

**Fowlerville Community Schools
Board of Education
Regular Meeting
Agenda**

Fowlerville High School, Media Center 7:00 p.m.

June 18, 2024

District Mission Statement-Fowlerville Community Schools are committed to providing a quality educational experience for all students in a safe, orderly, healthy, and nurturing environment. The district's guiding principles are educational excellence, effective leadership, personal integrity, mutual respect and continuous improvement through staff, student, and community involvement.

- I. Call to Order
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Roll Call
 - B. Approval of Minutes from June 4, 2024 School Board Meeting
 - C. Approval of May Payables
 - D. Approval of Superintendent's Personnel Report
- IV. Call to the Public
- V. Reports/Recognition
 - A. Recognition of June 2024 Retirees
 - B. Board Committee Reports
 1. 5/28 Policy Committee Report
 2. 6/3 Asset Management Committee Report
 - A. Recommendation to Approve Auch Bid Package #4-Technology, JHS Gym Floor Refinishing, JHS Bleachers and District Bleacher Repairs
 3. 6/6 Recreation Report
 4. 6/10 Personnel Committee Report
 - A. Recommendation to Approve Administrators' and Directors' Contract Changes and Extensions
 - B. Recommendation to Approve Superintendent's Contract Extension
 5. 6/14 Finance Committee Report
 - A. Recommendation to Approve Food & Nutrition Pizza RFQ
 - B. Recommendation to Approve School Bond Loan Application
 6. 6/17 Curriculum and Technology Committee Report
 - C. Assistant Superintendent's Report – Mrs. Adva Ringle
 - D. Superintendent's Report – Mr. Matt Stuard
- VI. New Business/Presentation
 - A. Discussion and Recommendation to Set July Fiscal Year Organizational Meeting Date
- VII. Old Business
- VIII. Introduction of Other Matters by Members of the Board
- IX. Introduction of Other Matters by the Superintendent
- X. Information
 - A. Proposed July Organizational Meeting Date, July 9, 2024, 7:00 p.m. FHS media center
- XI. Motion for Closed Session for the Purpose of Negotiations
 - A. Motion to Reconvene Open Recommendation for Closed Session for the Purpose of Negotiations
 - B. Recommendation to Approve the Closed Session Minutes
 - C. Motion from Closed Session
- XII. Adjournment

CALL TO THE PUBLIC GUIDELINES:

- Any audience member may address the Board about topics on the agenda or not on the agenda.
- Each person shall be allowed to speak for a maximum of 3 minutes.
- Individuals addressing the Board should take into consideration the rules of common courtesy.
- Comments cannot be used to make personal attacks against Board members, District employees, or students.
- Call to the Public is not a question-and-answer period.
- Board members may ask questions of the speaker but are not obligated to answer questions or make statements or commitments in response to issues raised by the public.
- The Board President may refer questions/issues to the Superintendent for investigation, study, or recommendation. He may ask the Superintendent to address questions directly during the Superintendent's report.

IV. Call to the Public
V. Reports/Recognition

- A. Recognition of June 2024 Retirees
- B. Board Committee Reports

- 1. 5/28 Policy Committee Report
- 2. 6/3 Asset Management Committee Report

- A. Recommendation to Approve Auch Bid Package #4 Technology, Fowlerville Junior High School Gym Floor Refinishing, Fowlerville Junior High School Bleachers and District Bleacher Repairs [4 motions follow.]

MOTION #1 Recommendation: Administration in agreement with the Asset Management Committee, recommends approval of the Auch Bid Package #4-Technology as presented for \$322,285.00. Roll Call Note Needed. [Appendix A]

MOTION #2 Recommendation: Administration in agreement with the Asset Management Committee, recommends approval of the JHS gym floor refinishing as presented for \$37,424.40. Roll Call Vote Needed. [Appendix B]

MOTION #3 Recommendation: Administration in agreement with the Asset Management Committee, recommends approval of the JHS bleachers as presented for \$78,587.00. Roll Call Vote Needed. [Appendix C]

MOTION #4 Recommendation: Administration in agreement with the Asset Management Committee, recommends approval of the district bleachers as presented minus the cost of main JHS gym bleachers, not to exceed \$50,000. Roll Call Vote Needed. [Appendix D]

- 3. 6/6 Recreation Report
- 4. 6/10 Personnel Committee Report

- A. Recommendation to Approve Administrators' and Directors' Contract Changes and Contract Extensions – Administrative contracts are reviewed on an annual basis. Those listed are recommended for one-year extensions.

Recommendation: Administration recommends contract changes and one-year extensions for the following administrators and directors. Roll Call Vote Needed.

Dana Coon, SES Intervention Specialist/Assistant Principal	2026
Lauri Daubenmeyer, Financial Director	2026
Jeffrey Finney, FHS Athletic Director	2026
Jacob Hess, FHS Dean of Students	2026
Nick Krueger, FJHS Assistant Principal	2026
Jason Miller, KES Principal	2026
Adva Ringle, Assistant Superintendent for Academics	2026
Amy Pashak, FHS Principal	2026
Julie White, KES Intervention Specialist/Assistant Principal	2026
Nick Zajas, FHS Assistant Principal	2026
Trisha Reed, Human Resources Director	2025
Janice Avis, Executive Secretary to the Superintendent	2025
Kristin Rosalez, Executive Assistant HR/Academics	2025
Danielle Birdyshaw, Instructional Support Specialist	2025

B. Recommendation to Approve Superintendent's Contract Extension

Recommendation: The Executive Committee unanimously recommends the contract extension of the Fowlerville Community Schools Superintendent contract for Mr. Matthew Stuard. Roll Call Vote Needed.

5. 6/14 Finance Committee Report

A. Recommendation to Approve Pizza RFQ for Fowlerville Junior High School and Fowlerville High School.

Recommendation: Administration along with the Finance Committee recommend approval of the Food & Nutrition Pizza RFQ as presented. [Appendix E] Roll Call Vote Needed.

B. Recommendation to Approve School Bond Loan Application – The School Bond Loan Application allows the district to maintain the original voter approved debt levy while paying off existing District Capital Project debt. PFM, the District's financial consultant, structures our debt payments and time spent in the school bond loan fund to best leverage the local 9.55 mills to achieve the community's capital project goals.

Recommendation: Administration, in concurrence with the Finance Committee, recommends the 2024-2025 School Bond Loan Application be approved as presented. [Appendix F] Roll Call Vote Needed.

6. 6/17 Curriculum and Technology Committee Report

C. Assistant Superintendent's Report – Mrs. Adva Ringle

D. Superintendent's Report – Mr. Matt Stuard

VI. New Business/Presentation

A. Discussion and Recommendation to Set July Fiscal Year Organizational Meeting Date

Recommendation: Board members recommend that the July Fiscal Year Organizational meeting take place on (Day & Date) _____ at (Time) _____ p.m. in the Fowlerville High School media center. Roll Call Vote Needed.

VII. Old Business

VIII. Introduction of Other Matters by the Board

IX. Introduction of Other Matters by the Superintendent

X. Information – See Agenda

XI. Recommendation for Closed Session for the Purpose of Negotiations – Roll Call Vote Needed

A. Recommendation to Reconvene Open Session – Roll Call Vote Needed

B. Recommendation to Approve the Closed Session Minutes

C. Motion from Closed Session

XII. Adjournment

FOWLerville COMMUNITY SCHOOLS
Board of Education Minutes
Regular Meeting
June 4, 2024

The meeting was called to order by School Board Vice-President, Mr. Robert Hinton, at 7:00 p.m. in the media center at Fowlerville High School.

The Pledge of Allegiance was recited.

Members Present: Mr. John Belcher, Mr. Justin Braska, Mrs. Susan Charron, Mrs. Danielle DeVries, Mrs. Diana Dombrowski and Mr. Robert Hinton

Members Absent: Mrs. Sova

Motion by Mr. Belcher, supported by Mr. Braska to approve the consent agenda including Board minutes from May 7, 2024 and the Superintendent's Personnel Report. The motion was adopted unanimously.

During the Call to the Public no comments were offered.

Presentation-Communication Survey Results and Community Reengagement Campaign. Ms. Micki O'Neil, Director Communications and Ms. Sara Parkinson, Communications Coordinator, both from Ingham ISD, reported on the Communications Assessment and the Enrollment Campaign that took place in January 2024. Survey results were reported out.

Board Committee Reports

5/2 Recreation Meeting – Mr. Braska

5/13 Personnel Committee Report – Mrs. Charron

5/17 Finance Committee Report – Mr. Belcher

A Public Hearing for the 2024-2025 Fiscal Year took place – The Base Foundation Grant is expected to increase by \$240. per student for the 2024-2025 school year bringing the total to \$9,848. per student. The district is anticipating a September 2024 fall count of 2,433 (loss of 70) students. The operational surplus for the 2024-2025 budget is \$200,833. The Consolidated Grant (federal) and At-Risk (state) funds are expected to have carryover.

The 2024-2025 General Fund revenue is projected at \$35,170,780. and the 2024-2025 expenditures are projected at \$34,965,947. The district's projected ending fund balance is \$3,700,120.

The Food Service budget is projected to have a \$85,078 operational deficit for the year and an ending fund balance of \$572,928. The Food Service fund receives transfers to offset the UAAL charges distributed via payroll.

The Community Services Budget, which supports Little Glad Center, the Alverson Center for Performing Arts and Recreation, is projected to have an operational deficit of \$66,735 and have an ending fund balance of \$735,062. This includes a General Fund transfer of \$70,000 which supports the Alverson Center for

Performing Arts. All programs in this fund receive transfers to offset the UAAL charges distributed via payroll.

The Special Revenue fund is projected to be balanced and have an ending fund balance of \$575,745.

Motion by Mr. Belcher, supported by Mr. Braska, recommending adoption of the General Fund Budget for 2024-2025 with revenue of \$35,170,780 and expenditures of \$34,965,947 be approved as presented.

[Appendix A]

Ayes: Mr. Belcher, Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mr. Hinton

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mr. Braska, recommending adoption of the Food Service Budget for 2024-2025 with revenue of \$1,848,600 and expenditures of \$1,933,678 be approved as presented.

[Appendix B]

Ayes: Mr. Belcher, Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mr. Hinton

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mrs. Charron, recommending adoption of the Community Services Budget for 2024-2025 with revenue of \$1,489,000 and expenditures of \$1,555,735 be approved as presented. [Appendix C]

Ayes: Mr. Belcher, Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mr. Hinton

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mrs. Charron, recommending adoption of the Special Revenue Fund Budget for 2024-2025 with revenue of \$400,000 and expenditures of \$400,000 be approved as presented.

[Appendix D]

Ayes: Mr. Belcher, Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mr. Hinton

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mr. Braska, recommending the 2024 L-4029 Tax Certifications be approved as presented. [AppendixD-2]

Ayes: Mr. Belcher, Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mr. Hinton

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mrs. Charron, recommending the purchase of the food service equipment as presented. [Appendix E]

Ayes: Mr. Belcher, Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mr. Hinton

Nays: None

The motion carried.

5/20 Curriculum & Technology Committee Report – Mr. Hinton

Assistant Superintendent's Report – Mrs. Adva Ringle

--A short recess took place. --

Superintendent's Report – Mr. Matt Stuard thanked everyone that assisted with graduation, he also thanked staff that helped with the clap out, breakfast popsicles, and all of the parents that participated. He offered kudos to Ms. Kathy Gibson and Ms. Myriah Lillie and all the retirees.

Motion by Mr. Belcher, supported by Mr. Braska, recommending approval of the Michigan High School Athletic Association Membership Resolution for the 2024-2025 school year as presented. [Appendix F]

Ayes: Mr. Belcher, Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mr. Hinton

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mr. Braska, recommending renewal of the contract between Hospital Purchasing Supply and Fowlerville Community Schools for the 2024-2025 school year. [Appendix G]

Ayes: Mr. Belcher, Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mr. Hinton

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mrs. Charron, recommending remaining with the Great Lakes Consortium for the delivery of the District's USDA Foods for the 2024-2025 school year.

