

**Fowlerville Community Schools
Board of Education
Regular Meeting
Agenda**

Fowlerville High School, Media Center 7:00 p.m.

May 7, 2024

District Mission Statement—Fowlerville Community Schools are committed to providing a quality educational experience for all students in a safe, orderly, healthy, and nurturing environment.
The district's guiding principles are educational excellence, effective leadership, personal integrity, mutual respect and continuous improvement through staff, student, and community involvement.

- I. Call to Order
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Roll Call
 - B. Approval of Minutes from April 9, 2024 School Board Meeting
 - C. Approval of April Payables
 - D. Approval of Superintendent's Personnel Report
- IV. Call to the Public
- V. Reports/Recognition
 - A. Board Committee Reports
 1. 4/4 Recreation Committee Report
 2. 4/15 Personnel Committee Report
 3. 4/19 Finance Committee Report
 - a. Recommendation to Adopt LESA 2024-2025 Budget Resolution
 - b. Recommendation to Adopt Resolution for Special Ed. Millage Renewal & Headlee Restoration
 - c. Recommendation to Adopt 2023-2024 General Fund Budget Amendment #3
 - d. Recommendation to Adopt 2023-2024 Food Service Budget Amendment #3
 - e. Recommendation to Adopt 2023-2024 Community Services Fund Budget Amendment #3
 4. 4/19 Executive Committee Report
 5. 4/29 Curriculum & Technology Committee Report
 - a. Recommendation to Adopt Magnetic Foundations, ELA Portfolio, Magnetic Reading
 6. 4/29 Asset Management Committee Report
 - B. Student Representative's Report – Miss Aurora Furlong
 - C. HR Director's Report – Ms. Trisha Reed
 - D. Assistant Superintendent's Report – Mrs. Adva Ringle
 - E. Superintendent's Report – Mr. Matt Stuard
- VI. New Business/Presentation
 - A. Recommendation to Approve Commencement Dates
 - B. Recommendation to Approve Cooperative Agreement for Gymnastics
- VII. Old Business
- VIII. Introduction of Other Matters by Members of the Board
- IX. Introduction of Other Matters by the Superintendent
- X. Information
 - A. June 4, 2024 School Board Meeting, 7:00 p.m. in the FHS media center
- XI. Adjournment

CALL TO THE PUBLIC GUIDELINES:

- Any audience member may address the Board about topics on the agenda or not on the agenda.
- Each person shall be allowed to speak for a maximum of 3 minutes.
- Individuals addressing the Board should take into consideration the rules of common courtesy.
- Comments cannot be used to make personal attacks against Board members, District employees, or students.
- Call to the Public is not a question-and-answer period.
- Board members may ask questions of the speaker but are not obligated to answer questions or make statements or commitments in response to issues raised by the public.
- The Board President may refer questions/issues to the Superintendent for investigation, study, or recommendation. He may ask the Superintendent to address questions directly during the Superintendent's report.

IV. Call to the Public

V. Reports/Recognition

A. Board Committee Reports

1. 4/4 Recreation Meeting – Mr. Braska
2. 4/15 Personnel Committee Report – Mrs. Charron
3. 4/19 Finance Committee Report – Mr. Belcher
 - a. Recommendation to Adopt the Livingston Educational Service Agency (LESA) 2024-2025 Budget Resolution
Recommendation: Administration, in agreement with the Finance Committee, recommends the Local Resolution for the Livingston Educational Service Agency 2024-2025 budget resolution be adopted as presented. [Appendix A] Roll Call Vote Needed.
 - b. Recommendation to Adopt Resolution Declaring Support for Special Education Millage Renewal and Headlee Restorations as submitted by the Livingston Educational Service Agency
Recommendation: Administration, along with the Finance Committee, recommends adoption of the Resolution Declaring Support for Special Education Millage Renewal and Headlee Restoration as presented in [Appendix B]. Roll Call Vote Needed.
 - c. Recommendation to Adopt 2023-2024 General Fund Amendment #3
Recommendation: Administration, with unanimous support from the Finance Committee, recommends adopting the General Fund Amendment #3 for 2023-2024 with revenues totaling \$35,259,660. and expenditures totaling \$35,125,947. With an ending fund balance of \$3,495,287. as presented. [Appendix C] Roll Call Vote Needed.
 - d. Recommendation to Adopt 2023-2024 Food Service Fund Amendment #3
Recommendation: Administration, with unanimous support from the Finance Committee, recommends adopting the Food Service Fund Amendment #3 for 2023-2024 with revenues totaling \$1,848,600. and expenditures totaling \$2,060,178. With an ending fund balance of \$658,006. as presented. [Appendix D] Roll Call Vote Needed.
 - e. Recommendation to Adopt 2023-2024 Community Services Fund Amendment #3
Recommendation: Administration, with unanimous support from the Finance Committee, recommends adopting the Community Service Fund Amendment #3 for 2023-2024 with revenues totaling \$1,471,681. and expenditures totaling \$1,538,416. With an ending fund balance of \$801,797. as presented. [Appendix E] Roll Call Vote Needed.
4. 4/19 Executive Committee Report – Mrs. Sova
5. 4/29 Curriculum & Technology Committee Report – Mr. Hinton
 - a. Recommendation to Adopt the Magnetic Foundations, ELA Portfolio, Magnetic Reading, and Ready Writing for grades K-5 in the amount of \$77,309.57.
Recommendation: Administration, in concurrence with the Curriculum and Technology Committee, recommends adoption of the Magnetic

Foundations Portfolio, Magnetic Reading, and Ready Writing for grades K-5 in the amount of \$77,309.57. Roll Call Vote Needed.

6. 4/29 Asset Management Committee Report – Mr. Braska
 - B. Student Representative’s Report – Miss Aurora Furlong
 - C. HR Director’s Report – Ms. Trisha Reed
 - D. Assistant Superintendent’s Report – Mrs. Adva Ringle
 - E. Superintendent’s Report – Mr. Matt Stuard
- VI. New Business/Presentation
- A. Recommendation to Approve Commencement Dates

Recommendation: Administration recommends approval of commencement dates, Sunday June 1, 2025 and Sunday, May 31, 2026. The time will be 2:00 p.m. for both. [Appendix F]
 - B. Recommendation to Approve Cooperative Agreement for Gymnastics

Recommendation: Administration recommends approval of a new Cooperative Agreement with Morrice and Webberville Schools for the Sport of Gymnastics for the 2024-2025 school year [Appendix G]
- VII. Old Business
- VIII. Introduction of Other Matters by the Board
- IX. Introduction of Other Matters by the Superintendent
- X. Information – See Agenda
- XI. Adjournment

FOWLerville COMMUNITY SCHOOLS
Board of Education Minutes
Regular Meeting
April 9, 2024

The meeting was called to order by School Board President, Mrs. Amy Sova, at 7:02 p.m. in the media center at Fowlerville High School.

