at 8:23 a.m. The motion passed unanimously.

# **Personnel Committee Minutes Fowlerville Community Schools August 12, 2024**

FHS Computer Lab A, 6:02 p.m.

The meeting was called to order at Mrs. Sue Charron in the FHS Computer Lab A.

Members Present: Mrs. Sue Charron, Mr. Danielle DeVries and Mrs. Amy Sova  
Staff Present: Mr. Matthew Stuard, Mrs. Ringle, Ms. Trisha Reed, Ms. Weise, Ms. Carrie DeLuca and Mrs. Michelle Spisz  
Others Present: None

Motion by Mrs. Amy Sova, supported by Mrs. Danielle DeVries to approve minutes from the July 19, 2024 meeting.

**Call to the Public** – Members of the Public addressed the committee

## **Staffing Update –**

- **Superintendent’s Personnel Report** – Mrs. Reed reviewed this month’s superintendent personnel report and letters of resignation.
- **Review of Open Positions** – The committee and Mrs. Reed reviewed the current open positions.

**Special Education Staffing:** Ms. Weise, Mrs. Reed, and Mrs. Ringle reviewed the open special education resource and teacher consultant positions across the district. Ms. Weise outlined the district's recruitment efforts and the process for seeking current Fowlerville teachers with special education endorsements to voluntarily transfer. Additionally, Ms. Weise explained various alternative certification pathways and flexible permitting options the district will utilize to fill positions. Lastly, Mrs. Reed and Ms. Weise informed the committee of the plan to non-voluntarily transfer current teachers with the appropriate endorsements to fill these roles.

**Smith (K-2) and High School Principal Contracts:** Mr. Stuard and Mrs. Reed reviewed the selected principals for Smith Elementary and the High School and discussed having the Finance Committee review their contracts before sending them to the full Board for approval.

**Director of Recreation:** Mrs. Reed informed the committee of Mr. Greg Goffee’s resignation and shared the administration's considerations for filling the now-vacant Director of Recreation position.

**Athletic Fields Groundskeeper/Maintenance Position:** The committee reviewed the draft job description for a new Athletic Fields Groundskeeper/Maintenance position. They provided feedback and suggested revisions. This is a temporary increase in the FTE total for the maintenance department, which will be reduced upon the future retirement or resignation of a maintenance employee.

**Alverson Performing Arts Center Manager Job Posting:** The committee reviewed applicants for the position and selected Mrs. Diana Dombrowski from the Board to serve on the hiring committee. Interviews are expected to take place within the next two weeks.

**Superintendent Contract Language Amendment:** Mr. Stuard and Mrs. Reed reviewed draft language for an amendment to the Superintendent's contract to address new legal requirements for reporting compensation to the Office of Retirement Services and to comply with updated requirements for Superintendent evaluations. The committee unanimously supported forwarding the amendment to the full Board for adoption.

**Other:** None

Motion to Adjourn: Mrs. Sova moved, and Mrs. DeVries supported a motion to adjourn the meeting at 7:18 p.m. The motion carried.

**Policy Committee Minutes  
Fowlerville Community Schools  
July 29, 2024**

FHS Computer Lab A, 6:00 p.m.

The meeting was called to order at 6:09 p.m. by Mrs. Amy Sova in the FHS Computer Lab A.

Members Present: Mrs. Amy Sova, Mr. John Belcher and Mr. Justin Braska  
Staff Present: Mr. Matt Stuard and Mr. James Stauble  
Others Present: None

Motion by Mr. John Belcher, supported by Mr. Braska recommending approval of the minutes from the June 24, 2024 meeting.

**Call to the Public** – None

**Staff Technology Acceptable Use Policy (AUP):** Mr. Stauble provided an update to the committee on the Staff Technology AUP. The committee recommended several minor changes before finalizing the policy for release to staff.

**Student Technology AUP:** The committee, along with Mr. Stauble, reviewed a draft of the Student Technology AUP. The primary changes focused on student use of Artificial Intelligence. The committee recommended several revisions before releasing the policy to students and parents.

**Thrun Status Update:** The committee discussed the recent update from Thrun Legal regarding the 2024 Title IX regulations and how they are being enforced by the U.S. Department of Education for Fowlerville Schools. The committee unanimously recommended that Mr. Stuard contact the Kallman Legal Group for a second opinion.

**Other:** None

Motion by Mr. John Belcher, supported by Mr. Justin Braska, recommending adjournment of the meeting at 7:07 p.m.

**Asset Management Committee Minutes  
Fowlerville Community Schools  
August 5, 2024**

Fowlerville High School, Computer Lab A, 6:00 p.m.

The meeting was called to order at 6 p.m. by Mr. Braska in the Fowlerville High School Computer Lab A.