Ayes: Mr. Belcher, Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mr. Hinton

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mrs. Charron, recommending adoption of the attached resolution designating and indemnifying Mr. Sabo and Mr. Stuard in implementation of all AHERA regulations [Appendix H]

Ayes: Mr. Belcher, Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mr. Hinton

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mrs. DeVries, recommending approval of bid package #4 Technology from the 2021 Bond Issue as presented. [Appendix I]

Ayes: Mr. Belcher, Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mr. Hinton

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mrs. DeVries, recommending approval of Bid Package #4- Technology from the 2021 Bond Issue as presented. [Appendix I]

Ayes: Mr. Belcher, Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mr. Hinton

Nays: None

The motion carried.

Old Business - None

Introduction of Other Matters by the Board – None

Board Discussion took place.

Introduction of Other Matters by the Superintendent

Information – See Agenda

Motion by Mr. Belcher, supported by Mrs. DeVries, recommending going into Closed Session for the Purpose of Negotiations at 8:21 p.m.

Ayes: Mr. Belcher, Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mr. Hinton

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mr. Braska recommending the Board reconvene Open Session at 10:05 p.m.

Ayes: Mr. Belcher, Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski and Mr. Hinton

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mrs. Dombrowski recommending approval of the closed session minutes. The motion passed unanimously.

Motion by Mr. Belcher, supported by Mrs. DeVries, recommending approval of the 2024-2025 calendar as presented. The motion passed.

Motion by Mrs. Charron, supported by Mr. Braska, recommending adjournment of the meeting at 10:06 p.m. The motion passed unanimously.

Susan Charron, Board Secretary
Fowlerville Community Schools

**FOWLerville COMMUNITY SCHOOLS
CHECK REGISTER FOR THE MONTH OF MAY 2024**

NOTE: Check numbers beginning with the letter "A" are ACH payments.
Check numbers beginning with the number "9" are EFT payments.

CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR NAME
043372	5/24/2024	(50.00)	RECREATION REFUND
045854	5/24/2024	(200.00)	ST JOHNS PUBLIC SCHOOLS
045873	5/24/2024	(574.41)	ROOSEN, VARCHETTI & OLIVER, PLLC
045906	5/7/2024	15.00	ALG PRECISION, LLC
045907	5/7/2024	31.11	BAKKEN BOOKS LLC
045908	5/7/2024	362.04	CLEAR RATE COMMUNICATIONS, INC
045909	5/7/2024	8,174.34	CONSUMERS ENERGY PAYMENT CENTER
045910	5/7/2024	1,254.00	COMPANION CORPORATION
045911	5/7/2024	1,640.92	CORRIGAN PROPANE
045912	5/7/2024	550.00	DELAU FIRE SERVICES
045913	5/7/2024	547.97	DTE ELECTRIC COMPANY REMITTANCE PROCESSING CC0202
045914	5/7/2024	200.00	DELHI TOWNSHIP PARKS AND RECREATION
045915	5/7/2024	475.00	EAST LANSING BASEBALL CLUB
045916	5/7/2024	704.61	FIRST IMPRESSION PRINT & MARKETING
045917	5/7/2024	363.43	FOLLETT SCHOOL SOLUTIONS, INC.
045918	5/7/2024	64.16	GOPHER
045919	5/7/2024	41.97	GRAMPY'S AUTO PARTS
045920	5/7/2024	5,293.00	INGHAM INTERMEDIATE SCHOOL DISTRICT
045921	5/7/2024	2,234.82	JOHNSON & WOOD, LLC
045922	5/7/2024	58.44	KODET'S TRUE VALUE
045923	5/7/2024	1,115.67	LOWES
045924	5/7/2024	1,000.00	QUADIENT FINANCE USA, INC.
045925	5/7/2024	475.00	OWOSSO BASEBALL TRAVEL CLUB
045926	5/7/2024	165.00	PACKERLAND RECORDS MANAGEMENT
045927	5/7/2024	200.00	PAMELA L KLENA
045928	5/7/2024	1,866.81	PRAIRIE FARMS DAIRY
045929	5/7/2024	1,271.41	RANDY'S SERVICE STATION
045930	5/7/2024	966.00	SPIRIT OF LIVINGSTON
045931	5/7/2024	329.56	BSN SPORTS LLC
045932	5/7/2024	7,049.69	THRUN LAW FIRM, P.C.
045933	5/7/2024	204.73	TRANSPORTATION ACCESSORIES CO, INC.
045934	5/7/2024	108.85	UNITY SCHOOL BUS PARTS
045935	5/7/2024	242.03	SCHOOL SPECIALTY, LLC
045936	5/7/2024	4,004.20	WEST MICHIGAN INTERNATIONAL
045937	5/8/2024	36,218.16	DELTA NETWORK SERVICES
045938	5/9/2024	5,400.00	42 NORTH OUTDOOR SERVICES, LLC
045939	5/9/2024	2,352.00	ACE TRANSPORTATION INC
045940	5/9/2024	255.53	HUTSON, INC. OF MICHIGAN
045941	5/9/2024	357.90	FOWLerville FEED & PET SUPPLIES
045942	5/9/2024	2,263.31	GRANGER WASTE SERVICES, INC.
045943	5/9/2024	2,500.00	GREGORY GOFFEE
045944	5/9/2024	113.90	KODET'S TRUE VALUE
045945	5/9/2024	673.10	LANSING SANITARY SUPPLY, INC.
045946	5/9/2024	1,199.50	LAWSON PRODUCTS INC
045947	5/9/2024	309.37	MICHIGAN STATE DISBURSEMENT UNIT
045948	5/9/2024	200.00	PORTLAND PUBLIC SCHOOLS
045949	5/9/2024	567.58	ROOSEN, VARCHETTI & OLIVER, PLLC
045950	5/9/2024	450.00	SALINE HIGH SCHOOL
045951	5/14/2024	89.42	BASIC BENEFITS LLC
045952	5/14/2024	927.99	HUTSON, INC. OF MICHIGAN
045953	5/14/2024	1,009.19	FIRST IMPRESSION PRINT & MARKETING

**FOWLerville COMMUNITY SCHOOLS
CHECK REGISTER FOR THE MONTH OF MAY 2024**

NOTE: Check numbers beginning with the letter "A" are ACH payments.
Check numbers beginning with the number "9" are EFT payments.

CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR NAME
045954	5/14/2024	2,250.60	HPS
045955	5/14/2024	500.00	HUNTINGTON NATIONAL BANK ATTN: CORPORATE TRUST DEPT
045956	5/14/2024	1,350.00	MICHIGAN NEGOTIATORS ASSOCIATION
045957	5/14/2024	175.00	POHLCAT GOLF COURSE
045958	5/14/2024	1,834.38	PRAIRIE FARMS DAIRY
045959	5/14/2024	660.58	VERIZON WIRELESS
045960	5/14/2024	271.22	VEX ROBOTICS, INC.
045961	5/14/2024	456.61	SWERVE DRIVE SPECIALTIES
045962	5/14/2024	77.00	RECREATION REFUND
045963	5/20/2024	1,555.46	CORRIGAN PROPANE
045964	5/20/2024	200.00	DEAN JONG
045965	5/20/2024	14,416.52	DTE ENERGY
045966	5/20/2024	2,461.50	FIRST IMPRESSION PRINT & MARKETING
045967	5/20/2024	428.75	FOWLerville FEED & PET SUPPLIES
045968	5/20/2024	22.79	GRAMPY'S AUTO PARTS
045969	5/20/2024	1,885.00	EDYNAMIC LP, KNOWLEDGE MATTERS
045970	5/20/2024	5,791.21	LANSING SANITARY SUPPLY, INC.
045971	5/20/2024	1,079.80	LYDEN OIL COMPANY
045972	5/20/2024	775.00	MBSC baseball
045973	5/20/2024	2,187.98	PRAIRIE FARMS DAIRY
045974	5/20/2024	1,487.00	REDFORD LOCK SECURITY SOLUTIONS
045975	5/20/2024	2,952.49	RANDY'S SERVICE STATION
045976	5/20/2024	685.00	SIGN DESIGNS, INC.
045977	5/20/2024	2,434.27	TOWN CENTER INC
045978	5/20/2024	161.64	UNITY SCHOOL BUS PARTS
045979	5/20/2024	144.36	SCHOOL SPECIALTY, LLC
045980	5/20/2024	238.87	CAPITAL ONE WALMART COMMUNITY CARD
045981	5/20/2024	531.82	WEST MICHIGAN INTERNATIONAL
045982	5/20/2024	2,620.65	WORTHINGTON DIRECT
045983	5/20/2024	109.84	CLERY FENCE CO
045984	5/20/2024	50.00	RECREATION REFUND
045985	5/20/2024	53.55	FOOD SERVICE REFUND
045986	5/23/2024	1,334.21	CORRIGAN PROPANE
045987	5/23/2024	6,000.00	FIRST FOR INSPIRATION AND RECOG OF SCIENCE AND TECHNOLOG
045988	5/23/2024	107.55	FOLLETT SCHOOL SOLUTIONS, INC.
045989	5/23/2024	910.00	GENESEE ISD
045990	5/23/2024	710.00	GREGORY GOFFEE
045991	5/23/2024	4,131.00	HURON VALLEY SCHOOLS
045992	5/23/2024	154.45	JOSTENS INC
045993	5/23/2024	1,965.89	JOHNSON & WOOD, LLC
045994	5/23/2024	778.20	LANSING SANITARY SUPPLY, INC.
045995	5/23/2024	2,657.67	LIVINGSTON COUNTY TREASURER
045996	5/23/2024	1,845.00	MARCO TECHNOLOGIES, LLC
045997	5/23/2024	268.22	MICHIGAN STATE DISBURSEMENT UNIT
045998	5/23/2024	1,686.05	PRAIRIE FARMS DAIRY
045999	5/23/2024	263.40	PRECISION DATA PRODUCTS, INC.
046000	5/23/2024	578.24	ROOSEN, VARCHETTI & OLIVER, PLLC
046001	5/23/2024	85.38	SET SEG ATTENTION: FINANCE DEPT
046002	5/23/2024	599.93	SCHOOL SPECIALTY, LLC
046003	5/23/2024	14,137.55	ADT COMMERCIAL LLC
046004	5/23/2024	77,887.00	ISCG WORKPLACE INSPIRED Salesperson Nives Kajtazovic

**FOWLerville COMMUNITY SCHOOLS
CHECK REGISTER FOR THE MONTH OF MAY 2024**

NOTE: Check numbers beginning with the letter "A" are ACH payments.
Check numbers beginning with the number "9" are EFT payments.

CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR NAME
046005	5/23/2024	262,537.66	NBS COMMERCIAL INTERIORS Rep. Anne Marie Tremberth
046006	5/23/2024	5,450.00	SPALDING DeDECKER
900776	5/2/2024	1,195.82	EDUSTAFF LLC
900777	5/3/2024	14,819.56	GORDON FOODS
900778	5/3/2024	91,079.69	EDUSTAFF LLC
900779	5/3/2024	15,219.02	US OMNI & TSACG COMPLIANCE SERVICES
900780	5/6/2024	12,184.15	GORDON FOODS
900781	5/8/2024	11,867.14	GORDON FOODS
900782	5/10/2024	6,655.93	HEALTHQUITY INC.
900783	5/10/2024	390.99	BASIC PR SWEEPS
900784	5/13/2024	11,703.40	GORDON FOODS
900785	5/13/2024	15,677.48	US OMNI & TSACG COMPLIANCE SERVICES
900786	5/15/2024	11,856.02	GORDON FOODS
900787	5/17/2024	99,798.71	EDUSTAFF LLC
900788	5/17/2024	182.08	BASIC PR SWEEPS
900789	5/20/2024	9,745.06	GORDON FOODS
900790	5/22/2024	11,479.95	GORDON FOODS
900791	5/24/2024	121.49	BASIC PR SWEEPS
900792	5/28/2024	8,843.90	GORDON FOODS
900793	5/28/2024	7,779.68	GORDON FOODS
900794	5/28/2024	50.56	GORDON FOODS
900795	5/28/2024	6,655.93	HEALTHQUITY INC.
900796	5/31/2024	91,735.61	EDUSTAFF LLC
900797	5/31/2024	15,348.25	US OMNI & TSACG COMPLIANCE SERVICES
A00737	5/3/2024	5,147.76	AMAZON CAPITAL SERVICES, INC.
A00738	5/7/2024	1,369.60	CURRICULUM ASSOCIATES, LLC
A00739	5/7/2024	14,728.17	CONSTELLATION NEWENERGY GAS DIVISION, LLC
A00740	5/7/2024	484.98	KONE INC KONE CHICAGO
A00741	5/7/2024	572.00	PRESIDIO NETWORKED SOLUTIONS GROUP LLC
A00742	5/7/2024	580.31	ROAD EQUIPMENT PARTS CENTER
A00743	5/8/2024	1,404,303.29	AUCH, GEORGE W. AUCH COMPANY
A00744	5/8/2024	21,668.50	INTEGRATED DESIGN SOLUTIONS, LLC ACCOUNTS RECEIVABLE
A00745	5/9/2024	709.75	MAURER'S TEXTILE RENTAL SERVICES, INC
A00746	5/9/2024	7,501.79	ROAD EQUIPMENT PARTS CENTER
A00747	5/9/2024	3,084.16	TRACE3, LLC
A00748	5/13/2024	269,172.29	BRIGHTON AREA SCHOOLS
A00749	5/14/2024	1,742.00	H.V. BURTON COMPANY
A00750	5/17/2024	5,128.25	AMAZON CAPITAL SERVICES, INC.
A00751	5/20/2024	5,406.96	DIRECT ENERGY BUSINESS
A00752	5/23/2024	379.20	ADN ADMINISTRATORS, INC.
A00753	5/23/2024	13,983.63	DIRECT ENERGY BUSINESS
A00754	5/23/2024	1,391,955.89	AUCH, GEORGE W. AUCH COMPANY
A00755	5/23/2024	13,001.10	INTEGRATED DESIGN SOLUTIONS, LLC ACCOUNTS RECEIVABLE
A00756	5/23/2024	5,314.51	VILLAGE OF FOWLerville
A00757	5/24/2024	9,976.36	AMAZON CAPITAL SERVICES, INC.
P5945	5/1/2024	15,825.96	PCARD - JP MORGAN CHASE BANK
TOTAL		4,165,435.47	

Fowlerville Board of Education
Superintendent's Personnel Report
Regular Meeting – 6/10/2024

FOR ACTION

Subject: **PERSONNEL RECOMMENDATIONS**

It is recommended that the following personnel recommendations be approved:

A. EMPLOYMENT:

Name:	Position:	Date:	Current Process:
Barry Kloenhammer	High School Cross Country Coach	06/01/2024	Payroll Processing
Randy Foster	Seasonal Maintenance	05/22/2024	Complete
Beau Eckerle	Seasonal Maintenance	05/22/2024	Complete
Robin O'Brien	Special Ed Paraprofessional	05/28/2024	Complete

B. ADDITIONAL ASSIGNMENTS/TRANSFERS/PROMOTIONS/INACTIVATE:

Name:	Position:	Date:	Current Process:
Steven Quigley	Recreation Assistant	05/25/2024	Complete

C. RESIGNATIONS/RETIREMENTS/TERMINATIONS:

Name:	Position:	Length of Service:	Effective Date:
Zachary Curd	Recreation worker	5 years	06/16/2024

D. LEAVE OF ABSENCE

Name:	Position:	Leave Type:	Effective Date:
Holli Montrief	KR Teacher	FMLA	
Alyssa Phillips	SE Teacher	FMLA	

E. EMPLOYMENT – PROFESSIONAL STAFF

Name:	Position:	Committee Date:	Current Process:

**Policy Committee Minutes
Fowlerville Community Schools
May 28, 2024**

Central Office conference room 6:00 p.m.

The meeting was called to order at 6:01 p.m. by Mrs. Amy Sova in the C.O. conference room.

Members Present: Mrs. Amy Sova, Mr. John Belcher and Mr. Justin Braska
Staff Present: Mr. Matt Stuard and Mr. Stauble
Others Present: None

Motion by Mr. Belcher, supported by Mr. Baska recommending approval of the minutes from the February 26, 2024 meeting. The motion passed unanimously.

Call to the Public – None

Draft 2024–2025 Regular Board of Education Meeting Schedule – The committee requested Mr. Stuard forward the dates to the rest of the Board of Education for their review after making minor editing changes.

Draft 2024-2025 Standing Board Committee Meeting Schedule – The committee requested Mr. Stuard forward the dates to the rest of the Board of Education for their review after making minor editing changes including moving the July Asset Management meeting to 7/2/24.

Draft 2024-2025 Out-of-State and Overnight Field Trip List – The committee reviewed the out of state and overnight field trip list for 2024-2025. The committee requested that prior to these trips occurring they meet with principals and/or staff leading the trips to discuss funding, logistics and safety plans prior to approval. Mr. Stuard will report back to the committee on an updated process.

Draft 2024-2025 Organizational Chart – The committee requested minor edits to the Organizational Chart and Mr. Stuard will bring it back to the committee at the June meeting for review.

- **Policy 7540.02 Web Accessibility, Content, Apps, and Services**
- **Policy 7540.03 – Student Technology Acceptable Use and Safety**
- **Policy 7540.04 – Staff Technology Acceptable Use and Safety**
- **Policy 8300 – Continuity of Organizational Operations Plan**
- **Policy 8305 – Information Security**
- **Policy 8315 – Information Management**
- **Policy 9700.01 Advertising and Commercial Activities**
 - The committee requested edits be made to the policies prior to forwarding to the Board for approval. Mr. Stuard will update the committee on the edits before sending them forward.

Search and Seizure of Student Person and Possessions – The committee discussed the district’s process for searching a student’s person, locker, possessions and cell phone.

Other: The committee discussed a possible future policy on the use of Artificial Intelligence. Mr. Stuard and Mr. Stauble will report back to the committee.

Motion by Mr. Belcher, supported by Mr. Braska, recommending adjournment of the meeting at 7:27 p.m. The motion passed unanimously.

Asset Management Committee Minutes

Fowlerville Community Schools

June 3, 2024

Central Office Conference Room, 6:00 p.m.

The meeting was called to order at 6:02 p.m. by Mr. Justin Braska in the C.O. conference room.

Members Present: Mr. Justin Braska, Mr. John Belcher & Mrs. Danielle DeVries
Staff Present: Mr. Matt Stuard, Mr. James Stauble & Mr. Marty Sabo
Others Present: Mr. Shawn Verlinden (Auch Construction), Mr. Ron Drzewicki (Moore-Trosper)

Motion by Mr. Belcher, supported by Mrs. DeVries, to approve minutes from the April 29, 2024 Asset Management Committee meeting. The motion passed unanimously.

Call to the Public – None

Fowlerville Elementary School Update – Mr. Shawn Verlinden from Auch provided an update on the construction timeline, which continues to be on schedule for mid-October completion for FES. Additionally, construction costs and remaining contingency funds were reviewed.

Watermain – Mr. Verlinden and Mr. Stuard reviewed plans to connect Fowlerville Elementary School once staff and students have left for summer. In addition, they provided an update on a recent meeting with Village representatives regarding the FES connection and the Public Water Easement granted to the Village in 1992.

Recommendation #1 – Bid Package #4 – Technology – Mr. Stauble and Mr. Verlinden discussed Bid Package #4 for FES and the higher-than-expected costs for AV equipment. The committee unanimously supported moving the bid package to the full Board for approval in the total amount of \$322,285.00.

Football Practice and Soccer Fields – Mr. Sabo updated the committee on the recent inspection of the football practice field by a consultant provided by Auch. Mr. Sabo also updated the committee on the condition of the recreation soccer field.

District Bleachers and JH Gym Floor – Mr. Sabo reviewed quotes to remove and replace the junior high school gym bleachers on the main floor, repair bleachers in other areas of the district and to refinish the junior high school gym floor. The committee unanimously supported forwarding these quotes to the full Board for approval.

Central Office Windows and Doors – The committee reviewed quotes to add two new windows to central office for improved ventilation, access to natural light and for emergency exits. In addition, the committee reviewed plans for two new doors to provide secure access to central office bathrooms for junior high school staff. The committee asked Mr. Stuard to update pricing for glass that provided additional security and to separate the pricing for the doors.

High School Bathroom Update – Mr. Sabo informed the committee that he was obtaining pricing on floor to ceiling, cabin style bathroom stalls for all student bathrooms at the high school. Discussion occurred about if there was a need for these style bathroom stalls. Mr. Sabo will report back to the committee once he receives the quotes.

Lawn Care and Grounds Update – An update on lawn care and grounds was provided to the committee.

Other - None

Motion by Mr. Belcher, supported by Mrs. DeVries, to adjourn the meeting at 7:39 p.m. The motion passed unanimously.



AUCH

AUCH Construction

Innovative Planners & Construction Managers

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Appendix A

65 University Drive
Pontiac, Michigan 48342
P (248) 334-2000
F (248) 334-3404
www.auchconstruction.com

May 14, 2024

Mr. Matthew Stuard
Superintendent
Fowlerville Community Schools
7677 W. Sharpe Rd., Suite A
Fowlerville, MI 48836

**RE: Fowlerville Community Schools – 2021 Bond
New K-2 Building Project
AUCH Project #9342**

Recommendation #1 – Bid Package #4 – Technology

Dear Mr. Stuard,

We have completed our review and evaluation of the bids received May 10, 2024 at 12:00pm for the Fowlerville Community Schools – New K-2 Building - Bid Package #4 - Technology Package. Based on the review conducted in conjunction with the District's consultants, we are recommending to the District approval of the award of trade contracts, which are based on the low responsive complete bid, and are included in the attached schedule.

Please contact me should you have any questions or concerns.

Very Truly Yours,

GEORGE W. AUCH COMPANY

Matthew Shock
Project Manager

Enclosures

Cc

Jeff Johnson, Val Grant – IDS
Shawn Verlinden, AUCH



Fowlerville Community Schools
 New K-2 Building
 Bid Pack #4 - Technology Package
 AUCH Project #9342

Contractor Recommendations
 6/14/2024

COMPANY	SPECIFICATION SECTION	TRADE	BID AMOUNT	CONTRACT AMOUNT
Amcomm Telecommunications Inc. 12482 Emerson Drive Brighton, MI 48116 PH: 248-698-8868 FX: 248-698-8869 E-mail: tstone@amcomminc.com Contact: Todd Stone	DIVISION 01 27 0015 27 0526 27 1000	Proposal 27.1 - Cabling, Fiber CM Supplementary Conditions General Conditions General Requirements General Technology Requirements Grounding Procedures Structured Cabling Systems BASE BID:	\$113,700.00	\$113,700.00
National Systems Installers 6650 Highland Rd, Suite 312 Waterford, MI 48327 PH: 248-672-4634 FX: 248-624-5667 E-mail: brian.longstaff@nsidata.com Contact: Brian Longstaff	DIVISION 01 27 0015 27 4100 27 6123	Proposal 27.2 - Audio/Video CM Supplementary Conditions General Conditions General Requirements General Technology Requirements Classroom AV Systems Public Address and Classroom Sound Reinforcement Systems BASE BID:	\$208,585.00	\$208,585.00

Bid Pack #4 - Technology - Total Trade Contract Award:	\$322,285.00
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PROPOSAL 27.1 - Cabling, Fiber						
Company / City	Bid Sec.	Familial Disc, E.E.O, I.S.A	Addds.	Base Bid	Clarifications / Voluntary Alternates	
National System Installers - Waterford, MI	5% Bond	Yes	1 & 2	\$ 147,675.00	Voluntary Alternates / Clarifications	
Weinstein Electric - Flint, MI	5% Bond	Yes	1 & 2	\$ 136,741.00		
Moss Audio Corporation - Grand Rapids, MI	5% Bond	Yes	1 & 2	\$ 114,066.58		
FD Hayes Electric - Lansing, MI	5% Bond	Yes	1 & 2	\$ 136,929.00	Clarifications	
AmComm - Brighton, MI	5% Bond	Yes	1 & 2	\$ 113,700.00		
Electromedia Inc. - Spring Lake, MI	5% Bond	Yes	1 & 2	\$ 154,749.59		

