

**Fowlerville Community Schools  
Board of Education  
Regular Meeting  
Agenda**

Fowlerville High School, Media Center 7:00 p.m.

December 10, 2024

**District Mission Statement**-Fowlerville Community Schools are committed to providing a quality educational experience for all students in a safe, orderly, healthy, and nurturing environment.  
The district's guiding principles are educational excellence, effective leadership, personal integrity, mutual respect and continuous improvement through staff, student, and community involvement.

- I. Call to Order
- II. Pledge of Allegiance
- III. Consent Agenda
  - A. Roll Call
  - B. Approval of Minutes from November 19, 2024
  - C. Approval of November Payables
  - D. Approval of Superintendent's Personnel Report
- IV. Call to the Public
- V. Reports/Recognition
  - A. Recognition of Service for Board Member Mr. Justin Braska
  - B. Board Committee Reports
    - 1. 11/25 Policy Committee Report
      - a. Recommendation to modify the Board and Superintendent Operating Norms and Procedures (move Call to the Public after the Superintendent's Report - Board meeting outline).
      - b. Recommendation to adopt a resolution to join nationwide litigation against social media platforms – Case No. 22-MD-3047-YGR.
      - c. Recommendation to approve the Attorney-Client Fee Contract between Fowlerville Community Schools and Frantz Law Group.
    - 2. 12/2 Asset Management Committee Report
      - a. Recommendation to Approve Smith Elementary Mechanical and Site Renovation Recommendation #2.
      - b. Recommendation to approve the purchase of two buses from Midwest Transit with payment and delivery planned for fiscal year 2025-2026.
    - 3. 12/6 Finance Committee Report
      - a. Recommendation to Adopt Summer Tax Resolution
    - 4. 12/9 Personnel Committee Report
      - a. Recommendation to approve the 2023-2024 and 2024-2025 Administrative Salary Schedules and Rate Increase.
      - b. Recommendation to approve the 2023-2024 and 2024-2025 Director Salary Schedules and Rate Increase.
      - c. Recommendation to approve the 2023-2024 and 2024-2025 Central Office Support Staff Salary Schedules and Rate Increase.
      - d. Recommendation to approve the 2025 Non-Bargained Employee Hourly Rate Increase.
    - C. Student Representative's Report – Miss Aurora Furlong
    - D. Assistant Superintendent's Report – Mrs. Adva Ringle
    - E. Superintendent's Report – Mr. Matt Stuard
- VI. New Business/Presentation
- VII. Old Business
- VIII. Introduction of Other Matters by Members of the Board
- IX. Introduction of Other Matters by the Superintendent

X. Closed Session for the Purpose of Negotiations

XI. Information

A. 1/07/25 Organizational School Board Meeting, 7:00 p.m. in the FHS media center

XII. Adjournment

**CALL TO THE PUBLIC GUIDELINES:**

- Any audience member may address the Board about topics on the agenda or not on the agenda.
- Each person shall be allowed to speak for a maximum of 3 minutes.
- Individuals addressing the Board should take into consideration the rules of common courtesy.
- Comments cannot be used to make personal attacks against Board members, District employees, or students.
- Call to the Public is not a question and answer period.
- Board members may ask questions of the speaker, but are not obligated to answer questions or make statements or commitments in response to issues raised by the public.
- The Board President may refer questions/issues to the Superintendent for investigation, study, or recommendation. He may ask the Superintendent to address questions directly during the Superintendent's report.

IV. Call to the Public

V. Reports/Recognition

A. Recognition of Service for Board Member Mr. Justin Braska

B. Board Committee Reports

1. 11/25 Policy Committee Report - Mrs. Sovo

a. Recommendation to Modify the Board and Superintendent Operating Norms and Procedures (move Call to the Public after the Superintendent's Report-Board meeting outline).

Recommendation: Administration, along with the Board Policy Committee, recommend, modifying the Board and Superintendent Operating Norms and Procedures to move the Call to the Public to after the Superintendent's Report on the Board Meeting Outline. [Appendix A]

b. Recommendation to Adopt a Resolution to Join Nationwide Litigation Against Social Media Platforms-Case No. 22-MD-3047-YGR.

Recommendation: Administration, in agreement with the Policy Committee, recommend adoption of the Resolution to join nationwide litigation against Social Media Platforms-Case No. 22-MD-3047-YGR. [Appendix B] Roll Call Vote Needed.

c. Recommendation to Approve the Attorney-Client Fee Contract between Fowlerville Community Schools and the Frantz Law Group.

Recommendation: Administration and the Policy Committee recommend Approval of the Attorney-Client Fee Contract between Fowlerville Community Schools and the Frantz Law Group. [Appendix C] Roll Call Vote Needed.

2. 12/28 Asset Management Committee Report - Mr. Braska

a. Recommendation to Approve Smith Elementary Mechanical and Site Renovation Recommendation #2.

Recommendation: Administration, in unanimous agreement with the Asset Management Committee, recommends approval of the Smith Elementary Mechanical and Site Renovation Recommendation #2. [Appendix D] Roll Call Vote Needed.

b. Recommendation to Approve the Purchase of Two (2) Buses from Midwest Transit with Payment and Delivery Planned for Fiscal Year 2025-2026.

Recommendation: Administration along with the Asset Management Committee recommend approval of the purchase of two (2) buses from Midwest Transit with payment and delivery planned for fiscal year 2025-2026. [Appendix E]

3. 12/6 Finance Committee Report – Mr. Belcher

a. Recommendation to Adopt Resolution or 2024 Summer Tax Collection – This Annual Resolution allows the Superintendent to negotiate with the townships for the 2025 Summer Tax Collections.

Recommendation: Administration recommends the Annual Resolution for the 2025 Summer Tax Collection be adopted as presented. [Appendix F] Roll Call Vote Needed.

4. 12/9 Personnel Committee Report - Mrs. Charron

a. Recommendation to Approve the 2023-2024 and 2024-2025 Administrative Salary Schedules and Rate Increase.

Recommendation: Administration in agreement with the Finance Committee, recommend approval of the 2023-2024 and 2024-2025 Administrative Salary Schedules and Rate Increase. Roll Call Vote Needed.

b. Recommendation to Approve the 2023-2024 and 2024-2025 Director Salary Schedules and Rate Increase.

Recommendation: Administration, along with the Finance Committee, recommend approval of the 2023-2024 and 2024-2025 Director Salary Schedules and Rate Increase. Roll Call Vote Needed.

c. Recommendation to Approve the 2023-2024 and 2024-2025 Central Office Support Staff Salary Schedules and Rate Increase.

Recommendation: Administration in concurrence with the Finance Committee, recommend approval of the 2023-2024 and 2024-2025 Central Office Support Staff Salary Schedules and Rate Increase. Roll Call Vote Needed.

d. Recommendation to Approve the 2025 Non-Bargained Employee Hourly Rate Increase.

Recommendation: Administration, in agreement with the Finance Committee, recommend approval of the 2025 Non-Bargained Employee hourly rate increase. Roll Call Vote Needed.

- C. Student Representative's Report – Miss Aurora Furlong
- D. Assistant Superintendent's Report – Mrs. Adva Ringle
- E. Superintendent's Report – Mr. Matt Stuard

- VI. New Business/Presentation
- VII. Old Business
- VIII. Introduction of Other Matters by the Board
- IX. Introduction of Other Matters by the Superintendent
- X. Closed Session for the Purpose of Negotiations - Roll Call Vote Needed
  - A. Recommendation to Reconvene Open Session - Roll Call Vote Needed
  - B. Recommendation to Approve the Closed Session Minutes
  - C. Motion from Closed Session
- XI. Information – See Agenda
- XII. Adjournment

**FOWLerville COMMUNITY SCHOOLS**  
**Board of Education Minutes**  
**Regular Meeting**  
**November 19, 2024**

The meeting was called to order by School Board President, Mrs. Amy Sova, at 7:00 p.m. in the media center at Fowlerville High School.

The Pledge of Allegiance was recited.

Members Present: Mr. Justin Braska, Mrs. Susan Charron, Mrs. Danielle DeVries, Mrs. Diana Dombrowski and Mrs. Amy Sova

Members Absent: Mr. John Belcher and Mr. Robert Hinton

Motion by Mrs. Charron, supported by Mrs. Dombrowski, to approve the consent agenda including Board minutes from November 12, 2023, October Payables and the Superintendent's Personnel Report. The motion was adopted unanimously.

During the Call to the Public community members addressed the Board.

Fowlerville Police Officer, Ryan Edmonds and Director of School Safety, Jeff Soli were invited to the podium to address the safety issues, they determined there was no credible threat that day at the JHS to necessitate a lockdown on 11/13/2024.

10/21 Curriculum & Technology Committee Report – Mrs. Dombrowski

Motion by Mrs. Charron, supported by Mrs. Dombrowski, recommending the purchase of the Language of Composition, 4<sup>th</sup> Edition, for AP Language & Composition in the amount of \$6,865.74.

Ayes: Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mrs. Sova

Nays: None

Motion by Mrs. Charron, supported by Mrs. Dombrowski, recommending the use of Clue, High School edition, as the script for the 2025 Spring play.

Ayes: Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mrs. Sova

Nays: None

The motion carried.

11/18 Curriculum & Technology Committee Report – Mrs. Dombrowski

10/28 Policy Committee Report – Mrs. Sova

Motion by Mrs. Charron, supported by Braska, recommending the following policies be approved for a second and final reading: Policy 01540 – Administrative Staff Reductions/Recalls, Policy 2370.01 – On-Line/Blended Learning Program; Policy 7217 – Weapons and Policy 8531 – Free & Reduced Price Meals as presented. [Appendix A]

Ayes: Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mrs. Sova

Nays: None

The motion carried.

10/30 Executive Committee Report – Mrs. Sova  
11/4 Asset Management Committee Report – Mr. Braska

Motion by Mrs. Charron, supported by Mr. Braska, recommending that the Board accept Auch's recommendation #3 for the High School HVAC project at a total cost of \$3,190,810.00.

Ayes: Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mrs. Sova

Nays: None

The motion carried.

Motion by Mrs. Charron, supported by Mr. Braska, recommending that the Board accept Auch's recommendation #1 for the Kreeger Elementary School HVAC project at a total cost of \$2,213,640.00.

Ayes: Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mrs. Sova

Nays: None

The motion carried.

Motion by Mrs. Charron, supported by Mr. Braska, recommending that the Board accept Auch's recommendation #1 for Smith Mechanical Renovations at a total cost of \$810,727.00.

Ayes: Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mrs. Sova

Nays: None

The motion carried.

Motion by Mrs. Charron, supported by Mr. Braska, recommending that the Board accept Auch's recommendation #1 for Munn Demolition Project, including Alternate #1, at a total cost of \$443,011.00.

Ayes: Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mrs. Sova

Nays: None

The motion carried.

Motion by Mrs. Charron, supported by Mr. Braska, recommending #3 for the Junior High School HVAC Mechanical Renovations Project Alternate #1 at a total cost of \$155,840.00.

Ayes: Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mrs. Sova

Nays: None

The motion carried.