Members Present: Mr. Justin Braska and Mr. John Belcher  
Staff Present: Mr. Matt Stuard, Mr. Marty Sabo, Mrs. Kim Hively  
Others Present: Shawn Verlinden, Matt Shock, Andrew Maurer, Jeff Johnson, and Chris King

Motion by NA, supported by NA, to approve minutes from the July 2, 2024 Asset Management Committee meeting. – **Tabled until September meeting**

**Call to the Public:** None

**Kreeger and Smith Design Update:** iDs provided an update on the Smith and Kreeger design. The committee discussed options to reduce costs and stay within the project budget. These options include eliminating or reducing office renovations at Smith, relocating the current Munn playground equipment to Smith, modifying chiller specifications for Kreeger, and cooling only the instructional spaces at Kreeger. Additionally, the committee discussed the possibility of using funds from the district's energy bond to cover a portion of the HVAC renovation costs at Kreeger.

**High School Chiller Yard / Career Technical Education (CTE) Courtyard Design:** A representative from iDs provided an overview of the design for the High School Chiller Yard and CTE Courtyard.

**Fowlerville Elementary School (FES) Update:** Representatives from Auch provided an update on the FES construction and an overview of the project budget. Construction remains on target for mid-October completion.

**Grounds:** Mr. Stuard, Mrs. Hively, and Mr. Sabo updated the committee on grounds staffing. Due to the inability to hire staff, the district has temporarily contracted with a third party for mowing and trimming support for the remainder of the 2024 mowing season.

**High School Bathrooms:** Tabled until the September meeting.

**Speed Bumps and Junior High School Restriping:** Mr. Sabo informed the committee about the removal and replacement of speed bumps near the high school and the planned restriping of various parking lots near the junior high school.

**Other:**

- **Recommendation #1 – Bid Package #5:** The committee unanimously supported Mr. Stuard's recommendation to purchase signage from DMP Sign Company for \$38,770 based on the base bid.

**Motion to Adjourn:** Mr. Braska moved, and Mr. Belcher supported adjourn the meeting at 8:25 p.m.

**Executive Committee Minutes  
Fowlerville Community Schools  
August 9, 2024**

Computer Lab A, Fowlerville High Schools conference room at 9:30 a.m.

The meeting was called to order at 9:36 am by Mrs. Sova in Computer Lab A

Members Present: Mr. John Belcher, Mrs. Sue Charron and Mrs. Amy Sova

Staff Present: Mr. Matt Stuard

Others Present: None

Motion by Mr. John Belcher supported by Mrs. Sue Charron, to approve the minutes from the April 19, 2024 Executive Committee meeting.

**Call to the Public** -None

**Priorities:** The committee, along with Mr. Stuard, discussed several recommended priority areas to focus on for the 2024-2025 school year.

**Web Page Updates:** Mr. Stuard reviewed the Union Negotiations 2024 webpage with the committee. The committee recommended minor changes and unanimously approved publishing the page live that day.

**Principal Hiring:** Mr. Stuard provided an update on the status of hiring principals for both Smith Elementary and Fowlerville High School.

**Other:** Mrs. Charron discussed central office hours and availability during the summer months.

Motion by Mr. Belcher supported by Mrs. Charron recommending adjournment of the meeting at 11:28 a.m.

# **Finance Committee Minutes**

## **Fowlerville Community Schools**

### **August 16, 2024**

FHS Computer Lab A, 7:00 a.m.

The meeting was called to order at 7:00 a.m. by Mr. John Belcher in the FHS Computer Lab A.

Members Present: Mrs. Diana Dombrowski, Mr. John Belcher and Mr. Justin Braska  
Staff Present: Mr. Matthew Stuard, and Mrs. Coe  
Others Present: Chief John Tyler

Motion by Mr. Justin Braska, supported by Mrs. Diana Dombrowski, to approve minutes from the June 14, 2024 meeting. Motion passed unanimously.

#### **Call to the Public** – None

**School Resource Officer Contract** – Chief Tyler and Mr. Stuard presented the School Resource Officer contract for the 2024-2025 school year. Committee members raised concerns about Officer Coln’s ability to continue serving as the SRO if elected to the Fowlerville School Board. They also provided feedback on Officer Coln’s performance in the SRO role. The committee unanimously requested that Mr. Stuard develop a backup plan in the event Officer Coln is elected, with the preference being to maintain the SRO agreement and relationship with the Village Police. The committee unanimously supported forwarding the 2024-2025 contract to the full Board for approval.

**Energy Bond Funds** – Ms. Coe presented information regarding the District’s Energy Bond, which is separate from the November 2021 Bond. The committee discussed the possibility of using \$200,000 from the Energy Bond to fund high-efficiency HVAC units at Kreeger to reduce ongoing energy costs and stay within budget, without dipping further into contingency funds, for the Kreeger HVAC project.

**Other** – Mr. Stuard invited committee members to the opening day breakfast and welcome-back ceremony on Tuesday, August 20, 2024, at 7:15 a.m., and to the Staff Tailgate Lunch behind the high school on Wednesday, August 21, 2024, from 11:00 a.m. to 11:42 a.m.