Appendix B



Floor Care Concepts

Specializing in Gym Floor Refinishing

Quotation

DATE 5/14/2024

3714 Buchanan Ave SW
Wyoming, MI 49648
Phone: 616-247-3855
Fax: 616-365-5202

Quotation For:
Fowlerville Public Schools

Attention: Marty

Comments or Special Instructions:

SALESPERSON	P.O. NUMBER	JOB SITE	SQ. FOOTAGE	TERMS
Caleb Mason		Middle School	9,540	Net 30
QUANTITY		DESCRIPTION	AMOUNT	AMOUNT
9,540	sq ft	Sand floor to bare wood and apply 2 coats of All American 30 Gym Floor Sealer Heavy Sand Rough area Paint	\$ 1.36	\$ 12,974.40
1	each	Main basketball	\$ 650.00	\$ 650.00
220	sq ft	9" solid border around main basketball	\$ 1.50	\$ 330.00
1	each	11' center logo (Gladiator Head)	\$ 1,190.00	\$ 1,190.00
1	each	Main volleyball	\$ 425.00	\$ 425.00
2	each	Auxiliary basketball (partial)	\$ 575.00	\$ 1,150.00
6	each	Pickleball T's and L's	\$ 400.00	\$ 2,400.00
		Finish		
1	ea	Apply 2 coats of All American 50 gym finish	\$ 2,980.00	\$ 2,980.00
		Options		
2	ea	Auxiliary volleyball	\$ 425.00	\$ 850.00
600	sq ft	Repair damaged area of floor if cupping is to severe to sand out Replace floor to match existing. Tie in sub floor and maple to blend	\$ 20.00	\$ 12,000.00
165	in ft	Install cork at transition to concrete floors	\$ 15.00	\$ 2,475.00
			SUBTOTAL	\$ 37,424.40
			TAX	
			OTHER	
			TOTAL	\$ 37,424.40

WORK: Floor Care Concepts will try to do everything it can to complete the work in a timely manner. Items that may affect this: Cure times, Weather, and gym availability. Please note that Floor Care Concepts uses sander with vacuums. We will cover bleachers, tape all doors, and do final wipe down of railings. Floor Care Concepts is not responsible for cleaning under bleachers or ceiling rafters.
POWER: If there is not adequate power to run our sanders and vacuums then a portable generator will be used. That will add \$800.00 per week to this quote.

Acceptance of quote: _____
If you have any questions concerning this quotation please contact us.

THANK YOU FOR YOUR BUSINESS!

Appendix C



Interkal
Spectator Seating World Wide
www.interkal.com

Randy Hoyle
Michigan Direct Sales
6981 East Cork Street
Kalamazoo, MI 49048
989-486-1788 Voice
989-488-7797 Mobile
989-486-1788 Fax
rhoyle@interkal.com

04/09/2024 Quotation for Fowlerville Middle School Telescoping Bleachers

To: Martin Sabo, Maintenance Director
Fowlerville Community Schools

Dear Marty,

Please review this price quote for new Made in Michigan Interkal Telescopic Seating. This price quote includes shipping and installation as well as the required Stamped Drawings/Fee's and Building Permit for your bleacher replacement that is required by the State of Michigan.

Grand Total is 571 Net Seats.

1 – Bank, 6 Rows, 100'-10" Clear Dimension, **345 Net Seats**

3 – Banks, 6 Rows, 28'-6" Each Clear Dimension, **225 Net Seats**

- 10" CSM Contour Seat Modules, **Manual Operation with 2 T Handles**
- NFPA Foot Level Aisles, Intermediate Steps, Self-Storing Aisle Rails
- Self-Storing End Rails, 7 Recoverable ADA Notches
- 8 – Vinyl End Curtains, Back Rail for Free Standing 10 Row

Total Cost Installed including all listed above work \$ 78,587.00

- Please note the drawings that are provided to support this quote.
- Alternate for Demolition/Removal of Existing Bleachers **Add + 9,000.00**

Thank you for this opportunity to provide Michigan Made Interkal Spectator Seating pricing. Please feel free to call me if you have any questions.

Sincerely, 
Randy Hoyle – Interkal Spectator Seating
989-488-7797 Mobile

Fowlerville Middle School

QTY	DESCRIPTION	SEATS	RISE	SPAN
Bank #1	6 Row Manual Wall Attached 98'-4" W/ 10" Excel Seat Module -00 TBE	345	10.25	22
3	6 Row Foot Level Aisles W/ Self-Storing F-Rail			
3	6 Row Intermediate Steps			
4	1 Row Recoverable 3'-0 1/4" Notchout			
2	6 Row Self-Storing End Rails			
1	Vinyl End Curtains LH			
1	Vinyl End Curtains RH			
Bank #2	6 Row Manual Wall Attached 23'-6" W/ 10" Excel Seat Module -00 TBE	75	10.25	22
1	6 Row Foot Level Aisles W/ Self-Storing F-Rail			
1	6 Row Intermediate Steps			
1	1 Row Recoverable 3'-0 1/4" Notchout			
2	6 Row Self-Storing End Rails			
1	Vinyl End Curtains LH			
1	Vinyl End Curtains RH			
Bank #3	6 Row Manual Wall Attached 23'-6" W/ 10" Excel Seat Module -00 TBE	75	10.25	22
1	6 Row Foot Level Aisles W/ Self-Storing F-Rail			
1	6 Row Intermediate Steps			
1	1 Row Recoverable 3'-0 1/4" Notchout			
2	6 Row Self-Storing End Rails			
1	Vinyl End Curtains LH			
1	Vinyl End Curtains RH			
Bank #4	6 Row Manual Wall Attached 23'-6" W/ 10" Excel Seat Module -00 TBE	75	10.25	22
1	6 Row Foot Level Aisles W/ Self-Storing F-Rail			
1	6 Row Intermediate Steps			
1	1 Row Recoverable 3'-0 1/4" Notchout			
2	6 Row Self-Storing End Rails			
1	Vinyl End Curtains LH			
1	Vinyl End Curtains RH			

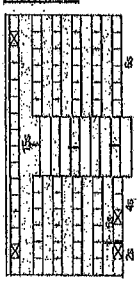
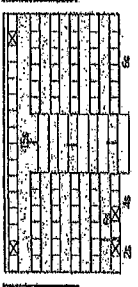
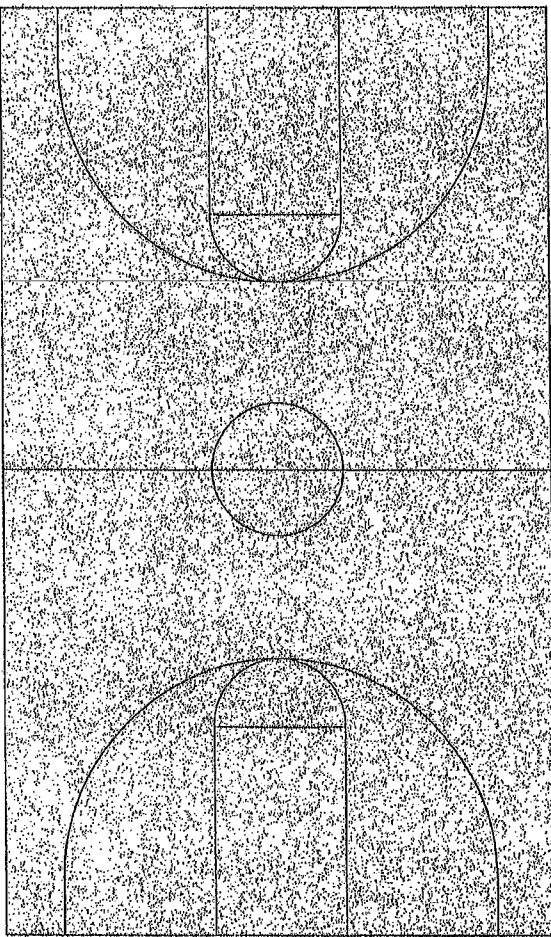
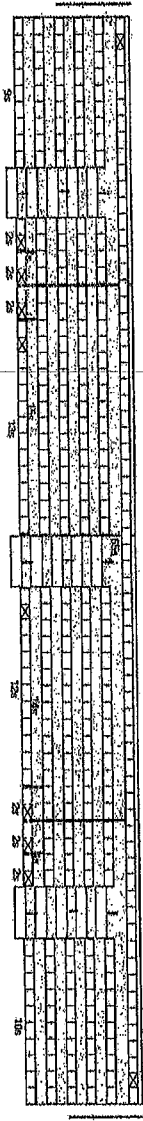
NOTES:

TOTAL SEATS **570**



5981 East Cork Street, PO Box 2107, Kalamazoo, MI 49003-2107
 telephone (268) 349-1621 fax (268) 349-6530

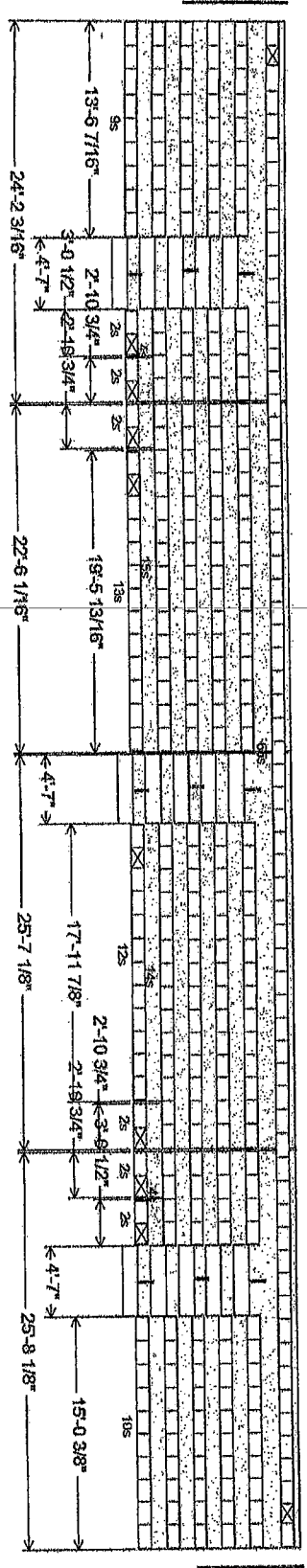
Fowlerville Middle School
 Gymnasium 1
 Building Code: IBC 2015



Interkal
 Structural Steel Division
 5981 East Cork Street, PO Box 2107, Kalamazoo, MI 49003-2107
 Telephone (269) 349-1521 Fax (269) 349-8530
 All drawings created are subject to Interkal approval for design and construction capability.
 Printed: April 9, 2014 V2.8.10

Gymnasium View

Fowlerville Middle School
 Bank 1 - 98'-4" Manual
 Building Code: IBC 2015
 100'-10" Clear Dimension
 6 Row - 22 Span - 10.25 Rise
 345 seats (EM10)