The Pledge of Allegiance was recited.

Members Present: Mr. John Belcher, Mr. Justin Braska, Mrs. Susan Charron, Mrs. Danielle DeVries, Mrs. Diana Dombrowski, Mr. Robert Hinton and Mrs. Amy Sova

Members Absent: None

Motion by Mr. Belcher, supported by Mr. Hinton to approve the consent agenda including Board minutes from March 5, 2024, March Payables and the Superintendent's Personnel Report. The motion was adopted unanimously.

During the Call to the Public community members addressed the Board.

Fowlerville Robotics gave a presentation.

Recognition of Building Teacher of the Year & Support Staff Persons of the Year took place including honoring: FHS Building Teacher of the Year – Lorrie Osborne, JHS Building Teacher of the Year – Jackie Dehring, Kreeger Building Teacher of the Year – Karen Volz, Smith Building Teacher of the Year – Tanya Dillingham, Administrative Assistant – Kelly Tonti-Robinson, Ancillary Staff – Ashley Hughes, Custodial – Shelby Musson, Food & Nutrition Services – Erica Abonce, Paraprofessionals – Demara Crespi, Transportation – Amanda Polzin.

Mr. Stuard thanked Ms. Kim Hiveley for her contributions directing the transition with the custodians.

--A Short Recess Took Place--

Student Representative's Report – Miss Aurora Furlong reported on K-12 student activities.

Mrs. Sova offered kudos to Miss Aurora Furlong for her role in the school play.

3/7 Recreation Meeting – Mr. Braska

3/11 Personnel Committee Report – Mrs. Charron

Motion by Mr. Belcher, supported by Mrs. Dombrowski, recommending the hiring of Mr. Martin Sabo as the Maintenance Director for Fowlerville Community Schools with a start date of April 1, 2024. The motion passed unanimously.

3/15 Finance Committee Report – Mr. Braska

3/18 Curriculum & Technology Committee Report – Mr. Hinton

3/24 Scholarship Committee Report – Mrs. Diana Dombrowski

4/1 Asset Management Committee Report – Mr. Braska

Motion by Mr. Belcher, supported by Mr. Braska, recommending approval of the Fowlerville Junior High School HVAC Renovations Project Recommendation #1 for Trade Contracts A, B, C, E, and G from the 2021 bond as presented. [Appendix A]

Ayes: Mr. Belcher, Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton and Mrs. Sova

Nays: None
The motion carried.

HR Director's Report – Ms. Trisha Reed reported on negotiations, PERA request, building subs, the Admin. meeting taking place tomorrow and on the first day for Maintenance Director, Marty Sabo and Recreation Director, Greg Goffee.

Mr. Belcher exited the meeting.

Assistant Superintendent's Report – Mrs. Adva Ringle reported on Math Programing, State and Federal Programs and the Literacy Leadership Team.

Superintendent's Report – Mr. Matt Stuard updated the Board on negotiations, he also thanked Ms. Jill Curd and introduced Mr. Greg Goffee Recreation Director. Superintendent Stuard also clarified the term 'building substitutes'.

Motion by Mr. Hinton, supported by Mr. Braska, recommending the following policies be approved for a second and final reading: Policy-5610 Emergency Removal, Suspension, an Expulsion of Students, Policy-1616 - Staff Dress and Grooming, Policy-3216 - Staff Dress and Grooming, Policy-4216 Support Staff Dress and Grooming, Policy-5511 Dress and Grooming, Policy-6114 Cost Principles - Spending Federal Grant Funds, Policy-6108 Authorization to Use Electronic Fund Transfers and Automated Clearing House Arrangements, Policy-6460 Vendor Relations, Policy-6700 Fair Labor Standards Act (FLSA), Policy-7440.03 Small Unmanned Aircraft Systems, Policy-9150 School Visitors, Policy-2623 Student Assessment, Policy-8400 School Safety Information, Policy-1615 Use of Tobacco By Administrators, Policy-3215 Use of Tobacco By Professional Staff, Policy-4215 Use of Tobacco By Support Staff, Policy-5512 Use of Tobacco By Students, Policy-7434 Use of Tobacco on School Premises, Policy-9160 Public Attendance at School Events. This is the second and final reading. [Appendix B]

Ayes: Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton and Mrs. Sova

Nays: None
The motion carried.

Motion by Mr. Hinton, supported by Mrs. Dombrowski, recommending the overnight, out-of-state field trip for student participation in World Championship Robotics on April 17-20, 2024 be approved. The field trip is voluntary and will take place in Houston, Texas. The motion was adopted unanimously.

Old Business – None

Introduction of Other Matters by the Board – None

Introduction of Other Matters by the Superintendent – None

Information – See Agenda

Motion by Mrs. Charron, supported by Mr. Braska, recommending adjournment of the meeting at 8:58 p.m. The motion passed unanimously.

Susan Charron, Board Secretary
Fowlerville Community Schools

**FOWLERVILLE COMMUNITY SCHOOLS
CHECK REGISTER FOR THE MONTH OF APRIL 2024**

NOTE: Check numbers beginning with the letter "A" are ACH payments.
Check numbers beginning with the number "9" are EFT payments.

CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR NAME
044094	4/4/2024	(250.00)	WILLIAMSTON HIGH SCHOOL
044677	4/17/2024	(219.00)	DAISY MEDICAL STAFFING INC
045766	4/4/2024	242.88	A PARTS WAREHOUSE
045767	4/4/2024	498.00	AVANT ASSESSMENT LLC
045768	4/4/2024	362.04	CLEAR RATE COMMUNICATIONS, INC
045769	4/4/2024	200.00	DEXTER COMMUNITY SCHOOLS
045770	4/4/2024	250.00	EAST LANSING PUBLIC SCHOOLS
045771	4/4/2024	688.80	FOWLERVILLE FEED & PET SUPPLIES
045772	4/4/2024	1,450.00	JACKSON COUNTY ISD
045773	4/4/2024	571.92	KAPLAN EARLY LEARNING COMPANY
045774	4/4/2024	200.00	LAINGSBURG COMMUNITY SCHOOLS ATHLETICS
045775	4/4/2024	650.00	LEGACY BASEBALL
045776	4/4/2024	511.75	LYDEN OIL COMPANY
045777	4/4/2024	500.00	MASSP SUITE 100
045778	4/4/2024	620.00	PEOPLE DRIVEN TECHNOLOGY, INC
045779	4/4/2024	200.00	PERRY PUBLIC SCHOOLS
045780	4/4/2024	881.34	PRIORITY HEALTH
045781	4/4/2024	2,101.23	RANDY'S SERVICE STATION
045782	4/4/2024	110.43	SECRET, WARDLE, LYNCH, HAMPTON, TRUEX & MORLEY, PC
045783	4/4/2024	165.00	SOUTHGATE ANDERSON HIGH SCHOOL
045784	4/4/2024	24.00	SPIRIT OF LIVINGSTON
045785	4/4/2024	4,692.86	BSN SPORTS LLC
045786	4/4/2024	400.00	SAGINAW VALLEY STATE UNIVERSITY SVSU TRACK
045787	4/4/2024	7,844.00	THRUN LAW FIRM, P.C.
045788	4/4/2024	1,632.56	THE LIBRARY STORE
045789	4/4/2024	738.75	TOWN CENTER INC
045790	4/4/2024	215.09	SCHOOL SPECIALTY, LLC
045791	4/4/2024	134.16	VERIZON WIRELESS
045792	4/4/2024	49.25	THE WATER STORE
045793	4/4/2024	14.30	PETTY CASH JUNIOR HIGH
045794	4/9/2024	125.00	BRIGHTON AREA SCHOOLS
045795	4/9/2024	250.00	CHRIS EVAN HASS
045796	4/9/2024	10,101.79	CONSUMERS ENERGY PAYMENT CENTER
045797	4/9/2024	445.00	JEFFORY BROUGHTON LLC COMMUNICATIONS SERVICES
045798	4/9/2024	746.00	CONTROLNET, LLC
045799	4/9/2024	437.00	DELAU FIRE SERVICES
045800	4/9/2024	2,717.99	GRANGER WASTE SERVICES, INC.
045801	4/9/2024	180.00	IPS DRUG TESTING SERVICES, L.L.C
045802	4/9/2024	12,891.43	JOHNSON & WOOD, LLC
045803	4/9/2024	5,221.95	LANSING SANITARY SUPPLY, INC.
045804	4/9/2024	450.00	MASON PUBLIC SCHOOLS
045805	4/9/2024	15.00	MERIDIAN WINDS LLC
045806	4/9/2024	500.00	RANDY'S SERVICE STATION
045807	4/9/2024	625.57	RIVERSIDE INSIGHTS
045808	4/9/2024	49.99	BSN SPORTS LLC
045809	4/9/2024	640.00	MISCELLANEOUS VENDOR
045810	4/11/2024	3,051.00	APPLE INC
045811	4/11/2024	2,030.00	CEI MICHIGAN LLC
045812	4/11/2024	950.00	EAST LANSING BASEBALL CLUB
045813	4/11/2024	918.00	HURON VALLEY SCHOOLS

**FOWLerville COMMUNITY SCHOOLS
CHECK REGISTER FOR THE MONTH OF APRIL 2024**

NOTE: Check numbers beginning with the letter "A" are ACH payments.
Check numbers beginning with the number "9" are EFT payments.

CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR NAME
045814	4/11/2024	37.80	KODET'S TRUE VALUE
045815	4/11/2024	368.69	LIVINGSTON COUNTY TREASURER
045816	4/11/2024	309.37	MICHIGAN STATE DISBURSEMENT UNIT
045817	4/11/2024	767.00	PNJ SOLAR
045818	4/11/2024	1,212.92	PRAIRIE FARMS DAIRY
045819	4/11/2024	171.80	ROAD EQUIPMENT PARTS CENTER
045820	4/11/2024	574.41	ROOSEN, VARCHETTI & OLIVER, PLLC
045821	4/11/2024	1,821.03	TODAYS CLASSROOM LLC
045822	4/11/2024	38.60	SCHOOL SPECIALTY, LLC
045823	4/11/2024	184.80	VESCO OIL CORPORATION
045824	4/11/2024	976.09	VERIZON WIRELESS
045825	4/11/2024	80.21	WAYNE COUNTY REGIONAL EDUCATIONAL SERVICE
045826	4/11/2024	8,345.00	WASHTENAW INTERMEDIATE SCHOOL DISTRICT
045827	4/11/2024	97.76	PETTY CASH JUNIOR HIGH
045828	4/11/2024	244.18	RECREATION REFUND
045829	4/16/2024	89.42	BASIC BENEFITS LLC
045830	4/16/2024	2,993.07	CORRIGAN PROPANE
045831	4/16/2024	484.50	FINALFORMS
045832	4/16/2024	5,750.00	FIRST FOR INSPIRATION AND RECOG OF SCIENCE AND TECHNOLOG
045833	4/16/2024	1,183.90	JOHNSON & WOOD, LLC
045834	4/16/2024	3,725.95	LANSING SANITARY SUPPLY, INC.
045835	4/16/2024	35.07	McMASTER-CARR
045836	4/16/2024	626.50	PARKS MAINTENANCE INC
045837	4/16/2024	1,994.59	PRAIRIE FARMS DAIRY
045838	4/16/2024	3,428.60	RANDY'S SERVICE STATION
045839	4/16/2024	408.50	SCHOOL SPECIALTY, LLC
045840	4/16/2024	96.00	KONICA MINOLTA BUSINESS SOLUTIONS USA INC
045841	4/18/2024	317.00	ALG PRECISION, LLC
045842	4/18/2024	219.00	DAISY MEDICAL STAFFING INC
045843	4/18/2024	16,545.36	DTE ENERGY
045844	4/18/2024	6,590.00	EDUCATION ADVANCED INC
045845	4/18/2024	3,750.00	FIRST FOR INSPIRATION AND RECOG OF SCIENCE AND TECHNOLOG
045846	4/18/2024	1,948.02	FLINN SCIENTIFIC, INC.
045847	4/18/2024	118.94	KODET'S TRUE VALUE
045848	4/18/2024	1,845.00	MARCO TECHNOLOGIES, LLC
045849	4/18/2024	1,745.00	MINIPCR BIO
045850	4/18/2024	80.00	OUCH URGENT CARE COMPASS
045851	4/18/2024	1,890.98	PRAIRIE FARMS DAIRY
045852	4/18/2024	85.38	SET SEG ATTENTION: FINANCE DEPT
045853	4/18/2024	9,890.00	BSN SPORTS LLC
045854	4/18/2024	200.00	ST JOHNS PUBLIC SCHOOLS
045855	4/18/2024	40.00	RECREATION REFUND
045856	4/19/2024	2,500.00	GREGORY GOFFEE
045857	4/24/2024	1,925.27	CAPITAL ONE WALMART COMMUNITY CARD
045858	4/25/2024	471.00	A PARTS WAREHOUSE
045859	4/25/2024	2,445.29	ADT COMMERCIAL LLC
045860	4/25/2024	31.20	ALYCE L. SIMONSON
045861	4/25/2024	1,244.32	CORRIGAN PROPANE
045862	4/25/2024	589.11	FOLLETT SCHOOL SOLUTIONS, INC.
045863	4/25/2024	172.30	GRAMPY'S AUTO PARTS

**FOWLerville COMMUNITY SCHOOLS
CHECK REGISTER FOR THE MONTH OF APRIL 2024**

NOTE: Check numbers beginning with the letter "A" are ACH payments.
Check numbers beginning with the number "9" are EFT payments.

CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR NAME
045864	4/25/2024	150.32	GRAINGER
045865	4/25/2024	390.20	JNS RENTALS, LLC JUMP 'N SLIDE
045866	4/25/2024	5,132.04	LANSING SANITARY SUPPLY, INC.
045867	4/25/2024	309.37	MICHIGAN STATE DISBURSEMENT UNIT
045868	4/25/2024	1,883.02	PRAIRIE FARMS DAIRY
045869	4/25/2024	881.34	PRIORITY HEALTH
045870	4/25/2024	1,739.12	ROAD EQUIPMENT PARTS CENTER
045871	4/25/2024	2,025.08	REALITYWORKS
045872	4/25/2024	1,156.50	RANDY'S SERVICE STATION
045873	4/25/2024	574.41	ROOSEN, VARCHETTI & OLIVER, PLLC
045874	4/25/2024	543.11	ROOSEN, VARCHETTI & OLIVER, PLLC
045875	4/25/2024	750.00	SCHULTZ INC
045876	4/25/2024	11,083.61	SCORE SPORTS
045877	4/25/2024	1,425.00	STATE OF MICHIGAN
045878	4/25/2024	225.00	TIMELESS TALES THEATRE
045879	4/25/2024	1,081.64	SCHOOL SPECIALTY, LLC
045880	4/25/2024	78.25	VESCO OIL CORPORATION
045881	4/25/2024	9,660.00	WAYNE COUNTY REGIONAL EDUCATIONAL SERVICE
045882	4/25/2024	290.78	WEST MICHIGAN INTERNATIONAL
045883	4/25/2024	60.00	RECREATION REFUND
045884	4/25/2024	60.00	RECREATION REFUND
045885	4/25/2024	112.00	MISCELLANEOUS VENDOR
045886	4/25/2024	100.00	MISCELLANEOUS VENDOR
045887	4/25/2024	77.00	MISCELLANEOUS VENDOR
045888	4/25/2024	115.00	MISCELLANEOUS VENDOR
045889	4/30/2024	250.00	EDWARD R ALTOUNIAN
045890	4/30/2024	88.02	BAKKEN BOOKS LLC
045891	4/30/2024	1,035.00	DELAU FIRE SERVICES
045892	4/30/2024	190.87	BLICK ART MATERIALS
045893	4/30/2024	475.00	EAST LANSING BASEBALL CLUB
045894	4/30/2024	450.00	HASLETT YOUTH BASEBALL CLUB
045895	4/30/2024	1,468.80	JOHNSON & WOOD, LLC
045896	4/30/2024	1,765.09	LANSING SANITARY SUPPLY, INC.
045897	4/30/2024	489.00	MERIDIAN WINDS LLC
045898	4/30/2024	125.00	OVID-ELSIE HIGH SCHOOL
045899	4/30/2024	1,575.00	MBSC INC.
045900	4/30/2024	2,393.43	RANDY'S SERVICE STATION
045901	4/30/2024	182.17	SCHOOL SPECIALTY, LLC
045902	4/30/2024	134.18	VERIZON WIRELESS
045903	4/30/2024	5,576.51	WEST MICHIGAN INTERNATIONAL
045904	4/30/2024	400.00	WILLIAMSTON STINGS
045905	4/30/2024	200.00	MISCELLANEOUS VENDOR
900753	4/2/2024	1,195.82	EDUSTAFF LLC
900754	4/5/2024	7,206.59	GORDON FOODS
900755	4/5/2024	54,672.59	EDUSTAFF LLC
900756	4/5/2024	2,179.81	BASIC PR SWEEPS
900757	4/8/2024	267.91	GORDON FOODS
900758	4/8/2024	4,994.65	GORDON FOODS
900759	4/10/2024	11,048.43	GORDON FOODS
900760	4/12/2024	6,655.93	HEALTH EQUITY INC.

**FOWLerville COMMUNITY SCHOOLS
CHECK REGISTER FOR THE MONTH OF APRIL 2024**

NOTE: Check numbers beginning with the letter "A" are ACH payments.
Check numbers beginning with the number "9" are EFT payments.

CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR NAME
900761	4/12/2024	1,636.78	BASIC PR SWEEPS
900762	4/15/2024	2,175.03	GORDON FOODS
900763	4/17/2024	12,331.15	GORDON FOODS
900764	4/17/2024	10,848.68	GORDON FOODS
900765	4/19/2024	20,548.64	US OMNI & TSACG COMPLIANCE SERVICES
900766	4/19/2024	94,630.42	EDUSTAFF LLC
900767	4/19/2024	555.70	BASIC PR SWEEPS
900768	4/22/2024	11,201.67	GORDON FOODS
900769	4/22/2024	178.99	GORDON FOODS
900770	4/24/2024	11,840.37	GORDON FOODS
900771	4/26/2024	1,023.52	BASIC PR SWEEPS
900772	4/29/2024	11,524.16	GORDON FOODS
900773	4/29/2024	221.47	GORDON FOODS
900774	4/29/2024	6,655.93	HEALTHEQUITY INC.
900775	4/30/2024	297.00	BASIC PR SWEEPS
A00719	4/4/2024	83.80	ADN ADMINISTRATORS, INC.
A00720	4/4/2024	7,368.93	ENGINEERED PROTECTION SYSTEMS, INC. EPS SECURITY
A00721	4/4/2024	145.21	VILLAGE OF FOWLerville
A00722	4/9/2024	18,835.29	CONSTELLATION NEWENERGY GAS DIVISION, LLC
A00723	4/9/2024	563.33	KONE INC KONE CHICAGO
A00724	4/9/2024	388.18	MAURER'S TEXTILE RENTAL SERVICES, INC
A00725	4/9/2024	1,500.00	MICHIGAN STATE UNIVERSITY STUDENT ACCOUNTS
A00726	4/11/2024	13,331.00	SEG WORKERS' COMPENSATION FUND
A00727	4/11/2024	20,209.17	VILLAGE OF FOWLerville
A00728	4/12/2024	273,986.48	BRIGHTON AREA SCHOOLS
A00729	4/12/2024	7,149.60	AMAZON CAPITAL SERVICES, INC.
A00730	4/16/2024	62.44	ANDYMARK, INC.
A00731	4/16/2024	131.04	VILLAGE OF FOWLerville
A00732	4/18/2024	6,271.32	DIRECT ENERGY BUSINESS
A00733	4/24/2024	155,977.25	LIVINGSTON EDUCATIONAL SERVICE AGENCY
A00734	4/25/2024	12,831.59	DIRECT ENERGY BUSINESS
A00735	4/29/2024	13,963.35	AMAZON CAPITAL SERVICES, INC.
A00736	4/30/2024	1,942.04	ENGINEERED PROTECTION SYSTEMS, INC. EPS SECURITY
P5884	4/1/2024	9,883.33	PCARD - JP MORGAN CHASE BANK
TOTAL		1,033,729.46	