Motion by Mr. Braska, supported by Mrs. Dombrowski recommending adjournment of the meeting at 8:20 am. Motion passed unanimously.



# Appendix A

## AGREEMENT FOR SUPPLEMENTAL LAW ENFORCEMENT SERVICES (School Liaison Officer)

This **Agreement**, made this 20th day of August, 2024, by and between the **FOWLerville COMMUNITY SCHOOLS**, a Michigan Public Agency, of 7677 Sharpe Road, Fowlerville, Michigan 48836 (hereinafter referred to as the "Schools"), the **TOWNSHIP OF CONWAY**, a Michigan Municipal Corporation, of 8015 N. Fowlerville Road, P.O. Box 1157, Fowlerville, Michigan 48836 (hereinafter referred to as the "Conway"), the **TOWNSHIP OF HANDY**, a Michigan Municipal Corporation, of 135 N. Grand Avenue, P.O. Box 189, Fowlerville, Michigan 48836 (hereinafter referred to as the "Handy"), the **TOWNSHIP OF IOSCO**, a Michigan Municipal Corporation, of 2050 Bradley Road, Webberville, Michigan 48892 (hereinafter referred to as the "Iosco"), and the **VILLAGE OF FOWLerville**, a Michigan Municipal Corporation, of 213 South Grand Avenue, Fowlerville, Michigan 48836 (hereinafter referred to as the "Village").

### WITNESSETH:

**WHEREAS**, the Village of Fowlerville is willing and able to provide school liaison supplemental law enforcement services to the Fowlerville Community Schools; and

**WHEREAS**, the Fowlerville Community Schools desire such supplemental law enforcement services for the benefit of students and staff, including students from the Townships of Conway, Handy, and Iosco (hereinafter collectively referred to as the "Townships").

**WHEREAS**, due to budget constraints, the Schools can no longer fund all of its portion of the Liaison Officer position, and, while the Village is willing to continue its share of the position, the Village cannot further increase its portion of the position's funding; and

**WHEREAS**, the Townships desire to enter an Agreement to partially defray the costs of providing for the operation of the School Liaison Officer position and for providing for the continuation of the School Liaison Officer services to the school system and its students, including students that are residents of the Townships.

**NOW, THEREFORE**, for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY AGREED** as follows:

**1. Services to be Performed by the Village.** The Village shall provide the Schools with School Liaison Officer supplemental law enforcement services. These supplemental law enforcement services shall be performed through the assignment of an officer that will work in the school environment both in the schools and in the field. The service shall consist of one (1) police officer and one (1) vehicle over and above those services otherwise provided by regular patrol. These law enforcement services shall be performed in accordance with the following:

problem areas perceived by any party to this Agreement. Village of Fowlerville Police Chief, or his representative, shall also submit two (2) reports, one with the January invoice, and one after the end of the school year, specifying how such funds were utilized in rendering the School Liaison services. Prior to the expiration of the Agreement, representatives of the parties shall meet to discuss the possible extension and/or revisions to the program and this Agreement.

**11. Nondiscrimination.** The parties hereto, as required by law, shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, political affiliation or beliefs. A breach of this covenant shall be regarded as a material breach of this Agreement.

**12. Agreement Does Not Affect Collective Bargaining Agreements.** It is expressly understood and agreed by the parties hereto that the requirements of this Agreement shall not be construed as in any way affecting any collective bargaining agreement covering officers that could be assigned to the Schools under this Agreement including, but not limited to, the adding of provisions thereto or subcontracting provisions therefrom.

**13. Waivers.** No failure or delay on the part of any of the parties to this Agreement in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.

**14. Modification of Agreement.** Modifications, amendments, extensions, or waivers of any provision of this Agreement may be made only by the written mutual consent of the parties hereto.

**15. Assignment or Subcontracting.** The parties to this Agreement may not assign, subcontract or otherwise transfer their duties and/or obligations under this Agreement.

**16. Disregarding Titles.** The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

**17. Complete Agreement.** This Agreement contains all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement, or any part thereof, shall have any validity or bind any of the parties hereto.

**THE VILLAGE OF FOWLERVILLE**

By Carol K. Hill  
Carol K. Hill, President

By Kathryn R. Gutzki  
Kathryn R. Gutzki, Clerk/Manager

**THE TOWNSHIP OF CONWAY**

By Bill Grubb  
Bill Grubb, Supervisor

By Rachel Kreeger  
Rachel Kreeger, Clerk

**THE TOWNSHIP OF HANDY**

By W. Edward Alverson  
W. Edward Alverson, Supervisor

By Laura A. Eisele  
Laura A. Eisele, Clerk

**THE TOWNSHIP OF IOSCO**

By Joe Parker  
Joe Parker, Supervisor

By Julie Dailey  
Julie Dailey, Clerk