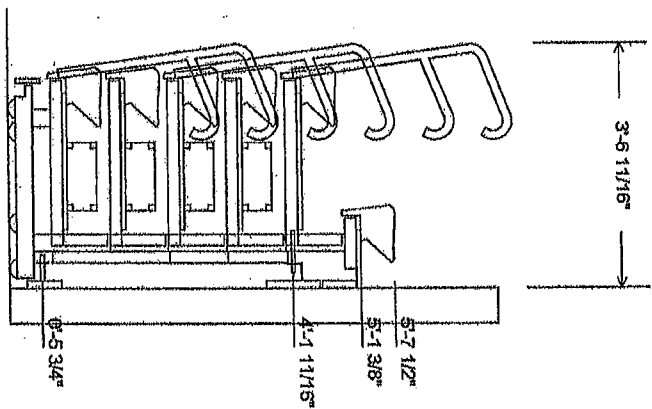
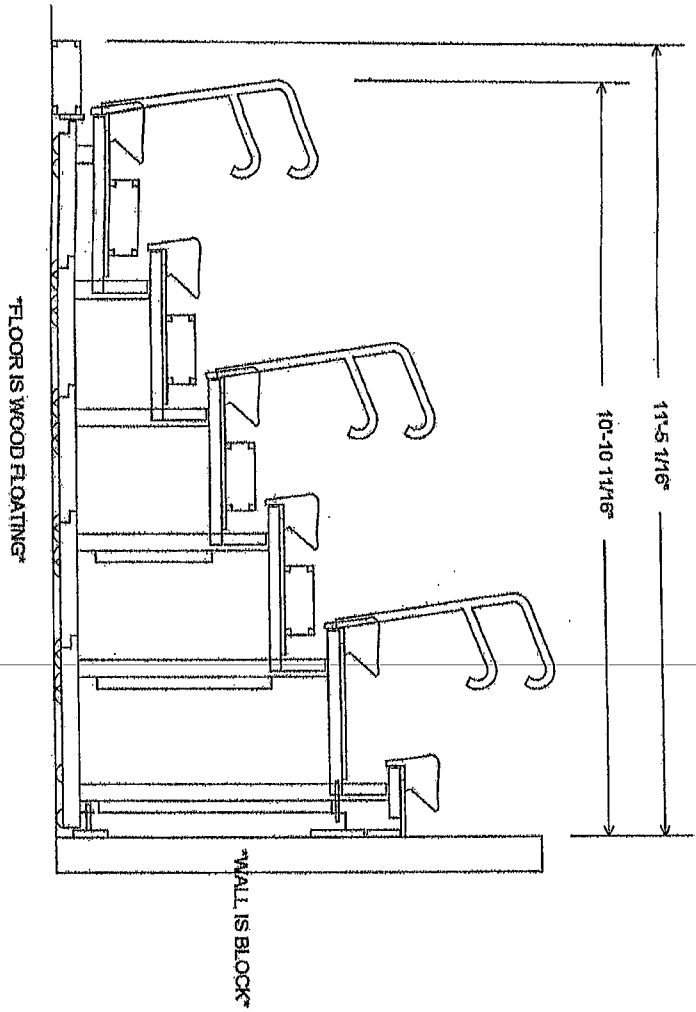


Interkal
 5981 East Oak Street, PO Box 2107, Kalamazoo, MI 49003-2107
 Telephone (269) 349-1521, fax (269) 349-6530
 Drawings produced by this program are only as good as the information provided. These drawings are PRELIMINARY only.
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Plan View

Fowlerville Middle School

Bank 1 - 98'-4" Manual
 Building Code: IBC 2015
 6 Row - 22 Span - 10.25 Rise - Wall Attached
 345 seats (EM110)
 5'-5 5/8" Court To Step Dimension
 6'-0" Court To First Row Dimension



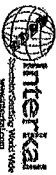
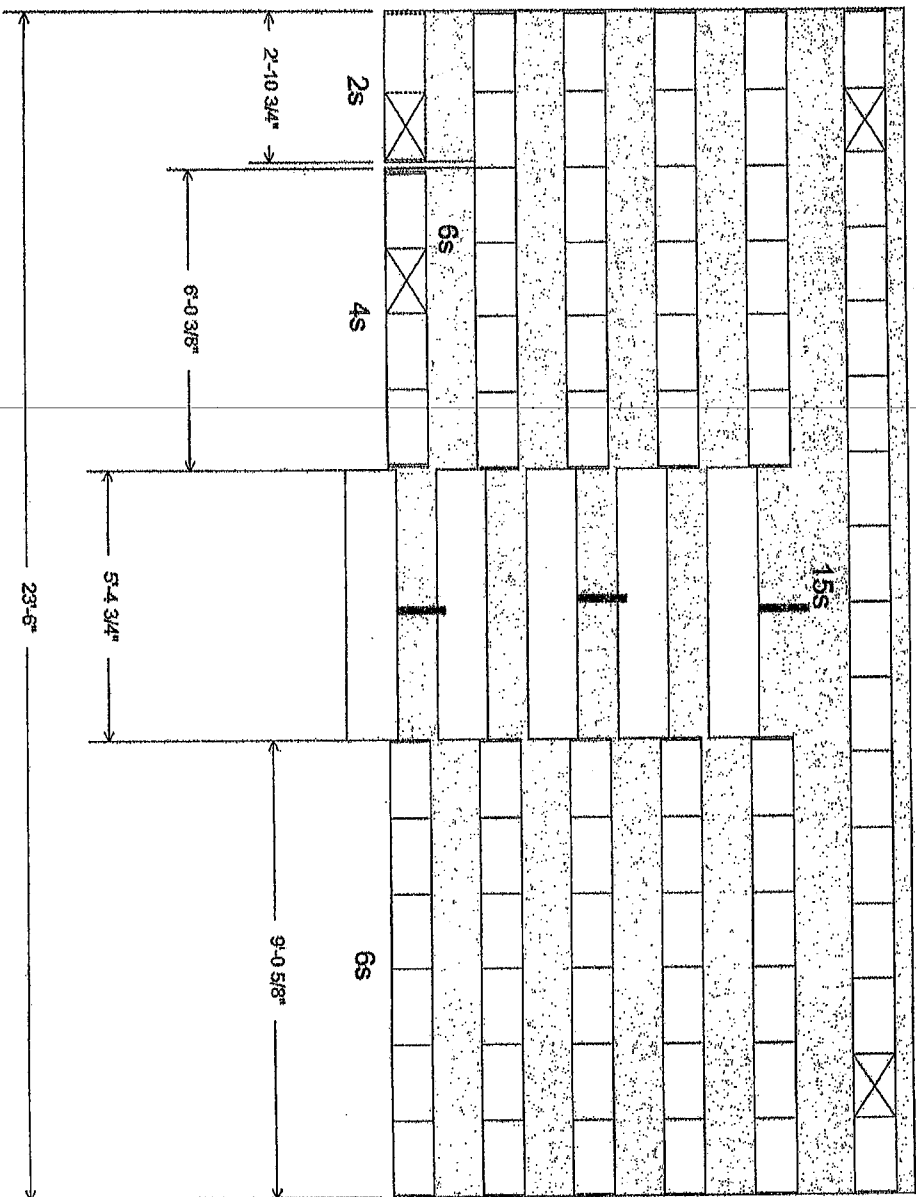
Interkal
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 Telephone (269) 349-1521 Fax (269) 349-6530

Drawings produced by this program are only as good as the information provided. These drawings are PRELIMINARY only. All dimensions included are subject to Interkal approval for design and construction capability. Printed April 5, 2014 V23.0

Side Elevation View A1

Fowlerville Middle School

Bank 2 - 23'-6" Manual
 Building Code: IBC 2015
 28'-0" Clear Dimension
 6 Row - 22 Span - 10.25 Rise
 75 seats (EM10)



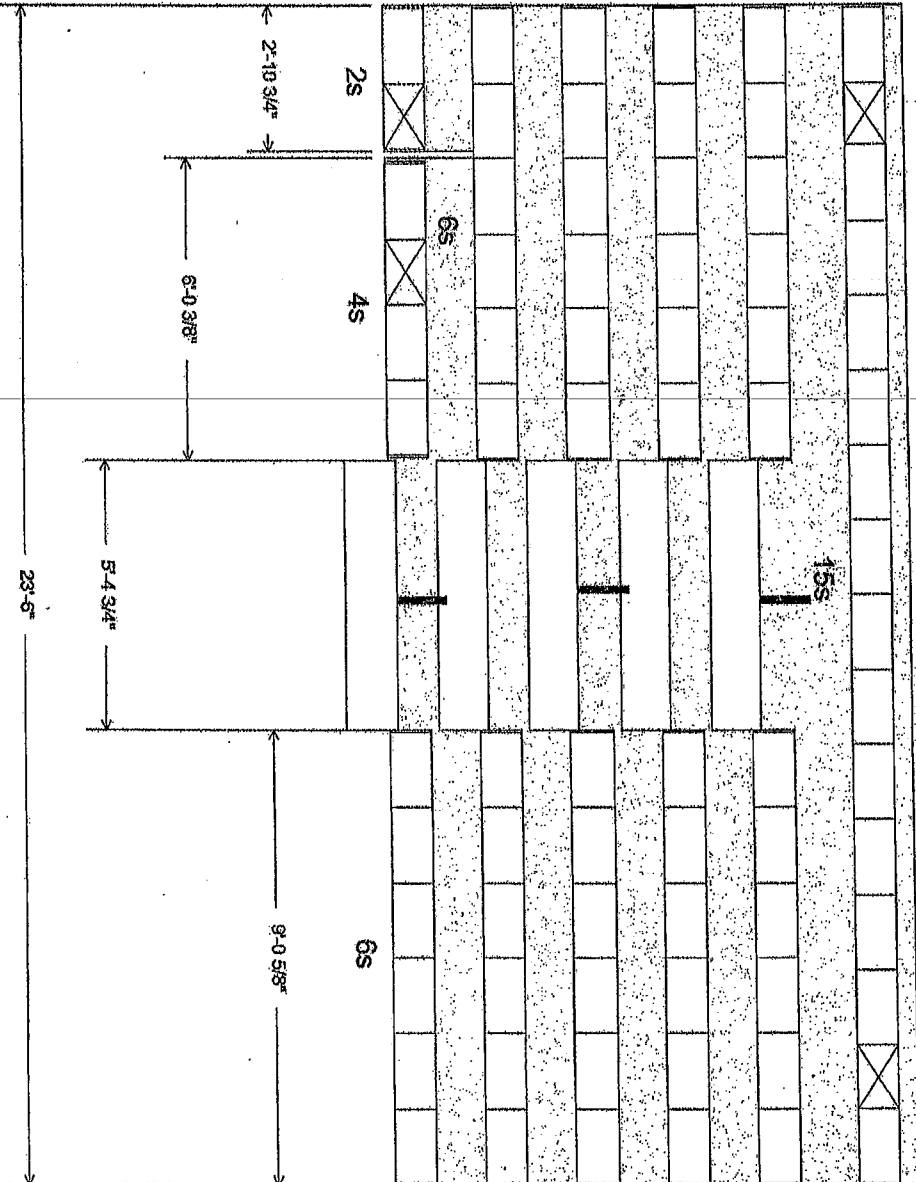
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 All dimensions are subject to field approval for design and construction purposes.
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 telephone (269) 349-1521 fax (269) 349-6530