Fowlerville Board of Education
Superintendent's Personnel Report
Regular Meeting – 4/15/2024

FOR ACTION

Subject: **PERSONNEL RECOMMENDATIONS**

It is recommended that the following personnel recommendations be approved:

A. EMPLOYMENT:

Name:	Position:	Date:	Current Process:
Greg Goffee	Recreation Director	April 8th, 2024	Hired
Christopher Poli	Bus Driver-FT Stand By	4/4/2024	Hired
Heather Clark	Noon Supervisor-Kreeger	3/15/2024	Hired
Katie Rains	Noon Supervisor-Kreeger	4/1/2024	Hired

B. ADDITIONAL ASSIGNMENTS/TRANSFERS/PROMOTIONS/INACTIVATE:

Name:	Position:	Date:	Current Process:

C. RESIGNATIONS/RETIREMENTS/TERMINATIONS:

Name:	Position:	Length of Service:	Effective Date:
Ann Clemons	SE Para - JHS		3/22/2024
Jennifer Walter	SE Para - JHS		3/22/2024
Chuck Glumb	JH Security Monitor		5/31/2024
Theresa Pushies	HS Special Ed Teacher		6/4/2024

D. LEAVE OF ABSENCE

Name:	Position:	Leave Type:	Effective Date:
Holli Montrief	KR Teacher	FMLA	
Alyssa Phillips	SE Teacher	FMLA	

E. EMPLOYMENT – PROFESSIONAL STAFF

Name:	Position:	Committee Date:	Current Process:

Fowlerville Recreation

7677 W. Sharpe Road
Fowlerville, MI 48836

April 4, 2024 6:00 pm Munn Building

Agenda:

- I. Call to order – Meeting called to order by Bonnie Flanery
- II. Roll Call and Collection of Sign-in Sheet - Members present: Jason Atkinson, Justin Braska, Craig Curtis, April Hodge, Bonnie Flanery, Brande Nogafsky, Matt Stuard (arrived at 6:30pm), Jill Curd, Lauri Daubenmeyer
- III. Approval of Minutes – Motion by Craig Curtis, support by Jason Atkinson – minutes were approved.
- IV. Call to the Public – No members of the public spoke.
- V. Reports and Recognition
 - A. Program Status – Football helmets are in. Soccer uniforms have been received. Travel baseball games starting next weekend. Track registration has not been opened for payment. Discussion needs to be had with new Recreation Director immediately about how/if to proceed with track this year given the staffing situation. The Recreation Advisory Board will be notified if the track program is substantially different than past years. Volleyball is almost complete.
 - B. Financial Status – The budget report was reviewed. Budget review with new Recreation Director salary is requested at next meeting.
- VI. New Business
 - A. New Recreation Director – Greg Goffee – starting April 8th
 - B. Recreation Assistant Director – Jill Curd - resigning April 13th
- VI. Old Business – No old business.
- VII. Future Business – Item D can be removed
 - a. Mission Statement Approval
 - b. Operating Norms and Procedures
 - c. Volunteer Selection, Management, Dismissal
 - d. Antrim Township Potential Participation
- VIII. Next Advisory Board Meeting May 2nd (First Thursday of the month)
- IX. New Business - Brande Nogafsky requested a revision of the Recreation Agreement to give townships more control. Matt Stuard will speak to the Board about it. Craig Curtis indicated that the Village soccer field will be available until spring 2025 and then unavailable for some time. Alternate field arrangements will be needed. Brande Nogafsky requested formal notification of budget overages. Discussion ensued about creating an annual calendar to specify meetings for budget amendment review and participation fee review.
- X. Meeting adjourned at 7:01pm - Motion by Craig Curtis, support by Jason Atkinson.

**Personnel Committee Minutes
Fowlerville Community Schools
April 15, 2024**

Fowlerville High School media center, 6:00 p.m.

The meeting was called to order at 6:01 p.m. by Mrs. Sue Charron in the High School media center.

Members Present: Mrs. Sue Charron, Mr. Bob Hinton and Mrs. Amy Sova
Staff Present: Mr. Matthew Stuard and Ms. Trisha Reed
Others Present: None

Motion by Mr. Bob Hinton, supported by Mrs. Amy Sova, to approve minutes from the March 11, 2024 meeting.

Call to the Public – None

Staffing Update –

- Superintendent's Personnel Report – Mrs. Reed reviewed the month's Personnel Report.
- Open Positions – Mrs. Reed reviewed the current open positions.

Substitute Teachers – The committee was updated on the annual costs for substitute teachers going back to the 2020-2021 fiscal year showing a substantial increase in total costs. The committee reviewed a breakdown in funding for substitute teachers by grant and non-grant funds and discussed the process for assigning substitute teachers. Mrs. Reed updated the committee on the number of Fowlerville building substitute teachers compared to other Livingston County districts.

Other – Discussion occurred about new hours for the Recreation Department and the hiring of a new Assistant to the Recreation Director. Mr. Stuard updated the committee on plans to hire one or more seasonal workers to help the maintenance department with maintaining the grounds.

Motion by Mrs. Amy Sova, supported by Mr. Bob Hinton, recommending adjournment of the meeting at 7:25 p.m.

Finance Committee Minutes

Fowlerville Community Schools

April 19, 2024

Central Office Conference Room, 7:00 AM

The meeting was called to order at 7:00 a.m. by Mr. John Belcher in the C.O. Conference Room.

Members Present: Mr. John Belcher, Mrs. Diana Dombrowski & Mrs. Sue Charron [Alternate]
Staff Present: Mr. Matt Stuard, Mrs. Lauri Daubenmeyer, Mr. Marty Sabo, Mr. Jeff Finney, and
Mr. Greg Goffee
Others Present: None

Motion by Mrs. Dombrowski, supported by Mrs. Charron, to approve minutes from the March 15, 2024 Finance Committee meeting.

Call to the Public – None

Assistant Recreation Director – Mr. Goffee and Mr. Finney discussed with the committee the need for the Assistant to the Recreation Director position to be full-time. The committee unanimously supported the administration approaching the Recreation Advisory board with a proposal to increase the position to full-time.

Lawn Care – Mr. Sabo updated the committee on plans for the district to provide lawn mowing services internally, which includes the purchase of an additional lawn mower and the hiring of seasonal workers.