Motion by Mrs. Charron, supported by Mr. Braska, recommending the purchase of a dedication plaque as discussed, for Fowlerville Elementary School featuring the names of the current Board members and Superintendent, as well as former Board members who served at the time of the Bond's passage in November 2021. The names to be included are: Amy Sova (Board President), Robert Hinton (Vice-President), Susan Charron (Secretary), John Belcher (Treasurer), Justin Braska (Trustee), Danielle DeVries (Trustee), Diana Dombrowski (Trustee), Matthew Stuard (Superintendent), Michael Brown, Steve Frederick and Trisha Reed.

Ayes: Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mrs. Sova

Nays: None

The motion carried.

11/8 Finance Committee Report – Mr. Braska

Motion by Mrs. Charron, supported by Mr. Braska, recommending adopting the General Fund Amendment #1 for 2024-2025 with revenues totaling \$34,481,915.00 and expenditures totaling \$34,349,827.00. With an ending fund balance of \$3,896,752.00 as presented. [Appendix B]

Ayes: Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mrs. Sova

Nays: None

The motion carried.

Motion by Mrs. Charron, supported by Mrs. Dombrowski, recommending adopting the Food Service Budget Amendment #1 for 2024-2025 with revenues totaling \$2,120,000.00 and expenditures totaling \$2,129,060.00 With an ending fund balance of \$892,873.00 as presented. [Appendix C]

Motion by Mrs. Charron, supported by Mrs. Dombrowski, recommending adopting the Community Service Budget Amendment #1 for 2024-2025 with revenues totaling \$1,478,364.00 and expenditures totaling \$1,538,364.00 With an ending fund balance of \$786,205.00 as presented. [Appendix D]

11/11 Personnel Committee Report – Mrs. Charron

11/14 Recreation Report – Mr. Braska

Student Representative's Report – Ms. Aurora Furlong

Assistant Superintendent's Report – Mrs. Adva Ringle presented a PowerPoint addressing New Teacher Professional Development the Threat Assessment Process and Grants.

Superintendent's Report – Mr. Matt Stuard presented a PowerPoint clarifying when we should go into Lockdown Procedures and FERPA.

Motion by Mrs. Charron, supported by Mrs. Dombrowski, recommending approval of the Notice of Termination of the February 20, 2018 Community Recreation Agreement to be mailed to all involved municipalities.

Ayes: Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mrs. Sova

Nays: None

The motion carried.

Old Business – None

Introduction of Other Matters by the Board – None

Introduction of Other Matters by the Superintendent – Mr. Stuard commented that the community will have a second opportunity to tour Fowlerville Elementary School on December 7th.

Information – See Agenda

Motion by Mrs. Charron, supported by Mr. Braska, recommending Closed Session for the Purpose of the Purpose of the Superintendent's Evaluation at 8:21p.m.

Ayes: Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mrs. Sova

Nays: None

The motion carried.

Motion by Mrs. Dombrowski, supported by Mrs. DeVries, recommending to reconvene Open Session.

Ayes: Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mrs. Sova

Nays: None

The motion carried.

Motion by Mrs. DeVries, supported by Mr. Braska, recommending to Approve the Closed Session Minutes.  
The motion carried.

Motion by Mrs. DeVries, supported by Mrs. Dombrowski, recommending to Approve Superintendent's Final Evaluation Label as Effective for the time period May 1, 2023 to June 30, 2024.

Ayes: Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mrs. Sova

Nays: None

The motion carried.

Motion by Mrs. DeVries, supported by Mrs. Dombrowski, recommending to Approve Superintendent's Merit Pay Compensation of 3% of Salary for contract year 2023-2024 as part of his remuneration for service based on job performance and accomplishments.

Ayes: Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mrs. Sova

Nays: None

The motion carried.

Mr. Stuard thanked the Board for the Effective rating and for the Merit Pay compensation.

Motion by Mrs. Charron, supported by Mrs. DeVries, recommending adjournment of the meeting at 8:43 p.m. The motion passed unanimously.

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Susan Charron, Board Secretary  
Fowlerville Community Schools



**FOWLerville COMMUNITY SCHOOLS  
CHECK REGISTER FOR THE MONTH OF NOVEMBER 2024**

NOTE: Check numbers beginning with the letter "A" are ACH payments.  
Check numbers beginning with the number "9" are EFT payments.

CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR NAME
046643	11/6/2024	458.72	A PARTS WAREHOUSE
046644	11/6/2024	1,268.55	EVERON LLC FKA ADT COMMERCIAL LLC
046645	11/6/2024	250.00	BATH HIGH SCHOOL
046646	11/6/2024	363.71	CLEAR RATE COMMUNICATIONS, INC
046647	11/6/2024	1,396.68	COREY MURPHY
046648	11/6/2024	1,803.50	CORRIGAN PROPANE
046649	11/6/2024	421.34	DEPARTMENT OF THE TREASURY COLLECTION SERVICES BUREAU
046650	11/6/2024	180.00	EAST LANSING PUBLIC SCHOOLS
046651	11/6/2024	33.00	FOWLerville FEED & PET SUPPLIES
046652	11/6/2024	2,100.00	GENESEE ISD
046653	11/6/2024	2,342.15	GRANGER WASTE SERVICES, INC.
046654	11/6/2024	7,560.00	GT OUTDOOR SERVICES
046655	11/6/2024	156,168.60	INGHAM INTERMEDIATE SCHOOL DISTRICT
046656	11/6/2024	2,475.62	JOHNSON & WOOD, LLC
046657	11/6/2024	398.24	KODET'S TRUE VALUE
046658	11/6/2024	18.82	KODET'S TRUE VALUE
046659	11/6/2024	4,839.84	LANSING SANITARY SUPPLY, INC.
046660	11/6/2024	324.50	LYDEN OIL COMPANY
046661	11/6/2024	67.50	J W PEPPER & SONS INC
046662	11/6/2024	400.00	PERRY PUBLIC SCHOOLS
046663	11/6/2024	2,018.53	PRAIRIE FARMS DAIRY
046664	11/6/2024	1,383.93	RANDY'S SERVICE STATION
046665	11/6/2024	25.00	SPIRIT OF LIVINGSTON
046666	11/6/2024	966.00	SPORTS & APPAREL
046667	11/6/2024	164.85	BSN SPORTS LLC
046668	11/6/2024	48.94	TRANSPORTATION ACCESSORIES CO, INC.
046669	11/6/2024	379.39	UNITY SCHOOL BUS PARTS
046670	11/6/2024	50.00	PETTY CASH JUNIOR HIGH
046671	11/6/2024	50.00	RECREATION REFUND
046672	11/6/2024	185.00	RECREATION REFUND
046673	11/12/2024	3,072.00	ACE TRANSPORTATION INC
046674	11/12/2024	275.00	ASCD
046675	11/12/2024	10,685.00	BULL'S EYE BRANDS, INC.
046676	11/12/2024	3,675.00	CAPITAL AREA SOCCER LEAGUE
046677	11/12/2024	582.00	CONTROLNET, LLC
046678	11/12/2024	7.00	FOWLerville FEED & PET SUPPLIES
046679	11/12/2024	567.20	ACCO BRANDS USA LLC
046680	11/12/2024	250.00	GRAND LEDGE PUBLIC SCHOOLS
046681	11/12/2024	307.00	H & H PUBLICATIONS
046682	11/12/2024	166.06	KE ELECTRIC SUPPLY CORP
046683	11/12/2024	102.19	LANSING SANITARY SUPPLY, INC.
046684	11/12/2024	343.50	LCDPH LIVINGSTON CO HEALTH DEPT
046685	11/12/2024	2,722.64	LOWE'S
046686	11/12/2024	1,300.00	NOREGON SYSTEMS INC.
046687	11/12/2024	1,815.65	OVERHEAD DOOR WEST COMMERCIAL INC
046688	11/12/2024	173.95	POP-ITY POPCORN CO, LLC
046689	11/12/2024	2,064.73	PRAIRIE FARMS DAIRY
046690	11/12/2024	889.34	ROLL TICKETS, INC.
046691	11/12/2024	335.00	ST JOHNS PUBLIC SCHOOLS
046692	11/12/2024	12,545.58	THRUN LAW FIRM, P.C.
046693	11/12/2024	815.00	THE GROUNDS CREW LLC
046694	11/12/2024	653.09	VERIZON WIRELESS
046695	11/12/2024	124.75	WEST MICHIGAN INTERNATIONAL

**FOWLerville COMMUNITY SCHOOLS  
CHECK REGISTER FOR THE MONTH OF NOVEMBER 2024**

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CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR NAME
046696	11/12/2024	105.00	RECREATION REFUND
046697	11/12/2024	97.00	RECREATION REFUND
046698	11/14/2024	89.42	BASIC BENEFITS LLC
046699	11/14/2024	869.00	CEI MICHIGAN LLC
046700	11/14/2024	3,869.38	CONSUMERS ENERGY PAYMENT CENTER
046701	11/14/2024	2,200.00	CURRICULUM ASSOCIATES, LLC
046702	11/14/2024	860.16	ACCO BRANDS USA LLC
046703	11/14/2024	516.41	HALLBOY BARBEQUE
046704	11/14/2024	453.98	HOWIES HOCKEY, INC
046705	11/14/2024	2,680.68	JOHNSON & WOOD, LLC
046706	11/14/2024	1,393.86	LANSING SANITARY SUPPLY, INC.
046707	11/14/2024	152.19	LIVINGSTON COUNTY TREASURER
046708	11/14/2024	214.95	MERIDIAN WINDS LLC
046709	11/14/2024	110.00	MICHIGAN SCHOOL BUSINESS OFFICIALS SUITE 200
046710	11/14/2024	385.00	NASSP
046711	11/14/2024	5.85	NATIONAL VISION ADMINISTRATORS, LLC
046712	11/14/2024	55.00	PACKERLAND RECORDS MANAGEMENT
046713	11/14/2024	42.00	POMP'S TIRE SERVICE, INC.
046714	11/14/2024	1,155.97	RANDY'S SERVICE STATION
046715	11/14/2024	738.50	BSN SPORTS LLC
046716	11/14/2024	450.00	STATE OF MICHIGAN LARA, BUREAU OF CONSTR CODES / BOILER DIVISION
046717	11/14/2024	12,759.82	STRICTLY FOR KIDS
046718	11/14/2024	17,641.57	DTE ENERGY
046719	11/19/2024	160.00	DEWITT JUNIOR HIGH
046720	11/19/2024	550.00	JOHNSON & WOOD, LLC
046721	11/19/2024	416.76	LAKEWAY TILAPIA
046722	11/19/2024	900.00	MI COACHES CORNER, LLC
046723	11/19/2024	385.00	NASSP
046724	11/19/2024	1,711.88	PRAIRIE FARMS DAIRY
046725	11/19/2024	490.00	RED CEDAR SPORTS ENTERTAINMENT LLC C/O JEFF ZDUNIC
046726	11/19/2024	12.00	SPIRIT OF LIVINGSTON
046727	11/19/2024	266.00	SPORTS & APPAREL
046728	11/19/2024	7,501.00	WASHTENAW COMMUNITY COLLEGE C/O WCC CASHIER'S OFFICE
046729	11/19/2024	11,010.00	WASHTENAW INTERMEDIATE SCHOOL DISTRICT
046730	11/19/2024	105.00	RECREATION REFUND
046731	11/19/2024	105.00	RECREATION REFUND
046732	11/19/2024	50.00	RECREATION REFUND
046733	11/19/2024	59.00	LGC REFUND
046734	11/20/2024	3,390.40	MOORE TROSPER CONSTRUCTION COMPANY
046735	11/20/2024	8,500.00	VECTOR TECH GROUP
046736	11/20/2024	132,277.44	VS AMERICA, INC.
046737	11/20/2024	11,731.49	EVERON LLC FKA ADT COMMERCIAL LLC
046738	11/21/2024	304.00	COMPLETE BATTERY SOURCE
046739	11/21/2024	2,055.18	CORRIGAN PROPANE
046740	11/21/2024	361.37	DEMCO INC BIN#88623
046741	11/21/2024	127.15	GRAMPY'S AUTO PARTS
046742	11/21/2024	1,442.99	LANSING SANITARY SUPPLY, INC.
046743	11/21/2024	1,845.00	MARCO TECHNOLOGIES, LLC
046744	11/21/2024	168.51	MICHIGAN STATE DISBURSEMENT UNIT
046745	11/21/2024	1,348.62	MIDWEST TRANSIT EQUIPMENT, INC.
046746	11/21/2024	80.00	OUCH URGENT CARE COMPASS
046747	11/21/2024	1,403.00	PETE BLACK PLUMBING
046748	11/21/2024	3,920.00	RED CEDAR SPORTS ENTERTAINMENT LLC C/O JEFF ZDUNIC