Plan View

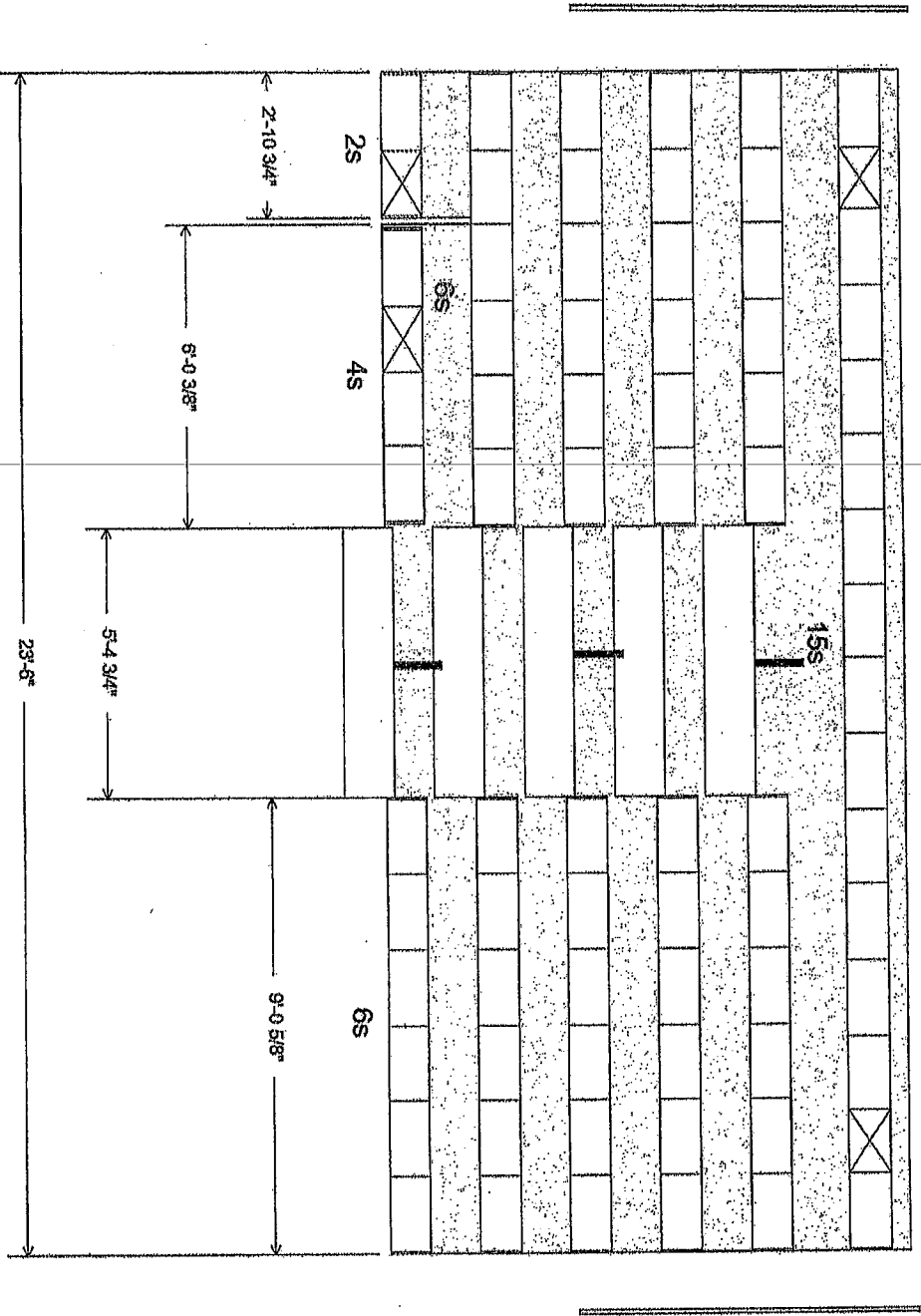
Fowlerville Middle School

Book 3 - 23'-6" Manual
Building Code: IBC 2015
26'-0" Clear Dimension
6 Row - 22 Span - 10.25 Rise
75 seats (EM10)



5981 East Cork Street, PO Box 2107, Kalamazoo, MI 49003-2107
Telephone (269) 349-1521 Fax (269) 349-6530
All drawings prepared by Interkal are for informational purposes only. These drawings are PRELIMINARY only.
Printed: April 9, 2024 V2.3.0

Fowlerville Middle School
 Bank 4 - 23'-6" Manual
 Building Code: IBC 2015
 26'-0" Clear Dimension
 6 Row - 22 Spans - 10.25 Rise
 75 seats (EM10)



Drawings produced by this program are only as good as the information provided. These drawings are PRELIMINARY only.
 All drawings created or submitted to Interkal approved for design and construction compliance.
 Printed April 8, 2024 V2.531


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 telephone (269) 349-1521 fax (269) 349-6530

Plan View

Appendix D



BLEACHERS

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Bleacher Safety Inspection Report

Date:

September 12, 2023

District:

Fowlerville Community Schools

7677 Sharpe Road

Fowlerville, MI 48836

Inspection Date:

August 15, 2023

Inspections:

23-50200 Natalie Kreeger ES, Main Gym

23-50210 Fowlerville JHS, Balcony

23-50215 Fowlerville HS, Main Gym

23-50220 Fowlerville HS, Auxillary Gym

23-50225 Fowlerville HS, Football Home

23-50230 Fowlerville HS, Football Visitor

23-50255 Fowlerville HS, Football Auxillary

23-50235 Fowlerville HS, Baseball

23-50240 Fowlerville HS, Softball

23-50250 Fowlerville HS, Soccer


23-50245 Fowlerville HS, Tennis

14200 Washington St., Woodstock, IL 60098

815.334.6364 fax: 877.994.1715 www.faciliserv.com



BLEACHERS

a proud brand of  **FaciliServ**

BLEACHER CODES AND STANDARDS

Bleacher evaluation and recommendations are based on portions of the building code that apply to bleachers, industry standards, professional and the recommendations of independent professional safety organizations as follows:

IBC 2015

Requirement that Bleachers Adhere to ICC300
Chapter 10, Section 1025 Assembly, 1025.1.1

ICC 300

New Bleacher Requirements

IBC ICC/ANSI 300-2015, Chapter 1.

- **Inspections:** Professional annual inspections
- **Maintenance:** Maintain structurally sound: so that all components and all systems operate properly
- **End and Rear Guards Rails:** Required on all seating 55" or higher and must meet 4" gap standard on all areas 30" or above
- **Open gaps:** Open gaps above 30" must be 4" or less on bleachers over 55" tall
- **Aisle ways:** 48" wide with center handrails**
- **Wheelchair Spaces:** Must be provided**
(** Number required is based on formulas in the code.)

Existing Bleacher Requirements:

IBC ICC/ANSI 300-2015, Chapter 5

- **Inspections:** Professional annual inspections
- **Alterations:** Must comply with new bleachers requirements
- **Maintenance:** Maintain structurally sound: so that all components and all systems operate properly
- **End and Rear Guards Rails:** Required on all seating 55" or higher and must meet 4" gap standard on all areas 30" or above
- **Open gaps:** Gaps above 30" must be 4" or less on bleachers over 55" tall

FIRE CODE

Spaces Beneath or Adjacent to Seating Structures Must Comply with Building Code.

IBC ICC/ANSI 300-2015-305.1

IBC ICC/ANSI 300-2015-309.1, Fire protection systems shall be provided

IBC ICC/ANSI 300-2015-502.4, all flammables, vehicles and combustibles in fire protected areas only

U.S. Consumer Product Safety Commission Report #330

Professional Inspector Includes Qualified Professional Bleacher Service Firm.



Service & Repair Order Sheet

BLEACHERS

a proud brand of Facility Serv

Facility Indoor & Outdoor Service & Repair Order Sheet

✓ the end column for Services you would like completed

23-50200 Natalie Kreeger ES, Main Gym	No additional service required	-
Service and Inspection: (6) backstops		\$ 1,855
23-50210 Fowlerville JHS, Balcony	General service, check, adjust and tighten	\$ 1,464
Add BR 48" seat level aisle system with "P" handrails for safer egress		\$ 2,714ea.
<i>Note: Does not reduce step rise below 8" to meet egress code. Recommend (1) aisle minimum per bank.</i>		
BR Bulldog™ Automated Integral Power System: Install (5) BR Bulldog™ power units.		\$ 11,933
Discount: If completed at the same time as service, deduct:		(\$ 597)
23-50215 Fowlerville HS, Main Gym	General service, check, adjust and tighten	\$ 4,889
Hazard: Replace runs totaling (23) plastic seat modules with new model to replace (3) obsolete cracked/damaged plastic seats at time of service:		\$ 3,058*
Service and Inspection: (8) backstops, (2) divider curtains		\$ 3,205^
23-50220 Fowlerville HS, Auxillary Gym	General service, check, adjust and tighten	\$ 2,565
Service and Inspection: (6) backstops, (1) divider curtain		\$ 2,255^
Furnish and Install (3) sets of basketball backstop safety edge pads		\$ 960
23-50225 Fowlerville HS, Football Home	General service, check, adjust and tighten	\$ 3,693
23-50230 Fowlerville HS, Football Visitor	General service, check, adjust and tighten	\$ 1,183
23-50255 Fowlerville HS, Football Auxillary	General service, check, adjust and tighten	\$ 844

Continue next page



BLEACHERS

a proud brand of FaciliServ

Service & Repair Order Sheet

Facility Indoor & Outdoor Service & Repair Order Sheet

√ the end column for Services you would like completed

Report #	Facility Area	Work to be performed	Price	√
23-50200	Natalie Kreeger ES, Main Gym	No additional service required	-	
	Service and Inspection: (6) backstops		\$ 1,855	
23-50215	Fowlerville HS, Main Gym	General service, check, adjust and tighten	\$ 4,889	
	Hazard: Replace runs totaling (23) plastic seat modules with new model to replace (3) obsolete cracked/damaged plastic seats <i>at time of service:</i>		\$ 3,058*	
	Service and Inspection: (8) backstops, (2) divider curtains		\$ 3,205^	
23-50220	Fowlerville HS, Auxiliary Gym	General service, check, adjust and tighten	\$ 2,565	
	Service and Inspection: (6) backstops, (1) divider curtain		\$ 2,255^	
	Furnish and install (3) sets of basketball backstop safety edge pads		\$ 960	
23-50225	Fowlerville HS, Football Home	General service, check, adjust and tighten	\$ 3,693	
23-50230	Fowlerville HS, Football Visitor	General service, check, adjust and tighten	\$ 1,183	
23-50255	Fowlerville HS, Football Auxiliary	General service, check, adjust and tighten	\$ 844	
23-50235	Fowlerville HS, Baseball			
	Hazard: Replace (1) bent/damaged aluminum plank and (2) bent cross braces <i>at time of service:</i>		\$ 790*	
23-50250	Fowlerville HS, Soccer	General service, check, adjust and tighten	\$ 423	
	+ Standard BR Bleachers AE Lift Charge		\$300	
	+ Multiple lifts, specialized lift, and/or equipment floor protection		TBD	
	+ Mandatory Service Fee		\$ 795	√
	TOTAL SERVICE & REPAIR*			

Continue next page

\$ 26,815

FOWLerville RECREATION

7677 W. Sharpe Road

Fowlerville, MI 48836

June 6, 2024 6:00PM Munn Building

Agenda:

- I. Call to order – Meeting Called to order by Bonnie Flanery at 6:00PM
- II. Roll Call and Collection of Sign-in Sheet – Members present: Bonnie Flanery, Jason Atkinson, Craig Curtis, Brande Nogafsky, Jeff Finney, Justin Braska, Greg Goffee & Steven Quigley.
- III. Approval of Minutes – Craig Curtis motioned to approve minutes. All approved.
- IV. Call to the Public – No public present.
- V. Reports and Recognition
 - a. Program Status - Travel softball, travel baseball, in-house baseball all in full swing. Final spring soccer game being played tonight. Craig questioned track workers not getting paid for their time. Paying the students for this position is budgeted for and Greg has time sheets available for them. Craig received concerns about umpires not showing up on time. Greg has times outlined on schedules, trying to stay on top of it. Jason brought up issue with fall sport registrations. Greg explained that the previous registration window was for the 2023-24 school year, but they were all moved over to the 2024-25 school year and registration is being reopened for the next 10 days (6/7-6/17). Jeff suggested sending that out to James so he could forward it to all parents (done). Justin said that soccer pictures went very well – shout out Brian Frazzini. Brande said that track meet was great – shout out Greg, Steven, Zach, parent volunteers, and student workers.
 - b. Financial Status - Still waiting on Lauri to get full financial report. Bonnie said we budgeted 20k more this year. Advisory board requested an email from Lauri that outlines budget info prior to June 30. Bonnie will reach out to Lauri. Questions arose about why Lauri isn't in attendance. Jeff explained that she will only be here on request because he is now handling oversight of rec. Bonnie asked why Handy always pays 45%, while other townships seem to vary. Percentage is based on participation numbers.
- VI. New Business
 - a. New Assistant Director - Steven Quigley Introduction. Steven introduced himself.
- VII. Old Business
 - a. Meeting Dates Discussion – Discussion about July meeting and if we will stick with Thursdays. Survey to come regarding meeting days. No July meeting needed if Lauri can provide financial budget update prior to then.
 - b. Volunteer Selection, Management, Dismissal – All coaches to have background checks. Jeff brought up possibility of house bill on CPR/AED training affecting rec coaches.
 - c. Field Discussion – Jeff brought maps of campus and field options. Discussion is ongoing regarding program field use for soccer vs football, as well as Munn gym being torn down, community park construction, etc. Maintenance of fields should improve with new hires. UB Church is potential option for field space.
 - d. Revision of Rec Agreement – Kept on agenda so we don't lose the topic for future meetings.
- VIII. Next Advisory Board Meeting – September 5th (1st Thursday of the Month) – Janice will send out email survey to help decide on future meetings dates. Meeting adjourned at 6:51pm.

**Personnel Committee Minutes
Fowlerville Community Schools
June 10, 2024**

Central Office Conference Room, 6:00 p.m.