Substitute Teachers – The committee was updated on the annual costs for substitute teachers going back to the 2020-2021 fiscal year showing a substantial increase in total costs. The committee reviewed a breakdown in funding for substitute teachers by grant and non-grant funds and discussed the process for assigning substitute teachers.

LESA Special Education Millage Renewal and Headlee Restoration – Mr. Stuard reviewed LESA plans for a Special Education Millage Renewal and Headlee Restoration that if approved would maintain \$1,237,259 in direct-pass through funding for Fowlerville Community Schools' special education funding. The committee unanimously approved forwarding to the full Board a resolution declaring support for the Special Education Millage Renewal and Headlee Restoration.

LESA 24-25 General Fund and Special Education Proposed Budgets – The committee reviewed and discussed the LESA proposed 24-25 budgets. The committee unanimously supported forwarding the proposed budgets to the full board for approval.

23-24 Budget Amendment #3 – Mrs. Daubenmeyer reviewed the 2023-2024 Budget Amendment #3. This amendment shows a \$24,000 improvement in the general fund operating budget. This places the budgeted amended fund balance at approximately 10%.

Other – None

Motion by Mrs. Dombrowski supported by Mrs. Charron, recommending adjournment of the meeting at 7:56 AM. The motion passed unanimously.

Appendix A

LOCAL DISTRICT RESOLUTION
FOR APPROVAL OF
THE LIVINGSTON EDUCATIONAL SERVICE AGENCY (LESA)
2024-2025 BUDGET

Fowlerville Comm. Schools, Fowlerville, Michigan (the "District")

A regular meeting of the board of education of the District was held in the media ^{center} in the District, on the 7th day of May, 2024, at 7 o'clock in the p.m..

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Board of Education has received and reviewed the proposed LESA budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed LESA budget.
2. The Secretary of the Board of Education or his/her designee shall forward a copy of this resolution to the LESA Board of Education or its superintendent no later than June 1, 2024.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Fowlerville Community Schools, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular meeting held on May 7, 2024, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

General Education Fund	Budget		Change	
	2023-24 Revised	2024-25	\$	%
	Total Revenues	\$ 26,945,375	\$ 28,103,176	
Less Expenditures	(26,468,596)	(27,932,907)		
Net Surplus/ (Deficit)	\$476,779	\$170,269		
Estimated Beginning Fund Balance - July 1	2,642,707	3,119,486		
Estimated Ending Fund Balance - June 30	\$ 3,119,486	\$ 3,289,755		
Ending Fund Balance as a Percentage of Expenditures	11.8%	11.8%		

Programs

General Education & Curriculum	1,190,310	1,138,862	(51,448)	-4%	
Student programs	35,000	35,000	-	0%	
Instructional Support	1,225,310	1,173,862	(51,448)	-4%	
Community Relations/Communications	42,038	65,210	23,172	55%	1
Central Office Services	19,170	24,550	5,380	28%	2
Superintendent & Board of Education	465,602	466,166	564	0%	
Administration - Superintendent & Board of Education	526,810	555,926	29,116	6%	
Attendance Officer/Pupil Auditor	126,436	127,052	616	0%	
Technology Services	138,269	194,444	56,175	41%	3
Finance & HR	420,406	458,432	38,026	9%	
Support Services	78,900	142,900	64,000	81%	4
Administration - Central Services	764,011	922,828	158,817	21%	
Transportation Services	145,898	149,322	3,424	2%	
Operations & Maintenance	240,067	248,198	8,131	3%	
Overhead	385,965	397,520	11,555	3%	
Career & Technical Education Consortium	3,856,382	2,738,839	(1,117,543)	-29%	5
Adult Education	337,197	261,840	(75,357)	-22%	6
WIOA Youth	75,175	77,114	1,939	3%	
General Education Social Work	273,654	281,086	7,432	3%	
Mental Health Grant	898,861	1,191,160	292,299	33%	7
Title I Regional Assistance Grant	116,221	116,221	-	0%	
Homebound Services	75,910	72,896	(3,014)	-4%	
WAY School	465,500	474,480	8,980	2%	
Consortiums - Instructional	6,098,900	5,213,636	(885,264)	-15%	
Data Processing Consortium	408,000	408,000	-	0%	
Homeless Coordinator	28,204	28,204	-	0%	
Homeless Van	18,452	17,950	(502)	-3%	
Regional Transportation Collaborative	9,488,331	9,391,998	(96,333)	-1.0%	
Technology Consortium	787,200	801,276	14,076	2%	
Consortiums - Support Services	10,730,187	10,647,428	(82,759)	-1%	
Great Start Collaborative	492,069	419,798	(72,271)	-15%	
Head Start	2,078,102	1,922,331	(155,771)	-7%	8
Head Start Food Service	190,000	190,000	-	0%	
Great Start Readiness Grant	3,977,242	6,489,578	2,512,336	63%	9
Early Childhood	6,737,413	9,021,707	2,284,294	34%	
Total General Fund Expenditures	26,468,596	27,932,907	1,464,311	6%	

Notes:

1. Increase due to vacancy in 2023-2024, anticipated to be filled in 2024-2025.
2. Increase due to staffing costs, particularly health insurance.
3. Increase attributed to expenditures related to the communications plan.
4. Increase in transfer to the Capital Projects fund.
5. Decrease resulting from one-time state grant funding received in FY 2023-2024.
6. Decrease resulting from one-time state grant funding received in FY 2023-2024.
7. Increase for new mental health professionals, supporting students countywide.
8. Adjustment/decrease made to align program expenditures with the proposed updated grant for 2024-2025.
9. Increase attributed to additional state grant funds to support Early Childhood (Great Start-preschool) classrooms countywide.