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CHECK REGISTER FOR THE MONTH OF NOVEMBER 2024**

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046749	11/21/2024	821.45	RANDY'S SERVICE STATION
046750	11/21/2024	2,326.00	SEHI COMPUTER PRODUCTS, INC.
046751	11/21/2024	286.00	SPORTS & APPAREL
046752	11/21/2024	270.00	THE GROUNDS CREW LLC
046753	11/21/2024	7,064.34	WEST MICHIGAN INTERNATIONAL
046754	11/21/2024	2,500.00	WORKFORCE COMMUNICATIONS GROUP, INC.
046755	11/21/2024	200.00	RECREATION REFUND
046756	11/21/2024	2,467.78	CAPITAL ONE WALMART COMMUNITY CARD
900889	11/1/2024	82,340.00	EDUSTAFF LLC
900890	11/4/2024	485.51	GORDON FOODS
900891	11/4/2024	1,797.80	EDUSTAFF LLC
900892	11/6/2024	9,393.17	GORDON FOODS
900893	11/6/2024	83.36	GORDON FOODS
900894	11/8/2024	8,377.96	GORDON FOODS
900895	11/8/2024	6,430.93	HEALTH EQUITY INC.
900896	11/8/2024	15,071.36	US OMNI & TSACG COMPLIANCE SERVICES
900897	11/8/2024	127.39	BASIC PR SWEEPS
900898	11/13/2024	8,894.81	GORDON FOODS
900899	11/15/2024	10,054.50	GORDON FOODS
900900	11/15/2024	83,004.11	EDUSTAFF LLC
900901	11/15/2024	186.00	BASIC PR SWEEPS
900902	11/18/2024	10,096.68	GORDON FOODS
900903	11/18/2024	200.03	GORDON FOODS
900904	11/20/2024	10,553.67	GORDON FOODS
900905	11/22/2024	622.56	BASIC PR SWEEPS
900906	11/22/2024	180.52	GORDON FOODS
900907	11/22/2024	6,080.93	HEALTH EQUITY INC.
900908	11/22/2024	14,051.36	US OMNI & TSACG COMPLIANCE SERVICES
900909	11/25/2024	9,415.98	GORDON FOODS
900910	11/29/2024	87,214.50	EDUSTAFF LLC
900911	11/29/2024	120.00	BASIC PR SWEEPS
A00856	11/6/2024	6,276.11	CONSTELLATION NEWENERGY GAS DIVISION, LLC
A00857	11/6/2024	522.00	KONE INC KONE CHICAGO
A00858	11/6/2024	758.46	MAURER'S TEXTILE RENTAL SERVICES, INC
A00859	11/6/2024	219.73	PEOPLE DRIVEN TECHNOLOGY, INC
A00860	11/6/2024	2,306.96	ROAD EQUIPMENT PARTS CENTER
A00861	11/11/2024	5,390.16	AMAZON CAPITAL SERVICES, INC.
A00862	11/12/2024	13,946.55	LIVINGSTON EDUCATIONAL SERVICE AGENCY
A00863	11/12/2024	612.84	ROAD EQUIPMENT PARTS CENTER
A00864	11/12/2024	344.19	VILLAGE OF FOWLerville
A00865	11/14/2024	271,089.32	BRIGHTON AREA SCHOOLS
A00866	11/14/2024	5,195.21	DIRECT ENERGY BUSINESS
A00867	11/19/2024	1,500.00	CEV MULTIMEDIA, LLC
A00868	11/19/2024	484.98	KONE INC KONE CHICAGO
A00869	11/19/2024	131.10	VILLAGE OF FOWLerville
A00870	11/20/2024	1,632,934.40	AUCH, GEORGE W. AUCH COMPANY
A00871	11/20/2024	251,747.16	INTEGRATED DESIGN SOLUTIONS, LLC ACCOUNTS RECEIVABLE
A00872	11/21/2024	13,311.50	DIRECT ENERGY BUSINESS
A00873	11/21/2024	3,859.47	AMAZON CAPITAL SERVICES, INC.
P6344	11/29/2024	8,268.16	PCARD - JP MORGAN CHASE BANK
TOTAL		3,070,753.62	

**Fowlerville Board of Education**  
**Superintendent's Personnel Report**  
**Regular Meeting – December 9th, 2024**

**FOR ACTION**

Subject: **PERSONNEL RECOMMENDATIONS**

It is recommended that the following personnel recommendations be approved:

**A. EMPLOYMENT:**

<b>Name:</b>	<b>Position:</b>	<b>Date:</b>	<b>Current Process:</b>
Alexander Orlando	Safety Monitor-Kreeger		Onboarded
Kaya Srock	JHS SE Paraprofessional		Onboarding

**B. ADDITIONAL ASSIGNMENTS/TRANSFERS/PROMOTIONS/INACTIVATE:**

<b>Name:</b>	<b>Position:</b>	<b>Date:</b>	<b>Current Process:</b>

**C. RESIGNATIONS/RETIREMENTS/TERMINATIONS:**

<b>Name:</b>	<b>Position:</b>	<b>Length of Service:</b>	<b>Effective Date:</b>
Margaret O'brien	SE Teacher at Smith		12/5/2024
Paula Martin-Good	Bus Driver		12/6/2024

**D. LEAVE OF ABSENCE**

<b>Name:</b>	<b>Position:</b>	<b>Leave Type:</b>	<b>Effective Date:</b>
SUTKA, COURTNEY	5th Grade Teacher	FMLA	8/19/2024

**E. EMPLOYMENT – PROFESSIONAL STAFF**

<b>Name:</b>	<b>Position:</b>	<b>Date:</b>	<b>Current Process:</b>
Susan Harper	Homebound Teacher		Onboarded

**Policy Committee Minutes  
Fowlerville Community Schools  
November 25, 2024**

FHS Computer Lab A, 6:00 p.m.

The meeting was called to order at 6:03 PM by Mrs. Amy Sova in the FHS Computer Lab A.

Members Present: Mrs. Amy Sova, Mr. Justin Braska, and Mr. John Belcher  
Staff Present: Mr. Matt Stuard  
Others Present: No

Motion by Mr. Belcher supported by Mr. Braska recommending approval of the minutes from the October 28, 2024 meeting. Motion carried.

**Call to the Public** – None

**Board and Superintendent Operating Norms and Procedures** – The committee reviewed a proposed adjustment to the Call to the Public portion of the Regular Board of Education meeting agenda. The recommendation is to move this segment between the Superintendent's Report and New Business. The committee unanimously supported this change and recommended forwarding it to the full Board for approval.

**National Social Media Litigation** – Mr. Stuard presented communication from Thrun regarding national social media litigation that the district could join. This lawsuit targets social media companies for prioritizing profits by allegedly exploiting minors, despite knowing its negative impacts. The committee unanimously endorsed joining the lawsuit and agreed to send the recommendation to the full Board for approval.

**Community Recreation Agreement Update** – Mr. Stuard and Mr. Braska provided an update on the November Recreation meeting. It was noted that participating municipalities are unlikely to present a new draft agreement to the Board before the end of the calendar year. The committee discussed alternative approaches in the absence of a finalized agreement. Mr. Stuard informed the committee that he would update the finance committee on financial implications and options during its December meeting.

**District Safety and Security Committee** – The committee was informed about plans to form a District Safety and Security Committee after the first of the year. This committee will review the previous year's SEC site assessment report and develop recommendations for enhancing the district's safety and security measures.

**Other** – As part of the conversation regarding social media litigation, the committee and Mr. Stuard discussed the effects of student cell phone usage on learning and behavior. The committee requested that Mr. Stuard compile research on the impact of student cell phone use in schools and share examples of policy changes recently implemented by other districts to address this issue.

Motion by Mr. Belcher supported by Mr. Braska recommending adjournment of the meeting at 7:05 pm. Motion Carried.

# Appendix A

## **Fowlerville Community Schools Board and Superintendent Operating Norms and Procedures**

### **Meetings**

Process for adding items to the Board Meeting Agenda:

- Board Policy 0166 – Agenda governs the development of the Board meeting agenda.
  - The Board President and Superintendent develop the agenda.
  - Two Board Members, prior to the meeting, may include items on the agenda with permission of the Board President.

Board meeting outline:

- I. Call to Order
- II. Pledge of Allegiance
- III. Consent Agenda
  - a. Roll Call
  - b. Approval of Minutes
  - c. Approval of Payables
  - d. Approval of Superintendent's Personnel Report
- IV. Call to the Public
- V. Reports/Recognition
  - a. Student Representative's Report
  - b. Board Committee Report(s)
  - c. Assistant Superintendent Report
  - d. Superintendent's Report
- VI. New Business
- VII. Old Business
- VIII. Introduction of Other Matters by Members of the Board
- IX. Introduction of Other Matters by the Superintendent
- X. Information
  - a. Next Regular Board Meeting
- XI. Adjournment

Annual Board Calendar:

- The Board meeting calendar is set each July per Board Policy 0154 – July Fiscal Year Organizational Meeting Motions.

Public Comment and Participation:

- Public comments and participation at Board meetings is governed by Board Policy 0167.3 – Public Participation at Board Meetings.

#### Board Member Response to Public Comments:

- If a member of the public gives incorrect information during call to the Public, the Board President, or another Board member with the President's permission, will provide the public with factual information.
- Whenever a Board member expresses themselves publicly at a Board meeting, they will note that this is their personal opinion and not the opinion of the Board.

#### Board Protocols at Board meetings:

- The Board will use Robert's Rules of Order as a guideline in the conduct of meetings per Board Policy 0161 – Rules of Order.
- Participation on agenda items:
  - The order of business may be changed at the Board meeting by a majority vote of the members present.
- Voting guidelines are governed by Board Policy 0167.1 – Voting.
- Debate, discussion and motions:
  - A motion must be before the Board in order to discuss or debate an agenda item that has been presented for consideration.
  - A member of the Board who wishes to make a motion, second a motion or discuss pending business will first secure recognition of the Board President.