The meeting was called to order at 6:04, by Susan Charron in the C.O. conference room.

Members Present: Mrs. Sue Charron, Mr. Bob Hinton and Mrs. Amy Sova
Staff Present: Mr. Matthew Stuard [entered at 6:20 p.m.], Ms. Trisha Reed, Ms. Lauri Daubenmeyer
[entered at 6:20 p.m.]and Ms. Amy Pashak [entered at 6:20 p.m.]
Others Present: None

Motion by Mr. Hinton, supported by Mrs. Sova, to approve minutes from the May 13, 2024 meeting. The motion passed unanimously.

Call to the Public – None

Staffing Update –

Ms. Reed gave reports that had been reviewed by Mr. Stuard.

- Superintendent’s Personnel Report – Mr. Stuard reviewed.
- Review of Open Positions - Mr. Stuard reviewed.
- Changes to Administrative Contracts – Standardized contracts were discussed and advanced to full Board.

Mr. Stuard, Ms. Daubenmeyer and Ms. Pashak entered.

Other – Discussion of the Alverson manager position took place and conversation about posting the position.

Motion by Mr. Hinton, supported by Mrs. Sova, recommending adjournment of the meeting at 6:28 p.m. The motion passed unanimously.

**Finance Committee Minutes
Fowlerville Community Schools
June 14, 2024**

Central Office Conference Room, 7:00 AM

The meeting was called to order at 7:00 a.m. by Mr. John Belcher in the C.O. Conference Room.

Members Present: Mr. John Belcher, Mr. Justin Braska & Mrs. Diana Dombrowski
Staff Present: Mr. Matt Stuard, Mrs. Amy Verhelle-Smith & Ms. Lauri Daubenmeyer
Others Present: None

Motion by Mr. Braska, supported by Mrs. Dombrowski, to approve minutes from the May 17, 2024 Finance Committee meeting. Motion carried.

Call to the Public – None

Pizza RFQ – Mrs. Verhelle-Smith reviewed the purchase of new equipment for the JH and HS to bake fresh personal pizzas. Total costs for the JH equipment are \$24,395 and \$26,845 for the HS. The funds would come from the Food Service budget surplus and be possibly part of a future spend-down plan required by the state. The committee unanimously supported forwarding the purchases to the full Board for approval.

School Bond Loan Application – Mrs. Daubenmeyer reviewed the application for the annual loan/repayment application required to participate in the School Bond Qualification and Loan program. The committee unanimously supported moving the application to the full Board for approval.

MSPERS – Mr. Stuard and Mrs. Daubenmeyer discussed a possible reduction in the MSPERS rate and possible budget implications for 2024-2025.

Other – None

Motion by Mr. Braska, supported by Mrs. Dombrowski, recommending adjournment of the meeting at 7:30 AM. Motion carried.

Appendix E

Fowlerville Community Schools

7677 W. Sharpe Road, Suite A, Fowlerville, MI 48836
Amy Verhelle-Smith, Food & Nutrition Director
(517) 223-6115

Pizza RFQ

Date of Request: 5/28/24 for the 2024-2025 School year with option to renew.

Quotes Due: 6/12/24

Name of Product, Goods or Services Requested:

Fowlerville Community Schools, Food & Nutrition Services is looking for a pizza company to provide 7" fresh personal pizzas to Fowlerville High School & Fowlerville Jr. High that are on par with restaurant quality pizza. Fowlerville High School/Fowlerville Jr. High plan to debut the new pizza program at the beginning of the 2024-2025 school year.

Special Conditions:

Pizza must be whole grain rich and compliant with 6-12 grade group NSLP nutritional guidelines providing at least 2 Meat/Meat Alternatives and 2 Oz. Equivalent Grain. Complete proposals must include all recipes and nutritional information.

We are requesting that the pizza company provide in the quote:

2 (two) TurboChef Conveyor 2620 Oven

680 (six hundred eighty) 7" Anodized Pans

3 (three) pizza pan racks

2 (two) Carts/Stands for TurboChef Conveyor 2620 Oven

Only quote the upfront cost of the equipment listed and any additional equipment needed for the program.

Pizzas must come with a personal sized pizza box and additional marketing as requested. Although we understand marketing is an important piece of most programs, Fowlerville Community Schools Food & Nutrition Department has the final say of what promotional products are or are not posted.

Evaluation:

Proposals will be evaluated in five categories. Please give detailed responses to the questions below. Points will be awarded based on the ability to best fit the needs of Fowlerville Community Schools Food & Nutrition Services. Maximum number of points available in each category is listed in the table below.

Submissions of Proposal:

All proposals and signed attachments must be received by 10:00 AM on June 12, 2024. Send printed proposals to 7677 W Sharpe Rd Suite A Fowlerville MI 48836 or electronic proposals to verhellesmitha@fowlervilleschools.org It is the bidder's responsibility to insure bid has been received by the school district by the appropriate date and time.

Please contact Amy Verhelle-Smith at (517) 223-6115 with any questions regarding the requirements, specifications, or terms and conditions in this solicitation.

AWARDING OF THE CONTRACT WILL BE ON JUNE 13th, 2024. Please note that award is pending June Board Approval.

Vendor's Information

Company's Name: Bull's Eye Brands Inc.

Average Food Cost/Individual Pizza: \$1.21 / \$1.81 (upcharge)

Equipment Needed & Quote: See attached.

Training Program Explanation (including dates): please find attached.

Dates for training will be assigned was
contract is awarded.

Ordering Process: please find attached.

Marking Products/Requirements: please find attached.

RFP Evaluation Scoring Worksheet

Factor	Maximum Rating	Supplier		
Food/Box Cost per Slice	25			
Equipment Quote	25			
Training Availability	20			
Ease of Ordering	20			
Marketing	10			

Non-discrimination Statement: This explains what to do if you believe you have been treated unfairly. In accordance with federal law and USDA policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write to *USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington DC 20250-9410* or call 202-720- 5964 (voice and TDD). USDA is an equal opportunity provider and employer.

The USDA prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at USDA, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing, or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339, or (800) 845-6136 (Spanish).

For any other information dealing with Supplemental Nutrition Assistance Program (SNAP) issues, persons should either contact the USDA SNAP Hotline Number at (800) 221-5689, which is also in Spanish or call the State Information/Hotline Numbers (click the link for a listing of hotline numbers by State); found online at http://www.fns.usda.gov/snap/contact_info/hotlines.htm.

USDA is an equal opportunity provider and employer.

Bull's Eye Brands, Inc.
Food & Paper Price List
STD25 Pricing

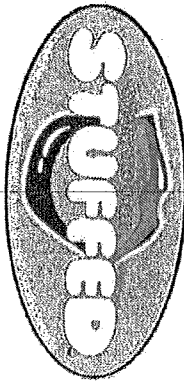
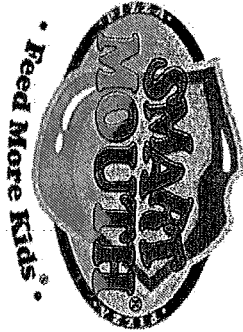
Effective Date

7/1/2024

Description	Case Pack	Est. Portions	Portion Size	STD25	Upcharge(\$0)	Std Unit Price	Upcharge Unit Price (\$50 per pizza)
SmartMouth Italian Saus 4/5#	4/5#	320	1 oz.	\$ 55.00	\$	\$ 0.172	\$ 0.172
SMARTMOUTH 6" PIZZA BOX	250/cs	250	EACH	\$ 56.00	\$	\$ 0.224	\$ 0.524
Smart Mouth Pepperoni 2/12.5lb	2/12.5#	1600	4 slices (.25 oz)	\$ 85.00	\$	\$ 0.053	\$ 0.053
STUFFED Calzone/Cheesy Bread Box	250/cs	250	EACH	\$ 55.00	\$	\$ 0.224	\$ 0.524
RED LABEL 7"PIZZA CRUST-THIN	180/cs	180	3 oz.	\$ 95.95	\$	\$ 0.533	\$ 0.833
PIZZA SAUCE SMARTMOUTH-106oz	6/106 oz	1272	5 oz	\$ 48.00	\$	\$ 0.038	\$ 0.038
30# IQF Mozzarella LMPs (1.4 Sall)	30 lb	320	1.5 oz	\$ 87.00	\$	\$ 0.272	\$ 0.272

Unit Price Unit Price
 Reg Upcharge

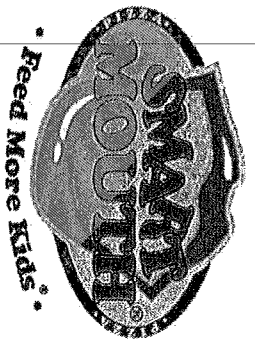
HS	Cheese Pizza	\$ 1.16	\$ 1.76
HS	Pepperoni Pizza (4 slice)	\$ 1.21	\$ 1.81
HS	Pepperoni Pizza (8 slice)	\$ 1.14	\$ 1.74
HS	Italian Sausage	\$ 1.24	\$ 1.84
HS	Italian Combo	\$ 1.21	\$ 1.81
HS	Cheesy Bread	\$ 1.12	\$ 1.72
HS	Cheese Calzone	\$ 1.16	\$ 1.76
HS	Pepperoni Calzone	\$ 1.21	\$ 1.81
HS	Italian Sausage Calzone	\$ 1.24	\$ 1.84
HS	STUFFED Cheesy Bread Reg	\$ 1.12	\$ 1.72
HS	STUFFED Pepperoni CB	\$ 1.17	\$ 1.77
HS	STUFFED Italian CB	\$ 1.20	\$ 1.80
M/S	Cheese Pizza	\$ 1.07	\$ 1.67
M/S	Pepperoni Pizza (4 slice)	\$ 1.12	\$ 1.72
M/S	Italian Sausage	\$ 1.24	\$ 1.84
M/S	Italian Combo	\$ 1.21	\$ 1.81
M/S	Cheesy Bread	\$ 1.03	\$ 1.63
M/S	Cheese Calzone	\$ 1.07	\$ 1.67
M/S	Pepperoni Calzone	\$ 1.12	\$ 1.72
M/S	Italian Sausage Calzone	\$ 1.24	\$ 1.84
M/S	STUFFED Cheesy Bread Reg	\$ 1.03	\$ 1.63
M/S	STUFFED Pepperoni CB	\$ 1.08	\$ 1.68
M/S	STUFFED Italian CB	\$ 1.20	\$ 1.80



Equipment Pricing STD25 effective July 2024

Name	Description	STD25	Upcharge Price
10004	SM MERCHANDISER HAT FOR Hatco	\$ 575.00	\$ 615.00
10005	SM 6 FT PIZZA CABINET only	\$ 3,100.00	\$ 3,320.00
20221	40 HARD COTE ANNDZD PANS 7"-2.25"	\$ 565.00	\$ 605.00
119030	Hatco 3-TIER SMRT MOUTH WARMER	\$ 5,300.00	\$ 5,600.00
119090	TurboChef Conveyor Oven Hhc2020	\$ 16,480.00	\$ 17,630.00
119092	Large Capacity TurboChef Conveyor Oven electr. HHC2620	\$ 18,540.00	\$ 19,840.00
119095	Cart/Stand for HHC2020 or HHC2620	\$ 1,185.00	\$ 1,265.00
119096	Cart for Double HHC2620 Ovens	\$ 1,085.00	\$ 1,160.00
119097	HCT-3029 Stacking Kit for Hhc2020	\$ 155.00	\$ 165.00
429001	Fully welded aluminum rack, plate casters, 3 shelves with 90 pans per shelf - 270 pan total capacity	\$ 825.00	\$ 880.00
SMKIT CMP	Complete Smallwares Kit	\$ 185.00	\$ 200.00
	Start Up Marketing Kit with Stand	\$ 425.00	\$ 450.00
	New School Training	\$ 500.00	\$ 535.00

Equipment Pricing only valid on orders place by 12/30/2024



Initial Training Overview

Day 1 - Testing the equipment, setting up the marketing, and preparing the dough for Day 2. We do not serve the students the first day. We will usually bake a few pizzas for staff if they wish. (8 hours)

Day 2 - First day of serving to the students. The trainer typically does the heavy lifting, with the staff "touching the process" and asking lots of questions. (8 hours)

Day 3 - The staff takes control, and the trainer is there in a supportive/coaching role. (8 hours)

Total of twenty-four hours spent at each school during initial training.