Special Education Fund	Budget		Change		
	2023-24 Revised	2024-25	\$	%	
Total Revenues	\$ 61,752,821	\$ 63,989,979			
Less Expenditures	(59,947,778)	(63,628,794)			
Net Surplus/(Deficit)	\$1,805,043	\$361,185			
Estimated Unassigned Beginning Fund Balance - July 1	7,339,070	9,144,113			
Estimated Unassigned Ending Fund Balance - June 30	\$ 9,144,113	\$ 9,505,298			
Ending Fund Balance as a Percentage of Expenditures	15.3%	14.9%			
Programs					
Cognitive Impairment Programs - Moderate & Severe	5,576,984	6,300,267	723,283	13%	1
Early Childhood Developmental Delay Programs	960,986	1,052,413	91,427	10%	
Emotional Impairment	-	260,143	260,143	100%	2
Instructional Programs	6,537,970	7,612,823	1,074,853	16%	
Assistive Technology Programs	307,398	458,378	150,980	49%	3
Nursing Programs	296,312	307,041	10,729	4%	
Occupational Therapist Programs	2,368,081	2,408,397	40,316	2%	
Orientation/Mobility Programs	29,692	29,315	(377)	-1%	
Physical Therapist Programs	592,760	599,943	7,183	1%	
Psychology Programs	3,324,031	3,680,196	356,165	11%	4
Social Worker Programs	4,440,145	4,750,598	310,453	7%	4
Hearing Impaired Programs	257,692	265,032	7,340	3%	
Speech and Language Impairment Programs	7,240,177	7,798,922	558,745	8%	5
Program Consultants	1,798,318	1,852,496	54,178	3%	
Early On Services	2,518,142	2,609,988	91,846	4%	
Visually Impaired Programs	145,046	143,532	(1,514)	-1%	
Work Study Programs	530,084	525,178	(4,906)	-1%	
Project Search/START grant	25,391	166,917	141,526	557%	6
Proportionate Share (private school support requirement- IDEA)	117,397	117,397	-	0%	
Instructional Support Programs	23,990,666	25,713,330	1,722,664	7%	
Transportation	5,378,133	5,785,897	407,764	8%	7
Operations & Maintenance	604,874	712,214	107,340	18%	8
Transportation & Operations Services	5,983,007	6,498,111	515,104	9%	
Superintendent & Board of Education	147,851	147,652	(199)	0%	
Other Central Office Services	43,992	56,433	12,441	28%	9
Community Relations/Communications	67,449	121,501	54,052	80%	10
Administration - Superintendent & Board of Education	259,292	325,586	66,294	26%	
Administration - Directors	3,446,152	3,393,922	(52,230)	-2%	
Administration - School Based	3,446,152	3,393,922	(52,230)	-2%	
Administration - Assistant Superintendent of Special Education	474,938	466,425	(8,513)	-2%	
Administration - Fiscal Services	1,007,079	1,088,728	81,649	8%	
Technology Services	408,789	412,706	3,917	1%	
Compliance Monitoring Programs	170,835	170,835	-	0%	
Attendance Officer/Pupil Auditor	12,558	12,617	59	0%	
Visual Imaging	8,500	8,500	-	0%	
Administration - Central Services	2,082,699	2,159,811	77,112	4%	
Support Services & SE distribution to local districts	17,647,992	17,925,211	277,219	2%	11
Operational Support and Overhead	17,647,992	17,925,211	277,219	2%	
Total Special Education Fund Expenditures	59,947,778	63,628,794	3,681,016	6%	

Notes:

- Increase attributed to vacancies in 2023-24, expected to be filled in 2024-25, as well as increased staffing costs, primarily in health insurance and steps/scale increases per contract.
- Increase attributable to new staff (3.0 FTE) for new Center Based Behavior program.
- Increase in Assistive Technology (1.0 FTE) to support student behavior and augmentative and alternative communication.
- Increase in Psychology (1.2 FTE and Contracted Service) and Social work (2.0 FTE) to provide support services throughout the County.
- Increase in Speech & Social Work (4.0) to support preschool inclusion work throughout the County.
- Increase attributed to the initiation of the new Project Search program and teacher (grant funded in Year 1).
- Increase for anticipated route/package changes for drivers and aides, as well as increased costs for bus replacement.
- Increase attributable to capital outlay planned for 2024-25.
- Increase due to staffing costs, particularly health insurance.
- Increase due to vacancy in 2023-2024, anticipated to be filled in 2024-2025.
- Increase for additional operational support to local districts.

Appendix B

RESOLUTION DECLARING SUPPORT FOR SPECIAL EDUCATION MILLAGE RENEWAL AND HEADLEE RESTORATION

Fowlerville Community Schools, County of Livingston, Ingham and Shiawassee, State of Michigan (the "District").

A ~~regular~~ meeting of the board of education (the "Board") of the District was held in the media center, in the District on the 7th day of May, 2024, 7 o'clock in the p.m.

The Meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. Sections 1724 and 1724a of the School Code of 1976, as amended, authorize an intermediate school district to place the question of authorizing millage for educational programs at a special election; and

2. On November 3, 2015 the voters of Livingston County approved a special education millage proposition for 10 years, with 100% of that special education millage distributed to public school districts and public-school academies in Livingston County to pay for special education programs, services and related expenses and no part of that millage proposition is retained by the Livingston Educational Service Agency for any of its operations; and

3. Since 2015 the Headlee Amendment has decreased the maximum allowable special education millage the Livingston Educational Service Agency can levy; and

4. The special education millage proposition approved in 2015 will expire in 2025 and without a renewal and restoration of the associated Headlee reduction, the District would not receive the 2023-2024 equivalent of \$1,237,259 as a direct pass-through of the special education millage from the Livingston Educational Service Agency; and

5. Without the special education millage renewal and restoration, the District will incur significant general fund budget pressure by having to reduce other general fund expenditures to pay for special education programs, services and related expenses; and

6. This Board desires to express its support for a Livingston Educational Service Agency special education millage renewal and restoration to be voted upon at an election to be held on Tuesday, November 5, 2024.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This District supports the submission by the Livingston Educational Service Agency, Michigan, of a proposal for the levy of 1.1605 mills for special education purposes for a period of ten (10) years, 2026 to 2035, inclusive, to the voters at an election to be held in each of the constituent districts located within the Livingston Educational Service Agency on Tuesday, November 5, 2024.

2. This Board further acknowledges that this resolution is not legally binding on the Livingston Educational Service Agency and that it is legally authorized to adjust the millage request and number of years based upon its discretion and judgment, taking into consideration the District's expressed support.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Fowlerville Community Schools hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Appendix C