#### Closed Session:

- Closed Sessions are governed by Board Policy 0167.2 – Closed Session.
  - Confidentiality
    - Board members will not disclose the content of discussions that occur during closed session.

#### Standing Committees:

- Standing Committees are governed by Board Policy 0155 – Committees.
- Who establishes standing committees?
  - The Board President and Superintendent make recommendations to the full Board on what standing committees are needed.
- Who establishes ad hoc committees?
  - The Board President, as needed.
- Who designates membership on the committees?
  - The Board President appoints members and chairpersons for each standing committee at the January Organizational meeting for one year.
  - The Board President appoints ad hoc committee members and a chairperson as needed and they serve until discharge.
- What is the purpose of a committee and its relationship to the full Board?
  - Committees perform the duties assigned by the Board that may include deliberating, making recommendations, advising the Board/Superintendent, or taking other actions approved by the Board.
- What is the Chairperson's Responsibilities?
  - Work with the Superintendent to approve the agenda and run the meeting.

- Report for the committee to the Board.
- What is the Executive Committee?
  - The Executive Committee is made up of the President, Vice-President and either the Secretary or Treasurer. The President serves as chair.
  - The President determines whether the Secretary or the Treasurer will attend an Executive Committee meeting.
  - The Executive Committee's main purpose is to facilitate decision-making between board meetings or to address an urgent circumstance. It is also used to provide feedback to the Superintendent on important matters including as it relates to the Superintendent's evaluation process.

## **Communication**

Board member communication with each other includes:

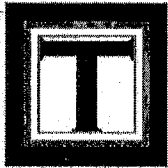
- Be respectful.
- Follow the Open Meetings Act:
  - Talk to each Board member separately.
  - Only deliberate at Board meetings; never by email or text.
  - Refrain from Daisy-chaining (If Member A contacts Member B to discuss, deliberate, or take action on any item, and Member B contacts Member C, and so on, until a quorum has been involved)
  - Refrain from Round-Robining (Votes on a measure are obtained by Member A by going to other members to obtain their vote until a quorum has been involved).
- Board member response to the community and employees should flow through the Superintendent.
  - Board Policy 3112 – Board-Staff Communications.
  - Board Policy 4112 – Board-Staff Communications.
- Communications with the Media
  - Related to the District – Superintendent.
  - Related to the Board – Board President.
- Administration Communication with Board Members
  - Communication should flow through Superintendent when related to District or Board business.
  - Personal communication related to a child, or other personal issue, may be directed directly to the appropriate administrator.
- Board Member Confidentiality Expectations
  - School Board Members are expected to maintain confidentiality about pending items before a Committee or the full Board.
- Who is the Spokesperson for the District and Board?
  - The Superintendent is the Spokesperson for the District.
  - The Board President is the Spokesperson for the Board of Education.
- Expectations for Approved Board Decisions
  - Each Board member is expected to support the full Board's decision.



## **Board-Superintendent Relations**

Board-Superintendent Relations is governed by Board Policy 1210 Board-Superintendent Relationship.

- Board Member Concerns
  - Contact the Superintendent and include the Board President on the Communication.
- Questions directed to the Superintendent
  - Questions should go through the Board President and/or the Committee Chairperson.
  - When appropriate the Superintendent may answer the question and provide it to the full Board.
- Superintendent Concerns
  - Contact the Board Member and include the Board President on the Communication.
- Individual Board Member requests for information/planning
  - The request should go through the Board President and/or committee Chairperson.
  - When appropriate the Superintendent may provide the requested information to the full Board.
- Superintendent Evaluation:
  - Board Policy -1240 Evaluation of the Superintendent governs the Superintendent's Evaluation.
    - School Advance Framework for Superintendents and District Leaders is used to evaluate the Superintendent.
      - Informal feedback – November 2023.
      - First official evaluation - November 2024.
      - Evaluations occur at least annually and occur no later than November 30th of each year.
      - The Superintendent will remind the Board in writing to evaluate his performance annually.



**THRUN**  
LAW FIRM, P.C.

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PHONE: (517) 484-8000 FAX: (517) 484-0041

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2900 WEST ROAD, SUITE 400  
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LISA L. SWEM  
JEFFREY J. SOLES  
ROY H. HENLEY  
MICHAEL D. GRESENS  
CHRISTOPHER J. IAMARINO  
RAYMOND M. DAVIS

MICHELE R. EADDY  
KIRK C. HERALD  
MATTHEW F. HISER  
ROBERT A. DIETZEL  
KATHERINE WOLF BROADDUS  
DANIEL R. MARTIN

JENNIFER K. STARLIN  
TIMOTHY T. GARDNER, JR.  
IAN F. KOFFLER  
FREDRIC G. HEIDEMANN  
RYAN J. NICHOLSON  
CRISTINA T. PATZELT

PHILIP G. CLARK  
PIOTR M. MATUSIAK  
JESSICA E. MCNAMARA  
RYAN J. MURRAY  
ERIN H. WALZ  
MACKENZIE D. FLYNN

KATHRYN R. CHURCH  
MARYJO D. BANASIK  
CATHLEEN M. DOOLEY

GORDON W. VANWIJEREN, JR. (OF COUNSEL)  
MARGARET M. HACKETT (OF COUNSEL)

November 17, 2023

Re: Social Media Litigation

Dear Retainer Client:

Schools nationwide have recently started joining a nationwide litigation against Facebook, Instagram, Snapchat, Tik-Tok, and other social media platforms. The lawsuit asserts that social media companies targeted minors to maximize profits despite knowing the severe detrimental effects excessive social media use causes to minors. Research confirms that social media use is associated with increased rates of depression, anxiety, eating disorders, suicide, and property damage.

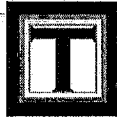
Frantz Law Group, the California law firm representing Michigan schools in the nationwide litigation against Juul and other vaping product manufacturers, is also representing schools in the social media litigation. As it did with the vaping litigation, Frantz requested that Thrun Law Firm determine whether Michigan schools are interested in joining the social media litigation and, if so, to facilitate contact with Frantz. School districts, intermediate school districts, and public school academies are eligible to join the social media litigation. To date, over 100 Michigan schools have joined the social media litigation.

The social media litigation seeks monetary compensation for past damages incurred by schools related to the social media epidemic created by the defendants, as well as anticipated future damages.

For past damages, the litigation seeks reimbursement for costs associated with social media use, such as property damage caused by students engaging in social media trends and any lost state aid caused by social media suspensions and expulsions. For future damages, the litigation seeks compensation for appropriately handling social media-related issues going forward, including funds for counselors and educational programming.

As with the vaping litigation, Frantz will seek a court order restricting discovery to a questionnaire. Until that order is granted, however, schools will be required – with assistance from Frantz – to respond to written questions and document requests from the defendants. Frantz estimates that school staff time related to this litigation will not exceed 10 hours. Frantz informed us that it does not expect that school staff will be required to appear in court or to participate in depositions.

Aside from discovery, the terms for participating in the social media litigation are the same as those for participating in the vaping litigation. Frantz will represent schools on a contingency fee basis, meaning Frantz will not charge any fees or costs unless there is a financial recovery.



**THRUN**  
LAW FIRM, P.C.

Social Media Litigation

Page 2 of 2

Frantz will receive 25% of any recovery. Thrun will receive a portion of that 25%. If there is a recovery, schools would also reimburse Frantz out of the recovery for costs incurred by Frantz during the litigation, such as court filing costs and expert witness fees.

A recovery in the litigation is not guaranteed. Thrun is not co-counsel in the litigation – our role is limited to referring clients to Frantz.

Thrun can arrange for Frantz to make a presentation to your board about the litigation. To join the litigation, your Board would need to approve the accompanying resolution and the contract attached to that resolution.

Signed resolutions and contracts should be returned by May 1, 2024 to [pmatusiak@thrunlaw.com](mailto:pmatusiak@thrunlaw.com). If your Board would like more information about the litigation, please contact Piotr Matusiak at [pmatusiak@thrunlaw.com](mailto:pmatusiak@thrunlaw.com) or call (517) 374-8824.

**Thrun Law Firm, P.C.**

# Appendix C

## [SCHOOL DISTRICT, ISD, OR PSA NAME] [BOARD OF EDUCATION OR BOARD OF DIRECTORS] RESOLUTION

A [regular or special] meeting of the [School District, ISD, or PSA Name] ("School") [Board of Education or Board of Directors] (the "Board") was held on the [ ] day of [ ], 202[ ] at the following time: [ ] ("Meeting").

The Meeting was called to order by \_\_\_\_\_, President

Present:

Absent:

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

### WHEREAS:

1. In January 2023, Seattle Public Schools, Pittsburg Public Schools, and other public schools joined a nationwide litigation against Facebook, Instagram, Snapchat, Tik-Tok, and other social media platforms in a California federal court, specifically Case No. 22-MD-3047-YGR in the United States District Court for the Northern District of California ("Lawsuit").

2. The Lawsuit seeks monetary damages and injunctive relief associated with defendants targeting minors to maximize profits despite knowing the severe detrimental effects excessive social media use causes to minors.

3. Schools in the Lawsuit are being represented by Frantz Law Group, APLC, a California professional law corporation ("Frantz").

4. Thrun Law Firm, P.C. referred the School to Frantz for the Lawsuit.

5. The Board believes it is in the School's best interests to join the Lawsuit on the terms specified in the attached Attorney-Client Fee Contract.

6. The Board believes it is in the School's best interests to authorize and direct [insert Position, such as Superintendent] or designee to sign the attached Attorney-Client Fee Contract on behalf of the School and to take such other action as necessary to obtain monetary damages and injunctive relief for the School in the Lawsuit, subject to review by the School's legal counsel.

### NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board decides to join the Lawsuit on the terms specified in the attached Attorney-Client Fee Contract.

2. The Board authorizes and directs [insert Position, such as Superintendent] or designee to sign the attached Attorney-Client Fee Contract on behalf of the School and to take such other

action as necessary to obtain monetary damages and injunctive relief for the School in the Lawsuit, subject to review by the School's legal counsel.