Before initial training day we have an online training program to prepare you for what is to come, this will also help the training days run more smoothly. This program is through an app called 1HUDDLE and we encourage your whole team to finish this course to receive a free Smart Mouth t-shirt. Once awarded we will send your manager and director email explaining the next steps for this



Ordering Process

We will call for your initial order to prepare you for what you will receive prior to your training date. Once you go live, we schedule a weekly call day and time based on when the distributor delivers to your area. One of our customer service representatives will be assigned to your school and will be responsible for contacting the cafeteria manager for their weekly order. A reminder email is sent out the day prior to call day to allow the cafeteria staff to collect inventory that is on hand. On call day, the customer service rep will take the information and enter into software that calculates what is needed based on those numbers provided and daily average of pizzas sold. An order will be generated and scheduled for delivery the following day. Distributors may require a minimum of 20-25 cases for delivery. If the order does not meet minimum, a two week order can be placed.

Marketing Program Overview

Each semester .01 of every pizza sold (.90 per case of crust and \$1.25 per case of pizza boxes) is put in a fund for district to use the following semester for the sole purpose of promoting sales at the school level.

Items that these funds can go towards include, but are not limited to:

- Permanent signage
- Posters
- Flyers
- Direct mailings
- Point of Sale hardware for displaying posters, etc.
- T-shirts, hats, and other give-a-way items
- Aprons
- Smart Mouth Appreciation Days
- Custom signs

All funds are made available at the start of the following semester and must be used prior to the end of that same semester.





Estimate

Date	Estimate #
5/3/2024	1486

130 Allen Rd. Suite A
Atlanta GA 30328
770-457-7611

Lift Gate Required
Yes
Lunchroom Contact & Phone
(517) 294-1855 - Annette Chamberlain

Bill To
Food Services Director Fowlerville Community Schools - MI 7677 W. Sharpe Rd Suite A Fowlerville MI 48836

Ship To
Cafeteria Manager Fowlerville High School 700 N. Grand Ave Fowlerville MI 48836

Expires	Exp. Close	Total Meals D...
6/17/2024	5/3/2024	

Quantity	Description	Options	Price Level	Rate	Amount
1	Large Capacity TurboChef Conveyor Oven electr HHC2620		STD24	18,000.00	18,000.00
1	Cart/Stand for HHC2020 or HHC2620		STD24	1,150.00	1,150.00
2	Fully welded aluminum rack, plate casters, 3 shelves for 90 pans per shelf - 270 pan total capacity		STD24	800.00	1,600.00
10	40 HARD COTE ANNDZD PANS 7"-2.25"		STD24	550.00	5,500.00
1	Complete Smallwares Kit		STD24	180.00	180.00
1	Start Up Mktg Kit w Stand		STD24	415.00	415.00
1	New School Training Kit		STD24	500.00	500.00
	Discount for New School Training Package		*****TO	(500.00)	(500.00)

Taxes, if applicable, will be added to final invoice

Total	\$26,845.00
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Electrical Information

If ordering a Hatco warmer please check the appropriate electrical.

Hatco Warmer ____ 208V ____ 240V

UP-Charge Option

If checked this order will be paid through the up-charging of the pizza dough and pizza boxes on all food orders until the balance is paid in full.

The price level must indicate up-charge in order to exercise this option.

Up-Charge [] Yes

The terms of this order are 30 days from time of delivery (unless equipment is being upcharged). All items on this estimate will be ordered according to the specifications. Once the items are ordered any changes will be subject to shipping and a 5% restocking fee. By signing this estimate you are agreeing to the terms of this estimate.

Signature _____

Title Food & Nutrition Director Date _____



Estimate

Date	Estimate #
5/13/2024	1487

130 Allen Rd. Suite A
Atlanta GA 30328
770-457-7611

Lift Gate Required
Yes
Lunchroom Contact & Phone
(517) 223-6209 - Kristen Hines

Bill To
Food Services Director Fowlerville Community Schools - MI 7677 W. Sharpe Rd Suite A Fowlerville MI 48836

Ship To
Cafeteria Manager Fowlerville Jr. High 7677 Sharpe Rd Fowlerville MI 48836

Expires	Exp. Close	Total Meals D...
6/27/2024	5/13/2024	

Quantity	Description	Options	Price Level	Rate	Amount
1	Large Capacity TurboChef Conveyor Oven electr HHC2620		STD24	18,000.00	18,000.00
1	Cart/Stand for HHC2020 or HHC2620		STD24	1,150.00	1,150.00
1	Fully welded aluminum rack, plate casters, 3 shelves for 90 pans per shelf - 270 pan total capacity		STD24	800.00	800.00
7	40 HARD COTE ANNDZD PANS 7"-2.25"		STD24	550.00	3,850.00
1	Complete Smallwares Kit		STD24	180.00	180.00
1	Start Up Mktg Kit w Stand		STD24	415.00	415.00
1	New School Training Kit		STD24	500.00	500.00
	Discount for New School Training Package		*****TO	(500.00)	(500.00)

Taxes, if applicable, will be added to final invoice

Total	\$24,395.00
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Electrical Information

If ordering a Hatco warmer please check the appropriate electrical.

Hatco Warmer ____ 208V ____ 240V

UP-Charge Option

If checked this order will be paid through the up-charging of the pizza dough and pizza boxes on all food orders until the balance is paid in full.

The price level must indicate up-charge in order to exercise this option.

Up-Charge [] Yes

The terms of this order are 30 days from time of delivery (unless equipment is being upcharged). All items on this estimate will be ordered according to the specifications. Once the items are ordered any changes will be subject to shipping and a 5% restocking fee. By signing this estimate you are agreeing to the terms of this estimate.

□

Signature _____

Title _____

Food & Nutrition Director

Date _____

Appendix F

School Bond Qualification and Loan Program
School Loan Revolving Fund
Bureau of Bond Finance
Michigan Department of Treasury
430 W. Allegan
Lansing, MI 48922

ANNUAL LOAN/REPAYMENT ACTIVITY APPLICATION For Participation in the School Bond Qualification and Loan Program

Legal Name of School District Fowlerville Community Schools	District Code No. 47-030	County Livingston County
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CERTIFICATE

I, the undersigned, Secretary of the Board of Education, do certify hereby that the following constitutes a true and complete copy of a resolution adopted by the Board of Education of this School District, at a regular or special] meeting held on the 18th day of June, 2024, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act 267 of the Public Acts of 1976 (Open Meetings Act).

IN WITNESS WHEREOF, I have hereunto set my hand this 18th day of June, 2024.

Susan Charron

(Type or Print Name of Secretary)

(Signature of Secretary)

John Belcher

(Type or Print Name of Treasurer, Board of Education)

(Signature of Superintendent of Schools)

RESOLUTION

A meeting was called to order by _____, President.

Present: Members _____

Absent: Members _____

The following preamble and resolution were offered by Member _____

and supported by Member _____

WHEREAS:

1. Act 92 of the Public Acts of Michigan, 2005, enacted pursuant to Article IX, Section 16, of the Michigan Constitution of 1963, provides the procedure, terms and conditions for obtaining a loan from the Michigan School Loan Revolving Fund.
2. Pursuant to Executive Order No. 1993-19, the state activities related to bond qualification and state borrowing functions for the provision of loans by the State of Michigan to school districts were transferred from the Department of Education to the Department of Treasury. The State Treasurer is responsible for prescribing the forms and procedures regarding the application for loan from the School Loan Revolving Fund.

3. This district has taken all necessary actions to comply with all legal and procedural requirements for borrowing from the School Loan Revolving Fund.

NOW, THEREFORE, LET IT BE RESOLVED THAT:

1. The district approves the estimated amount to be borrowed from or repaid to the School Bond Qualification and Loan Program and certifies the amount of qualified debt millage to be levied in accordance with the following:

Qualified bond debt millage (Tax Year 2024)	9.55	
Combined beginning balance owed to the SBLF and/or SLRF 06/30/2024		\$ 18,543,734.02
Estimated amount to borrow from or repay to the SBLF and/or SLRF		6,500,617. ⁰⁰
Estimated accrued interest		927,186. ⁷⁰
Estimated combined ending balance owed the SBLF and/or SLRF 06/30/2025		25,971,537. ⁷²

2. The district agrees to levy the debt millage tax as indicated above in the current tax year and to levy the debt millage tax required by law on the taxable valuation of the district for each subsequent year until all loans are repaid in full to the State of Michigan.

3. The district agrees to take actions and to refrain from taking any actions as necessary to maintain the tax exempt status of tax exempt bonds or notes issued by the State or the Michigan Finance Authority for the purpose of financing loans to school districts.

4. The district agrees to file a draw request with the State Treasurer not less than 30 days prior to the time when disbursement proceeds will be necessary in order to pay maturing principal or interest or both and to provide any other pertinent facts which may be required to be included in the request.

5. The (title of authorized officer) Superintendent is authorized and directed to file with the Department of Treasury the Annual Loan/Repayment Activity Application and any draw request documents necessary for borrowing from the SLRF.

6. In the event that the district fails to perform any actions as identified in this application or required by law, the district will submit to the State Treasurer a board approved resolution which indicates the actions taken and procedures implemented to assure future compliance.

7. The district board members have read this application, approved all statements and representations contained herein as true to the best knowledge and belief of said board, and authorized the Secretary of the Board of Education to sign this application and submit same to the State Treasurer for his review and approval.

Ayes: Members

Nays: Members

Curriculum & Technology Committee Minutes

Fowlerville Community Schools

June 17, 2024

Academic Alcove, at 6:00 p.m.

The meeting was called to order at 6:03 p.m. by Mrs. Charron in the Academic Alcove.

Members Present: Mr. Justin Braska, Mrs. Sue Charron & Mrs. Diana Dombrowski

Staff Present: Mr. James Stauble, Mrs. Adva Ringle, Mrs. Danielle Birdyshaw

Others Present:

Motion by Ms Dombrowski, supported by Mr. Braska, recommending approval of the minutes from the May 20, 2024 meeting. Motion unanimously approved.

Call to the Public – No public present

Technology Department Updates –

- Firewall Update - Mr. Stauble shared that the new firewalls are in as of 6/2/24.
- Chromebooks Update - Mr. Stauble shared that the Chromebook order will be processed early next month. He will be meeting with Ms. Daubenmeyer regarding the carts for the junior high.
- FES (Door Access, Audio Video, Connectivity, Wireless Access Points, Network Switching - Mr Stauble shared that network racks are being installed in the new building.

Academic Department Updates-

- End of Year i-Ready Data - Mrs. Ringle shared how Fowlerville students scored on i-Ready diagnostic assessments compared to the state of Michigan and the nation. Mrs. Ringle shared how our students performed and grew in each grade for math and reading.
- Magnetic Reading Unit Discussion - Mrs. Ringle and the committee discussed units in the newly adopted curriculum and the units that may not be taught pending input from stakeholders.
- Summer School Update - Mrs. Ringle and Ms. Birdyshaw updated the committee about summer school staff, number of students, and planned activities.
- Optional June Professional Development Update - Mrs. Ringle shared the sessions offered, number of attendees, and positive feedback received from teachers.
- Threat Assessment Process Update - Mrs. Ringle gave committee members copies of the folder which contains all materials and steps for conducting a threat assessment.
- PBIS Data Update - Mrs. Ringle shared data from our behavior platform, SWIS. The data showed positive steps, such as reducing suspensions, that Fowlerville is making to support our students.

- PD Committee Members Approval - The committee unanimously approved the membership of the 24-25 PD committee for the district.
- Reflections on the 2023-2024 School Year - Mrs. Ringle shared a brief reflection on the work of the Academics Team this year. Mrs. Ringle and the committee discussed the adoption of i-Ready, MTSS work, curriculum adoption, listening tour learning, grant work, and committee formation.

Other –

Motion by Mrs. Dombrowski, supported by Mr. Braska recommending adjournment of the meeting at 6:55 p.m. Motion unanimously approved.