3. All resolutions and parts of resolutions that conflict with the provisions of this resolution are rescinded.

Ayes:

Nays:

Absent:

Motion Passed:

\_\_\_\_\_  
Board Secretary

The undersigned duly qualified and acting School Board Secretary hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

\_\_\_\_\_  
Board Secretary

Date: \_\_\_\_\_, 202\_\_

## ATTORNEY-CLIENT FEE CONTRACT

The ATTORNEY-CLIENT FEE CONTRACT ("Agreement") is entered into by and between [School District, ISD, or PSA Name], whose address is [redacted] ("Client") and Frantz Law Group, APLC, a California professional law corporation ("Attorneys" or "We") and encompasses the following provisions:

1. **CONDITIONS.** This Agreement will not take effect, and Attorneys will have no obligation to provide legal services, until Client returns a signed copy of this Agreement.
2. **AUTHORIZED REPRESENTATIVES**
  - A. **CLIENT REPRESENTATIVES.** Client designates [Person Position Identified in Resolution], or designee, as the authorized representatives to direct Attorneys and to be the primary individuals to communicate with Attorneys regarding the subject matter of Attorneys' representation of Client under this Agreement. The designation is intended to establish a clear line of authority and to minimize potential uncertainty but not to preclude communication between Attorneys and other representatives of Client.
  - B. **ATTORNEY REPRESENTATIVES.** James Frantz, William Shinoff, and Regina Bagdasarian of Frantz Law Group, APLC will be primarily responsible for the work, either performing it himself/herself or delegating it to others as may be appropriate. The Client shall have the right to approve or veto the involvement of each of the attorneys on its cases. Attorneys will be added or deleted from the list only upon prior Client approval.
3. **SCOPE AND DUTIES.** Client hires Attorneys to provide legal services in connection with pursuing claims for damages associated with the Social Media litigation, specifically Case No. 22-MD-3047-YGR in the United States District Court for the Northern District of California ("Action"). Attorneys shall provide those legal services reasonably required to represent Client, and shall take reasonable steps to keep Client informed of progress and to respond to Client's inquiries. Client shall be truthful with Attorneys, cooperate with Attorneys, and keep Attorneys informed of developments. Attorneys will assist in negotiating liens, but will not litigate them.
4. **LEGAL SERVICES SPECIFICALLY EXCLUDED.** Unless otherwise agreed in writing by Client and Attorneys, Attorneys will not provide legal services with respect to (a) defending any legal proceeding or claim against the Client commenced by any person unless such proceeding or claim is filed against the Client in the Action or (b) proceedings before any federal or state administrative or governmental agency, department, or board. With Client's permission, however, Attorneys may elect to appear at such administrative proceedings to protect Client's rights. If Client wishes to retain Attorneys to provide any legal services not provided under this Agreement for additional compensation, a separate written agreement between Attorneys and Client will be required.

5. FEES. Client will pay attorneys' fees to Attorneys of twenty five percent (25%) of any monetary settlement or recovery that Attorneys obtain for Client, provided that such fee will be paid only by money recovered from defendants in the Action (collectively, the "Total Fee"). Thrun, Maatsch and Nordberg, P.C., a Michigan professional corporation d/b/a Thrun Law Firm, P.C. (Thrun) will receive either twenty five percent (25%) or thirty five percent (35%) of the Total Fee, as discussed in more detail in Paragraph 6, below. The Action does not involve a claim or action for personal injury or wrongful death (see MCR 8.121(A)).

Fees shall be calculated on the basis of any settlement or recovery prior to the deduction of any expense or cost, the "Gross Recovery." Contingency fee rates are not set by law, but have been negotiated. If no recovery is made, no fees will be charged.

The term "Gross Recovery" shall include, without limitation, the then present value of any monetary payments agreed or ordered to be made by the adverse parties or their insurance carriers as a result of the Services, whether by settlement, arbitration award, court judgment (after all appeals exhausted), or otherwise. Any statutory Attorneys' fee paid by Defendants shall be included in calculating the Gross Recovery.

- (1) "Gross Recovery," if by settlement, also includes (1) the then-present value of any monetary payments to be made to the Client; and (2) any Attorneys' fees and costs recovered by the Client as part of any cause of action that provides a basis for such an award. "Recovery" may come from any source, including, but not limited to, the adverse parties to the Client and/or their insurance carriers and/or any third party, whether or not a party to formal litigation. The contingent fee is calculated by multiplying the recovery by the fee percentage. This calculation is performed on the gross recovery amount before the deduction of expenses as discussed above.

Gross Recovery does not contemplate nor include any amount or value for injunctive relief or for the value of an abatement remedy which may be obtained in a final arbitration award or court judgment.

- (2) The Client shall not be obligated to pay the Attorneys unless Attorneys are successful in collecting a monetary recovery on the Client's behalf as a result of the Services.
- (3) [Omitted].
- (4) If, by judgment, there is no money recovery and the Client receives In Kind relief, Attorneys acknowledge that Client is not obligated to pay Attorneys' fees from public funds for the value of the In Kind relief. In the event of In Kind relief, by judgment, Attorneys' sole source of recovery of contingent fees will come from a common fund or court ordered Attorney's fees.
- (5) The Client agrees the Defendant shall pay all Attorneys' fees in a settlement that includes nonmonetary value. Client understands that Attorneys have and will invest resources into prosecuting this action on behalf of the Client and agrees to make a good faith effort to include Attorneys' Fees as part of the terms of any settlement or

resolution of the Action.

It is possible that payment to the Client by the adverse parties to the Action or their insurance carrier(s) or any third-party may be deferred, as in the case of an annuity, a structured settlement, or periodic payments. In such event, gross recovery will consist of the initial lump sum payment plus the present value (as of the time of the settlement) of the total of all payments to be received thereafter. The contingent fee is calculated, as described above, by multiplying the gross recovery by the fee percentage. The Attorney's fees will be paid out of the initial lump-sum payment or, if there are multiple payments, will be split proportionally between those multiple payments.

- A. Reasonable Fee if Contingent Fee is Unenforceable. In the event that the contingent fee portion of this Agreement is determined to be unenforceable for any reason, Client agrees to pay a reasonable fee for the services rendered. If the parties are unable to agree on a reasonable fee for the services rendered, Attorneys and Client agree to follow the procedure in Paragraph 10 below; in any event, Attorney and Client agree that the fee shall not exceed twenty five percent (25%) of the gross recovery as defined in Paragraph 5.
- B. No Fund Payments. Notwithstanding any other provision in this Agreement, including the immediately preceding paragraph, in no event will the Client be required to pay legal fees out of any fund other than the monies recovered from Defendants in this litigation. Under no circumstances shall Client general funds be obligated to satisfy the contingent Attorneys' fees as a result of this case or this contingency fee contract.

6. REFERRAL FEE. Thrun will receive twenty-five percent (25%) of the Total Fee if the Client meets at least one of the following:

- A. Is a Thrun retainer client.
- B. Is not a Thrun retainer client, but adopts a resolution that says Thrun is referring the Client to Attorneys and that authorizes both joining the Action and entering into this Agreement.
- C. Is not a Thrun retainer client, but Attorneys know or have reason to know that Client was referred to Attorneys for the Action by Thrun.

Notwithstanding the preceding sentence, Thrun will receive thirty-five percent (35%) of the Total Fee if the Client is described in A-C above and obtains Thrun's assistance with completing a questionnaire about the Action. Thrun will not bill Clients at Thrun's hourly rates for work associated with the Action.

7. COSTS AND EXPENSES. In addition to paying legal fees, Client shall reimburse Attorneys for all "costs/expenses," which includes but is not limited to the following: process servers' fees, fees fixed by law or assessed by courts or other agencies, court reporters' fees, long distance telephone calls, messenger and other delivery fees, parking, investigation expenses, consultants' fees, expert witness fees, and other similar



items, incurred by Attorneys. The costs/expenses incurred that Attorneys advance will be owed in addition to attorneys' fees and Client will reimburse those costs/expenses after Attorneys' fees have been deducted. If there is no recovery, Client will not be required to reimburse Attorneys for costs and fees. In the event a recovery is less than incurred costs/expenses, Client will not be required to reimburse Attorneys for costs/expenses, above and beyond the recovery, and fees.

SHARED EXPENSES: Client understands that Attorneys may incur certain expenses that jointly benefit multiple clients, including, for example, expenses for travel, experts, and copying. Client agrees that Attorneys shall divide such expenses equally, or pro rata, among such clients, and deduct Client's portion of those expenses from Client's share of any recovery.

FEDERAL MDL AND STATE COORDINATION COMMON BENEFIT FEES: Members of Attorneys frequently serve on plaintiffs' management or executive committees in MDL and/or the California state court coordinated proceedings and perform work which benefits Attorneys' clients as well as clients of other attorneys involved in similar litigation. As a result, the court or courts where the cases are pending may order that Attorneys are to receive additional compensation for Attorneys time and effort which has benefitted all claimants. Compensation for this work and effort, which is known as "common benefit," may be awarded to Attorneys by a court or courts directly from the assessments paid by The Client and others who have filed claims in this litigation, and will not in any way reduce the amount of fees owed under this Agreement.

8. LIEN. In the event any third party attempts to lien any proceeds recovered from a recovery in this matter, Client hereby grants, and agrees, TO THE EXTENT PERMITTED BY APPLICABLE LAW, that Attorneys hold, a first priority and superior lien on any and all proceeds recovered from Defendants in this litigation in the amount of the Attorneys' fees and costs that the Attorneys are entitled to under this Agreement. This lien right is limited to only those monies recovered from Defendants and in no way affects any other rights of the Client in any way whatsoever.

9. DISCHARGE AND WITHDRAWAL.

A. Client may discharge Attorneys at any time. After receiving notice of discharge, Attorneys shall stop services on the date and to the extent specified by the notice of discharge, and deliver to Client all evidence, files and attorney work product for the Action. This includes any computerized indices, programs and document retrieval systems created or used for the Action.

B. Attorneys may withdraw with Client's consent or for good cause. Good Cause includes Client's breach of this Agreement, Client's refusal to cooperate with Attorneys, or any other fact or circumstance that would render Attorneys continuing representation unlawful or unethical. Attorneys may also discharge Client if Client at any time is dishonest with Attorneys, or fails to provide relevant information to Attorneys.

10. **DISPUTE RESOLUTION:** ATTORNEY and CLIENT agree that should any dispute arise between them, they must be mediated first, before any litigation is filed. Specifically any and all disputes, controversies or claims arising out of, or related to this Agreement and/or ATTORNEY'S representation of CLIENT, including claims of malpractice (collectively referred to herein as "Dispute" or "Disputes"), shall be submitted to mediation with the American Arbitration Association (AAA), which mediation shall occur at the Client's central office or another location mutually agreed to by Client and Attorney. No litigation can be filed until after this agreed-upon mediation has occurred, and any litigation filed prior to conclusion of this mediation shall be subject to dismissal, pursuant to this Agreement. Client will pay one-half of the actual cost of the mediation, but each party will be responsible for his or her own attorneys' fees and preparation costs. Any litigation relating to any Dispute shall be filed in a Michigan court with jurisdiction over the Client; any litigation filed in any other court shall be dismissed, and the party initiating such litigation shall promptly pay any attorney fees and costs incurred by the other party in defending against that litigation.
11. **AUTHORITY OF ATTORNEY.** Attorneys may, with prior Client approval, associate co-counsel if the Attorneys believe it advisable or necessary for the proper handling of Client's claim, and expressly authorize the Attorneys to divide any Attorneys' fees that may eventually be earned with co-counsel so associated for the handling of Client's claim. Attorneys understand that the amount of Attorneys' fees which Client pays will not be increased by the work of co-counsel associated to assist with the handling of Client's claim, and that such associated co-counsel will be paid by the Attorneys out of the Attorneys' fees Client pays to the Attorneys.
12. **DISCLAIMER OF GUARANTEE.** Nothing in this Contract and nothing in Attorneys' statements to Client will be construed as a promise or guarantee about the outcome of Client's matter. Attorneys make no such promises or guarantees. Attorneys' comments about the outcome of Client's matter are expressions of opinion only.
13. **MULTIPLE REPRESENTATIONS:** The Client understands that Attorneys do or may represent many other individuals/entities with actual or potential litigation claims. Attorneys' representation of multiple claimants at the same time may create certain actual or potential conflicts of interest in that the interests and objectives of each client individually on certain issues are, or may become, inconsistent with the interests and objectives of the other. Attorneys are governed by specific rules and regulations relating to Attorneys professional responsibility in Attorneys representation of clients, and especially where conflicts of interest may arise from Attorneys representation of multiple clients against the same or similar Defendants, Attorneys are required to advise Attorneys' clients of any actual or potential conflicts of interest and obtain their informed written consent to Attorneys representation when actual, present, or potential conflicts of interest exist. By signing this Agreement, the Client is acknowledging that they have been advised of the potential conflicts of interest which may be or are associated with Attorneys representation of the Client and other multiple claimants and that the Client nevertheless wants the Attorneys to represent the Client, and that the Client consents to Attorneys representation of others in connection with the litigation.

Attorneys strongly advise the Client, however, that the Client remains completely free to seek other legal advice at any time even after the Client signs this Agreement.

14. **AGGREGATE SETTLEMENTS:** Often times in cases where Attorneys represent multiple clients in similar litigation, the opposing parties or Defendants attempt to settle or otherwise resolve Attorneys' cases in a group or groups, by making a single settlement offer to settle a number of cases simultaneously. There exists a potential conflict of interest whenever a lawyer represents multiple clients in a settlement of this type because it necessitates choices concerning the allocation of limited settlement amounts among the multiple clients. However, if all clients consent, a group settlement can be accomplished and a single offer can be fairly distributed among the clients by assigning settlement amounts based upon the strengths and weaknesses of each case, the relative nature, severity and extent of injuries, and individual case evaluations. In the event of a group or aggregate settlement proposal, Attorneys may implement a settlement program, overseen by a referee or special master, who may be appointed by a court, designed to ensure consistency and fairness for all claimants, and which will assign various settlement values and amounts to each client's case depending upon the facts and circumstances of each individual case. The Client authorizes us to enter into and engage in group settlement discussions and agreements which may include the Client's individual claims. Although the Client authorizes us to engage in such group settlement discussions and agreements, the Client will still retain the right to approve, and Attorneys are required to obtain the Client's approval of, any settlement of the Client's case.
15. **EFFECTIVE DATE AND TERM.** This Agreement will take effect upon execution by Client and Attorneys.
16. **COUNTERPARTS.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, and all of which, taken together, shall constitute one and the same instrument. Facsimile or pdf versions of this Agreement shall have the same force and effect as signature of the original.
17. **ASSIGNMENT:** Neither party shall have the right to assign its rights or obligations under this Agreement to any person or entity without the prior written consent of the other party, which consent shall not be unreasonably withheld.
18. **SUCCESSORS AND ASSIGNS:** This Agreement shall bind and benefit the parties hereto and their respective successors and assigns.
19. **FULL AND FINAL AGREEMENT:** This Agreement is the full and final agreement. Any amendments to the Agreement must be in writing and signed by the parties.
20. **GOVERNING LAW.** This Agreement shall be construed in accordance with, and governed by, the laws of the State of Michigan.
21. **AUTHORIZED SIGNATURES:** Each individual signing below represents that the individual is duly authorized to sign this Agreement on behalf of that individual's respective party as listed below.

Frantz Law Group, APLC

Dated: \_\_\_\_\_, 202\_\_

Frantz Signature: \_\_\_\_\_

Frantz Print Name: \_\_\_\_\_

Dated: [REDACTED], 202\_\_

Signature: [REDACTED]

Print Name: [REDACTED]

School Client Name: [REDACTED]

Position of Signatory: [REDACTED]

**Asset Management Committee Minutes  
Fowlerville Community Schools  
December 2, 2024**

Fowlerville High School, Computer Lab A, 6:00 p.m.

The meeting was called to order at 6:04 pm by Mr. Braska in Fowlerville High School Computer Lab A.

Members Present: Mr. Justin Braska, Mr. John Belcher, and Mrs. Danielle DeVries  
Staff Present: Mr. Matt Stuard and Mrs. Kim Hively  
Others Present: Mr. Ron Drzewicki (Moore-Trosper)

Motion by Mr. Belcher, supported by Mrs. DeVries, to approve minutes from the November 4, 2024 meeting.  
Motion carried unanimously.

**Call to the Public – None**

**Practice Football Field Request for Proposal** - The committee reviewed a draft Request for Proposal (RFP) regarding repairs to the football practice field. Members suggested several revisions, including adjusting the project completion date to August 1, 2025.

**Smith Elementary Mechanical Renovations – Recommendation #2** -The committee unanimously agreed to forward Mechanical and Site Renovations Recommendation #2, totaling \$147,371, to the full Board for approval.

**Munn Demolition Alternate** - Mr. Stuard updated the committee on a recommendation from Mr. Soli and Officer Edmonds to preserve the drive behind Munn, which connects Addison Drive and East North Street. This recommendation provides a second emergency exit from the Brigham Stadium parking area. The committee unanimously supported this recommendation and asked Mr. Stuard to table the road's demolition.

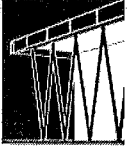
**Smith Electrical Update** - Mr. Stuard informed the committee that the specified electrical equipment for the Smith renovation has a lead time of 50 weeks. The electrical contractor proposed an alternative that meets specifications and can be delivered on time, though at an additional cost of \$27,000. The committee agreed with moving forward with this alternative equipment.

**Building Backflow Prevention Update** -The committee reviewed new requirements for backflow prevention from the Village and State. They requested Mr. Sabo provide cost estimates to meet these new requirements.

**2025-2026 School Bus Purchase** - Mrs. Hively presented a recommendation to purchase two buses from Midwest Transit for a total cost of \$287,370, or \$143,685 per bus. The committee reviewed a price comparison from the Michigan Bus Purchasing Consortium and unanimously supported forwarding the recommendation to the full Board for approval. Delivery and payment are planned for fiscal year 2025-2026.

**Other Business** -Mr. Stuard reminded the committee that Fowlerville Elementary School will be open to the public during "Christmas in the Ville" on December 7, 2024, from 10:00 a.m. to 3:00 p.m.

Motion by Mr. Belcher, supported by Mrs. DeVries, recommending adjournment of the meeting at 7:04 pm.  
Motion carried.



**AUCH**

**AUCH Construction**

Innovative Planners & Construction Managers

*Builders Since 1908*

*Appendix D*

65 University Drive  
Pontiac, Michigan 48342  
P (248) 334-2000  
F (248) 334-3404  
www.auchconstruction.com

November 18, 2024

Mr. Matthew Stuard  
Superintendent  
Fowlerville Community Schools  
7677 W. Sharpe Rd., Suite A  
Fowlerville, MI 48836

**RE: Fowlerville Community Schools – 2021 Bond  
Smith Elementary School  
AUCH Project #9345**

**Recommendation #2**

Dear Mr. Stuard,

We have completed our review and evaluation of the bids received November 13, 2024 at 12:00pm for the Fowlerville Community Schools – Smith Elementary School Project. Based on the review conducted in conjunction with the District's consultants, we are recommending to the District approval of the award of trade contracts, which are based on the low responsive complete bid, and are included in the attached schedule.

Please contact me should you have any questions or concerns.

Very Truly Yours,

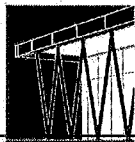
**GEORGE W. AUCH COMPANY**

Matthew Shock  
Project Manager

Enclosures

Cc

Jeff Johnson, Val Grant – IDS  
Shawn Verlinden, AUCH



# AUCH

Innovative Planners & Construction Managers  
*Builders Since 1908*

Fowlerville Community Schools  
 Smith Elementary - Mechanical Renovations  
 AUCH Project #9345

Contractor Recommendations  
 11/19/2024

COMPANY	SPECIFICATION SECTION	TRADE	BID AMOUNT	CONTRACT AMOUNT
Crystal Glass, Inc. 53205 GrandRiver Ave Hudson, MI 48166 PH: 248-685-9220 FX: N/A E-mail: jlrwin@crystalglassinc.net Contact: Joel Irwin	DIVISION 01 08 4113 08 7100 08 8000	Proposal 08 - Aluminum Storefront / Glass & Glazing CM Supplementary Conditions General Conditions General Requirements Aluminum-Framed Storefronts Door Hardware Glazing  BASE BID:	\$112,525.00	\$112,525.00
Highland Services 10031 Bergin Rd. Howell, MI 48843 PH: 810-486-4243 FX: N/A E-mail: ben@highlandservicesllc.com Contact: Ben Peterson	DIVISION 01 DIVISION 31 DIVISION 33	Proposal 31 - Earthwork & Site Utilities CM Supplementary Conditions General Conditions General Requirements Earthwork Utilities  BASE BID:	\$34,846.00	\$34,846.00

<b>Smith Elementary - Total Trade Contract Award:</b>	<b>\$147,371.00</b>
-------------------------------------------------------	---------------------



PROPOSAL 08 - ALUMINUM STOREROOM/GLAZING

Company	City	Bid Sec	Familial Disc., EEO, LSA	Address	Base Bid	Qualifications / Voluntary Alternates
Crystal Glass Inc.	New Hudson, MI	Yes	Yes	1-6	\$ 112,525.00	Clear. / 2 Vol AHS.
Daniels Glass Inc.	Detroit, MI	Yes	Yes	1-5	115,999.00	N/A / N/A





PROPOSAL 31 - EARTHWORK & SITE UTILITIES

Company	City	Bid Sec	Familial Disc, EEO, ISA	Address	Base Bid	Certifications / Voluntary Alternates
Highland Services	Howell, MI	Yes	Yes	1/2	\$ 34,846.00	N/A / N/A
East Edge Excavating	Novi, MI	Yes	Yes	1/2	\$ 93,036.97	N/A / N/A
Anderson-Fischer	Mason, MI	Yes	Yes	1-6	\$ 51,112.00	N/A / Vol ALT.

# Appendix E

## Michigan Bus Purchasing Price Comparison Report - Spec #23242 Nov 22, 2024 2:41 PM

### Buying Organization

Midwest Transit  
15580 US Highway 27 N  
Marshall MI 49068  
MRG Fowlerville 77P.

### Notes

### Product Category

Conventional (2024-25 Phase 1)

### Product

77 Passenger

### Quantity

1

### Option

### Product Base Price

### Chassis Options

#### Alternator

200-amp, Leece-Neville

Axle, Rear; minimum load

21,000 lbs.

Brake Dust Shield

Brake dust shield on all wheels

Brakes, ESC

Electronic Stability Control for Air Brakes

Brakes, Parking

Bendix IntelliPark Electronic parking brake (air only)

Brakes, Traction Control

For air brakes

Engine

Cummins ISB 250 hp w/PTS2500 trans

Engine Hood

Soft Close Hood Support

Fan Drive

Electromagnetic On/Off Type

Fuel Tank

Increase to 100-gallon diesel tank

Full Instrumentation Package (Engine)

Low Coolant Indicator with audible alarm

Headlights

Option SKU	Buyer Comments	Hoekstra	Holland	Midwest Transit
C121		\$175.00	(\$98.00)	S/E
C152		S/E	N/A	S/E
C170		S/E	S/E	S/E
C172		S/E	S/E	S/E
C179		\$422.00	N/A	S/E
C184		S/E	S/E	S/E
C203		\$1,099.00	\$2,740.00	\$194.00
C230		S/E	N/A	S/E
C195		\$98.00	S/E	S/E
C251		\$352.00	\$364.00	\$488.00
C260		S/E	S/E	S/E

Auto sensing headlights	C265	N/A	N/A	S/E
Idle Management Control Programmable	C280	S/E	N/C	S/E
Motor, Starting	C290	S/E	S/E	S/E
Thermal overcrank protection	C300	S/E	N/C	(\$46.00)
Paint, Wheels	C310	\$917.00	\$912.00	\$500.00
Wheels finish coated black inside and out	C320	S/E	S/E	N/C
Pedals, Adjustable	C350	N/C	\$5.00	\$22.00
Adjustable brake and accelerator pedals	C386	(\$575.00)	N/A	(\$1,603.00)
Steering	C465	S/E	S/E	S/E
Telescoping steering wheel	C480	S/E	S/E	S/E
Switches, Ignition	C490	\$33.00	\$100.00	S/E
Keyed alike				
Tires				
11R22.5 steer front, mud/snow rear, Hankook				
Warranty, Engine				
5 year/unlimited mileage				
Wheels				
Iron hub				
Winter Warmup Equipment				
Winter front				
<b>Body Options</b>				
Air Conditioning, In Dash	B110	\$1,361.00	N/A	S/E
For driver only				
All Light Monitor System	B160	S/E	S/E	S/E
Add all light monitor system				
Battery Side Out Tray	B200	N/A	\$145.00	S/E
Stainless steel				
Bus Lock Up System	B222	\$123.00	\$259.00	\$77.00
All doors				
Color, Interior	B234	N/A	S/E	S/E
Walls white				
Crossing Gate Arm	B241	\$270.00	\$445.00	N/C
Electric w/stow bracket				
Door, Entrance	B260	(\$187.00)	\$325.00	(\$246.00)
Electric, double out, split type				
Exit, Emergency Window	B290	S/E	\$25.00	S/E
Increase from 2 to 4				
Exit, Evacuation Step				

Step & handle at rear door	B310	\$225.00	S/E	\$108.00
Floor Coverings				
1 piece, gray	B373	N/A	\$780.00	(\$212.00)
Fuel Filter Door				
Latching	B392	S/E	S/E	S/E
Heater, Hoses				
Reroute hoses under side "E" door	B420	N/A	N/C	N/C
Heater, Mid-body Rear				
80,000 BTU	B431	\$372.00	\$474.00	\$332.00
Heater, Shut-Off Valve				
Locate valve on engine block	B440	S/E	S/E	S/E
Light Visor				
Overhead flasher lightvisor	B455	S/E	S/E	S/E
Light, Exterior				
Light check system	B460	S/E	S/E	S/E
Lights, Overhead Warnings				
LED non strobe lights	B482	(\$69.00)	(\$15.00)	N/C
Lights, Interior				
LED Interior Dome Lights	B465	S/E	\$441.00	S/E
Mirror, Timer				
Timer for heated mirror	B525	S/E	S/E	S/E
Mirrors, Crossview				
Rosco High Definition, heated, with LED downlit front lighting	B545	N/A	\$290.00	\$166.00
Mirrors, Crossview, Arms				
Stainless steel arms	B555	S/E	\$38.00	\$50.00
Mirrors, Rearview				
Rosco Open View ES, remote, heated, split view	B575	\$178.00	\$265.00	\$123.00
Mirrors, Rearview, Arms				
Stainless steel arms	B590	S/E	\$38.00	\$50.00
Noise Reduction System				
Perforated ceiling, full bus	B595	S/E	\$641.00	S/E
Power Source				
12-volt power source in driver's area	B615	S/E	S/E	S/E
Radio & Public Address System				
AM/FM radio, PA System Inside & outside	B623	\$599.00	\$597.00	\$292.00
Rust Proofing				
All interior doors	B645	S/E	S/E	S/E
Rust Proofing, Stepwell				
Anti-corrosion spray coating, inside & outside	B647	\$244.00	\$348.00	(\$950.00)
School Bus Sign				

LED First Light Safety	B651	\$1,448.00	\$1,298.00	\$1,359.00
Seat, Driver's				
National, air ride w/1 arm rest	B664	\$137.00	\$225.00	\$35.00
Seat, Driver's Belt				
Driver's belt, blaze orange	B676	\$44.00	N/C	S/E
Seats, Fire Block				
Delete fire block	B703	(\$551.00)	(\$350.00)	(\$874.00)
Seats, Passenger, Replaceable Back				
For child restraint/3-point belts, 39" (per seat) (Qty: 26)	B707	N/A	N/C	S/E
Seats, Passenger, Color				
Gray	B713	S/E	S/E	S/E
Severe Service Package				
Must meet Colorado Racking Test	B740	S/E	S/E	S/E
Step Tread				
Pebble tread w/non-metal backing	B752	\$27.00	\$305.00	S/E
Stop Arm Signals				
Transpec 7000, electric LED lights, front & rear	B764	S/E	\$258.00	\$157.00
Storage Compartment Driver's Area				
Over drivers sash window	B781	S/E	\$125.00	\$159.00
Storage Pouch				
Mounted on barrier behind driver	B782	\$21.00	\$16.00	\$47.00
Window, Rear				
Laminated, 28% tinted	B871	N/A	N/A	N/C
Windows				
Laminated, 28% tinted	B876	N/A	N/A	N/C
<b>Configured Price \$138,458.00 \$143,186.00 \$143,913.00</b>				

**Dealer Options**

48UZV and 48UZC fore and aft double height grab bars at entrance door			\$198.00	\$198.00
48UZV and 48UZC fore and aft double height grab bars at entrance door				
C265 Auto sensing headlights - comparable		\$250.00	\$250.00	\$250.00
C265 Auto sensing headlights - comparable				
C179 Bendix Intellipark Electronic Park Brake - Comparable			\$448.00	\$448.00
B200 Slide-out stainless steel battery tray		\$145.00		
B707 Replaceable back seats @ \$121 ea		\$2,541.00		
C230 Soft Close Hood Support comparable			\$300.00	
TechWork Camera Installation, Basic, Stoparm, Overhead, GPS		\$850.00		\$850.00
TechWork Camera Installation, Basic, Stoparm, Overhead, GPS				
TechWork Camera Installation, Basic, Stoparm, Overhead, GPS			\$850.00	\$850.00

AngelTrax Camera system, Quote ATX057749  
 AngelTrax Camera system, Quote ATX057749  
 AngelTrax Camera system, Quote ATX057749  
 B373 1 Piece Gray Floor  
 B876 Dark Tint Laminated Side Windows - Comparable  
 B876 Dark Tint Laminated Side Windows - Comparable  
 C179 Bendix Inellipark Electronic Park Brake - Comparable  
 B110 Drivers Air-Conditioning  
 B871 Dark Tint Laminated Rear Windows - Comparable  
 B871 Dark Tint Laminated Rear Windows - Comparable  
 48UZV and 48UZC fore and aft double height grab bars at entrance door

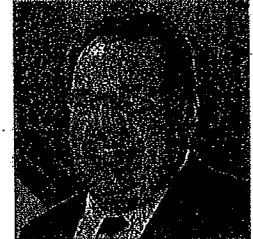
	\$3,483.67	\$3,483.67	\$3,483.67
	\$780.00		
	\$1,118.00	\$1,118.00	
		\$448.00	
	\$122.00	\$3,200.00	
	\$198.00	\$122.00	
	<b>Hoekstra</b>	<b>Holland</b>	<b>Midwest Transit</b>
<b>Unit Price</b>	<b>\$147,945.67</b>	<b>\$153,603.67</b>	<b>\$148,444.67</b>
<b>Total Price</b>	<b>\$147,945.67</b>	<b>\$153,603.67</b>	<b>\$148,444.67</b>
<b>Grand Total</b>	<b>\$147,945.67</b>	<b>\$153,603.67</b>	<b>\$148,444.67</b>



ISSUE DATE.: 11/19/2024  
 EXPIRY DATE.: 02/18/2025

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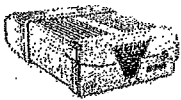



PREPARED BY:  
**Dave Breslin**


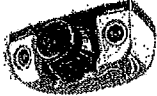

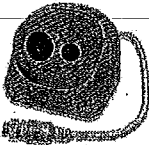





Great Lakes Sales Executive  
 119 South Woodburn Drive  
 Dothan, AL 36306  
 Cell: 574.292.4305  
 Corporate Office: 1.800.673.1788  
 dave.breslin@angeltrax.com

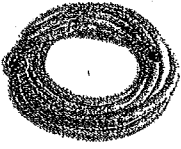
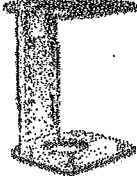


*Dave R. Breslin*

BILLING DETAILS	SHIPPING DETAILS
Midwest Transit Equipment Mark Grossbauer Fowlerville Community Schools, MI  146 West Issert Drive Kankakee, IL 60901 USA  517-648-1012 mark.grossbauer@midwesttransit.com	Midwest Transit Equipment Mark Grossbauer Fowlerville Community Schools, MI  1700 N. Grand River Avenue Lansing, MI 48906 USA  517-648-1012 mark.grossbauer@midwesttransit.com

QUOTED PRODUCTS			
MODEL & DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
AngelTrax VULCANV12 Mobile Digital Video Recording System (System Contents and Product Descriptions Listed Below)	1	\$3,381.24	\$3,381.24
 <p><b>VULCANV12</b>                      Vulcan Series 12-Channel HD/IP Mobile Digital Video Recorder</p> <ul style="list-style-type: none"> <li>• 12 Channels with 8 Channels D1, WD1, 720P, or up to 1080P + 4 Channels IP up to 1080P</li> <li>• 1TB Platter Hard Drive</li> <li>• 64GB SD Card for Redundant Recording</li> <li>• Built-in Wi-Fi Module</li> <li>• Built-in G-Force Sensor</li> <li>• Vandal-Resistant Locking Front Cover</li> <li>• Panic Button</li> <li>• H.264 Compression</li> </ul>	1		
 <p><b>MSD64GB</b>                      64GB microSD Solid-State Memory Card</p> <p>We recommend the use of storage media provided only by AngelTrax for our recording devices. AngelTrax hard drives, and SD cards are optimized for around-the-clock video surveillance and are designed to withstand extreme temperatures. Standard hard drives and SD cards purchased through consumer resellers are not made for surveillance devices and have been known to stop functioning at any time without warning, causing a loss of video.</p>	1		
 <p><b>VULPBH</b>                      Vulcan Series Panic Button Housing                      PC color</p>	1		
 <p><b>DMB100-V12</b>                      L-Shaped Vertical Mounting Bracket for Vulcan V12 MDVR</p>	1		

MODEL & DESCRIPTION	QTY.	UNIT PRICE	TOTAL PRICE
 <p><b>HD1700V</b>                      (4) Vulcan Series 170-Degree HD 1080P Low Profile Camera- cross staggered                      • 1.7mm Lens with Fully Articulating Lens Casing, Adjustable Vertically and Horizontally at Installation                      • IP68 Rated Waterproof Interior/Exterior Camera                      • 1080P HD                      • 2.12 Megapixels                      • Noise-Gated Microphone                      • Vandal-Resistant Casing                      • Scratch-Resistant, Anti-Glare Glass Lens Cover                      • Infrared</p>	4		
 <p><b>HD2100V</b>                      Vulcan Series 2100 HD Low Profile Camera- windshield                      • 2.1mm Lens with Fully Articulating Lens Casing, Adjustable Vertically and Horizontally at Installation                      • IP68 Rated Waterproof Interior/Exterior Camera                      • 1080P HD                      • 3 Megapixels                      • Noise-Gated Microphone                      • Vandal-Resistant Casing                      • Scratch-Resistant, Anti-Glare Glass Lens Cover                      • Infrared</p>	1		
 <p><b>HDLP5MP-L</b>                      Vulcan Series HD 5MP SAV Camera for Driver's Side Facing Front of Bus                      • 16mm Lens                      • IP68 Rated Waterproof Exterior Camera                      • 1080P HD                      • 5 Megapixels                      • Super Infrared                      • Anti-Vibration, Vandal-Resistant Casing                      • Scratch-Resistant, Anti-Glare Polarized Glass Lens Cover                      • Designed to Capture License Plates as Vehicles Pass By                      • Mounted on the Driver's Side Exterior and Faces the Front of the Bus</p>	1		
 <p><b>HDLP5MP-R</b>                      Vulcan Series HD 5MP SAV Camera for Driver's Side Facing Rear of Bus                      • 16mm Lens                      • IP68 Rated Waterproof Exterior Camera                      • 1080P HD                      • 5 Megapixels                      • Super Infrared                      • Anti-Vibration, Vandal-Resistant Casing                      • Scratch-Resistant, Anti-Glare Polarized Glass Lens Cover                      • Designed to Capture License Plates as Vehicles Pass By                      • Mounted on the Driver's Side Exterior and Faces the Rear of the Bus</p>	1		
 <p><b>HD4CBL</b>                      (2) 13.12 ft. HD Camera Cable</p>	2		
 <p><b>HD9CBL</b>                      (3) 29.53 ft. HD Camera Cable</p>	3		
 <p><b>HD12CBL</b>                      39.37 ft. HD Camera Cable</p>	1		



QUOTED PRODUCTS			
MODEL & DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
 <p><b>HD18CBL</b> 59.06 ft. HD Camera Cable</p>	1		
 <p><b>ADJBR100</b> Adjustable Mounting Bracket for Vulcan Series HD-V Camera Capturing Windshield View</p>	1		
 <p><b>WC4G</b> Vulcan Series Wi-Fi Cellular GPS Tri-Mode Antenna • Wi-Fi, Cellular and Passive GPS Antenna • Interior-mounted</p>	1		
 <p><b>V12SECKEY</b> Security Key USB 8.0 for Vulcan V12 MDVR</p>	1	\$67.43	\$67.43
<p><b>CONT3RD</b> Installation not included. Installation to be performed by Dealer or End User as specified by Dealer.</p>	1	\$0.00	\$0.00
<p><b>SHIPPING/HANDLING</b> Shipping and Handling Charges - 1 box * Optional Items are not included in the calculation.*</p>	1	\$35.00	\$35.00
<b>TOTAL</b>			<b>\$3,483.67</b>

QUOTED PRODUCTS	OPTIONAL ITEMS	NOTE: OPTIONAL ITEMS/Hardware NOT INCLUDED IN TOTAL PRICING ABOVE	
MODEL & DESCRIPTION		QTY	TOTAL PRICE

Signed and endorsed by: \_\_\_\_\_

Printed Name \_\_\_\_\_

### **CORPORATE & FREIGHT POLICIES**

*The information in this document is to be held confidential by the receiving party. Disclosure of this information is permitted only to persons with the need to know the information for the intended purpose of this document, for the sole and exclusive benefit of the disclosing party. Specifications and prices are subject to change without notice. Please allow three to four weeks for delivery on special order items. Net 30 days from date of invoice to approved accounts. A handling fee is charged for customers who request third party billing freight. Items will be shipped UPS or FedEx, ground delivery, unless otherwise requested. No returns will be accepted after 30 days from invoice date. A 15% restocking fee will be added to all returned items. All items returned will be subject to inspection by IVS, Inc. Items deemed used or "B" goods will be returned to customer freight collect.*

*This price quote is good for 90 days or for the agreed upon contract date; after which, products and pricing are subject to change.*

*The customer will be responsible for all applicable taxes.*

*Warranty Notice: Technical support, warranty parts and services are contingent on your account being current and up to date.*

*License Notice: All AngelTrax and VizuCop software is used by license agreement only and is not for sale.*

### **TITLE & OWNERSHIP POLICY**

*"Title/Ownership" of any item described in the quote or invoice does not pass to purchaser until such time as the invoice is paid in full. Seller has no duty to provide back office software support, warranty support or any monitoring for any item described in the unpaid invoice. Seller has the right to immediate possession of all items not paid for. Purchaser agrees to deliver to seller each item described in the invoice upon demand of seller at purchaser's expense. Delivery of the product described in the invoice shall not in any way terminate purchaser's obligation to pay for products ordered by purchaser and delivered to purchaser by seller. By accepting the product described on the invoice, buyer agrees that, should civil litigation arise due to non-payment, buyer expressly consents to jurisdiction in the State of Alabama and venue in Houston County, Alabama.*

### **BID TERMS & CONDITIONS**

*If this quote is for a bid, the terms and conditions of the bid shall take the place of any applicable terms, conditions and disclaimers included in this quote.*

**CAUTION: IF INSTALLATION IS DELAYED DUE TO VEHICLES NOT AVAILABLE ACCORDING TO INSTALLATION DEPLOYMENT PROFILE, THE CUSTOMER WILL BE CHARGED FOR AN ADDITIONAL SITE VISIT TO INSTALL REMAINING EQUIPMENT.**

# Quote

**Communications Services LLC**

2474 rolfe Rd.  
Mason, Mi.48864  
517 676 5412

Date: 11/19/2024  
Quote No.: 10034

**Bill To:**  
Fowlerville Transportation  
7677 Sharpe Rd A, Fowlerville, MI 48836

Qty	Item	Description	Unit Price	TAX %	Total
1	VHF Bus Radio	New mobile radio w/ mic, mounting bracket, power cord, etc.	\$499.95	0%	\$499.95
1	Antenna Kit	12ft Coax with antenna and w/proper connector for radio.	\$89.95	0%	\$89.95
1	Onsite Labor	Installing radio in dash, mounting antenna, etc.	\$125.00	0%	\$125.00

**Total \$714.90**

**Please contact us for more information about payment options.**

**Thank you for your business.**

**Finance Committee Minutes  
Fowlerville Community Schools  
November 8, 2024**

The meeting was called to order at 7:16 a.m. by Mr. John Belcher in the Central Office Conference Room.

Members Present: Mrs. Diana Dombrowski, Mr. John Belcher  
Staff Present: Mr. Matthew Stuard, and Ms. Lauri Coe  
Others Present: None

Minutes from the November 20, 2024 meeting will be approved at the next meeting when three members are present.

**Call to the Public – None**

**Non-bargained Employee Salaries** – Discussion was held about presenting increases for salaried and hourly non-bargained employees to the Personnel Committee and then the full Board.

**Recreation Department Agreement** – Scenarios with varying participation fees were reviewed along with the status of the new Recreation Program agreement that is being drafted by the attorney of the participating townships associated with the current agreement.

**Summer Tax Resolution** – The resolution requested the taxing authority within the District to levy taxes on behalf of the District was reviewed and approved to move to the full Board.

**Other – None**

Motion by Diana Dombrowski, supported by John Belcher recommending the adjournment of the meeting at 8:01am. Motion passed unanimously.

# Appendix F

## Annual Summer Tax Resolution

### Fowlerville Community Schools (the "District")

A regular meeting of the board of education of the District (the "Board") was held in the Fowlerville High School media center, within the boundaries of the District, on the 10 day of December, 2024, at 7 o'clock in the p.m. (the "Meeting").

The Meeting was called to order by \_\_\_\_\_, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_;

**WHEREAS**, this Board previously adopted a resolution to impose a summer tax levy to collect 100% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board.

### **NOW, THEREFORE, BE IT RESOLVED THAT:**

1. Pursuant to the Revised School Code, MCL 380.1 et seq., the Board invokes for 2025 its previously-adopted ongoing resolution imposing a summer tax levy of 100% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board and requests that each city and/or township in which the District is located collect those summer taxes.

2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which the District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2025 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies on or before December 31, 2024.

3. Pursuant to and in accordance with Revised School Code Section 1613(1), the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under Revised School Code Sections 1611 or 1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Fowlerville Community Schools, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

\_\_\_\_\_  
Secretary, Board of Education

**Personnel Committee Minutes  
Fowlerville Community Schools  
December 9, 2024**

FHS Computer Lab A, 6:03 p.m.

The meeting was called to order at Mrs. Sue Charron in the FHS Computer Lab A.

Members Present: Mrs. Sue Charron, Mr. Bob Hinton and Mrs. Amy Sova  
Staff Present: Mr. Matthew Stuard, Ms. Trisha Reed  
Others Present: None

Motion by Mr. Hinton, supported by Mrs. Sova to approve minutes from the November 11, 2024 meeting.  
Motion carried.

**Call to the Public** – None

**Staffing Update** –

- Superintendent’s Personnel Report – Mrs. Reed reviewed the superintendent report.
- Review of Open Positions –Mrs. Reed reviewed the district open positions.

**Non-Bargaining Unit Employee Salary Schedule** - Mrs. Reed reviewed new salary schedules for Administrators, Directors, and Central Office support positions. The salary schedules were developed through a market analysis of Livingston County School Districts and similarly sized Michigan districts. Mr. Stuard emphasized the need for salary schedules due to new regulations established by the Office of Retirement Services.

**Non-Bargaining Unit Employee Hourly Rates** - Mrs. Reed reviewed the hourly rates for the Non-Bargaining unit hourly employees. The proposed adjustments include a 7% increase across all categories, with the exception of the student and non-student athletic rates, which have been adjusted to meet the minimum wage requirements. These changes will take effect on December 30, 2024 for Edustaff employees, and on January 6, 2025, for District employees, in order to align with the pay periods closest to the start of the new year.

**Director of Finance Job Description** - Mrs. Reed and Mr. Stuard presented a draft of the Finance Director job description. that includes a community education component. The discussion focused on the vision for the role, as well as the timeline for posting the position and completing the hiring process.

**Other** – The procedure for administrators requesting to attend a conference was discussed and the protocol for when all administrators from a building were absent.

Motion by Mr. Hinton, supported by Mrs. Sova to adjourn the meeting at 7:30 p.m. Motion carried.