FOWLerville COMMUNITY SCHOOLS For Year Ending June 30, 2024 GENERAL FUND

	<u>2022-23</u> <u>AUDITED</u>	<u>2023-24</u> <u>ORIGINAL</u>	<u>2023-24</u> <u>NOVEMBER</u>	<u>2023-24</u> <u>MARCH</u>	<u>2023-24</u> <u>MAY</u>	<u>CHANGE</u>
<u>REVENUE</u>						
Local	\$ 3,168,707	\$ 3,190,972	\$ 3,384,261	\$ 3,382,519	\$ 3,375,069	\$ (7,450)
State	\$ 28,309,656	\$ 29,198,492	\$ 28,912,142	\$ 30,047,479	\$ 28,536,596	\$ (1,510,883)
Federal	\$ 1,344,594	\$ 1,642,895	\$ 1,642,895	\$ 1,432,107	\$ 1,539,664	\$ 107,557
Incoming Transfers & Other	\$ 1,918,035	\$ 1,867,309	\$ 1,867,309	\$ 1,839,309	\$ 1,808,331	\$ (30,978)
TOTAL REVENUE	\$ 34,740,992	\$ 35,899,668	\$ 35,806,607	\$ 36,701,414	\$ 35,259,660	\$ (1,441,754)
<u>EXPENDITURES</u>						
<u>INSTRUCTION</u>						
Basic Programs	\$ 16,740,212	\$ 17,333,464	\$ 17,061,464	\$ 17,328,376	\$ 16,771,741	\$ (556,635)
Added Needs	\$ 4,733,075	\$ 5,120,916	\$ 5,210,916	\$ 5,109,001	\$ 4,825,446	\$ (283,555)
Total Instruction	\$ 21,473,287	\$ 22,454,380	\$ 22,272,380	\$ 22,437,377	\$ 21,597,187	\$ (840,190)
<u>SUPPORT SERVICES</u>						
Pupil Services	\$ 1,231,286	\$ 1,181,984	\$ 1,257,984	\$ 1,343,130	\$ 1,291,534	\$ (51,596)
Instructional Staff Services	\$ 750,533	\$ 852,620	\$ 852,620	\$ 886,264	\$ 832,347	\$ (53,917)
General Administration	\$ 790,258	\$ 745,519	\$ 865,519	\$ 875,472	\$ 852,760	\$ (22,712)
School Administration	\$ 2,210,810	\$ 2,227,605	\$ 2,162,605	\$ 2,186,306	\$ 2,032,409	\$ (153,897)
Business Office	\$ 499,037	\$ 506,965	\$ 506,965	\$ 514,342	\$ 483,950	\$ (30,392)
Operations and Maintenance	\$ 3,326,448	\$ 3,332,462	\$ 3,332,462	\$ 3,340,306	\$ 3,233,486	\$ (106,820)
Transportation	\$ 2,058,937	\$ 2,180,147	\$ 2,180,147	\$ 2,111,607	\$ 1,975,850	\$ (135,757)
Central Services	\$ 335,252	\$ 374,521	\$ 374,521	\$ 503,433	\$ 449,147	\$ (54,286)
Athletic Activities	\$ 798,464	\$ 797,894	\$ 797,894	\$ 792,098	\$ 756,740	\$ (35,358)
Community Services	\$ 3,279	\$ 3,023	\$ 3,023	\$ 3,023	\$ 3,023	\$ -
Total Support Services	\$ 12,004,104	\$ 12,202,740	\$ 12,333,740	\$ 12,555,981	\$ 11,911,246	\$ (644,735)
Outgoing Transfers/Transactions	\$ 1,424,492	\$ 1,539,167	\$ 1,539,167	\$ 1,598,099	\$ 1,617,514	\$ 19,415
TOTAL EXPENDITURES	\$ 34,901,883	\$ 36,196,287	\$ 36,145,287	\$ 36,591,457	\$ 35,125,947	\$ (1,465,510)
Revenue Over (Under) Expenses	\$ (160,891)	\$ (296,619)	\$ (338,680)	\$ 109,957	\$ 133,713	\$ 23,756
Beginning Fund Balance-July 1	\$ 3,522,465	\$ 3,148,296	\$ 3,361,574	\$ 3,361,574	\$ 3,361,574	
Ending Fund Balance - June 30	\$ 3,361,574	\$ 2,851,677	\$ 3,022,894	\$ 3,471,531	\$ 3,495,287	

Appendix D

FOWLerville COMMUNITY SCHOOLS For Year Ending June 30, 2024 FOOD SERVICE FUND

	<u>2022-23</u> <u>AUDITED</u>	<u>2023-24</u> <u>ORIGINAL</u>	<u>2023-24</u> <u>MAY</u>	<u>CHANGE FROM</u> <u>CURRENT</u> <u>BUDGET</u>
<u>REVENUE</u>				
Local	\$ 544,660	\$ 506,000	\$ 169,500	\$ (336,500)
State	\$ 96,805	\$ 35,282	\$ 715,000	\$ 679,718
Federal	\$ 1,024,112	\$ 935,321	\$ 864,500	\$ (70,821)
Incoming Transfers & Other	\$ 106,522	\$ 85,500	\$ 99,600	\$ 14,100
TOTAL REVENUE	\$ 1,772,099	\$ 1,562,103	\$ 1,848,600	\$ 286,497
<u>EXPENDITURES</u>				
Salaries and Benefits	\$ 685,754	\$ 897,825	\$ 672,318	\$ (225,507)
Supplies and Materials	\$ 755,498	\$ 744,160	\$ 1,050,960	\$ 306,800
Other Expenses	\$ 125,064	\$ 121,787	\$ 336,900	\$ 215,113
TOTAL EXPENDITURES	\$ 1,566,316	\$ 1,763,772	\$ 2,060,178	\$ 296,406
Revenue Over (Under) Expenses	\$ 205,783	\$ (201,669)	\$ (211,578)	\$ (9,909)
Beginning Fund Balance-July 1	\$ 663,801	\$ 753,132	\$ 869,584	
Ending Fund Balance - June 30	\$ 869,584	\$ 551,463	\$ 658,006	

Appendix E

FOWLerville COMMUNITY SCHOOLS For Year Ending June 30, 2024 COMMUNITY SERVICES FUND

	<u>2022-23</u> <u>AUDITED</u>	<u>2023-24</u> <u>ORIGINAL</u>	<u>2023-24</u> <u>MAY</u>	<u>CHANGE FROM</u> <u>CURRENT</u> <u>BUDGET</u>
<u>REVENUE</u>				
Little Glad Center	\$ 1,493,804	\$ 929,287	\$ 999,636	\$ 70,349
General Fund Transfer - UAAL	\$ 52,003	\$ 35,000	\$ 45,000	\$ 10,000
General Fund Transfer - Little Glads	\$ -	\$ -	\$ -	\$ -
	\$ 1,545,807	\$ 964,287	\$ 1,044,636	\$ 80,349
Recreation	\$ 352,753	\$ 326,045	\$ 326,045	\$ -
General Fund Transfer -UAAL	\$ 11,735	\$ 7,000	\$ 7,000	\$ -
	\$ 364,488	\$ 333,045	\$ 333,045	\$ -
Alverson Performing Arts Center	\$ 14,830	\$ 56,100	\$ 20,000	\$ (36,100)
General Fund Transfer - UAAL	\$ 7,817	\$ 6,000	\$ 4,000	\$ (2,000)
General Fund Transfer - Alverson Center	\$ 84,000	\$ 50,000	\$ 70,000	\$ 20,000
	\$ 106,647	\$ 112,100	\$ 94,000	\$ (18,100)
TOTAL REVENUE	\$ 2,016,942	\$ 1,409,432	\$ 1,471,681	\$ 62,249
<u>EXPENDITURES</u>				
Little Glad Center	\$ 1,046,832	\$ 964,287	\$ 1,111,371	\$ 147,084
Recreation	\$ 396,709	\$ 333,045	\$ 333,045	\$ -
Performing Arts Center	\$ 101,268	\$ 112,100	\$ 94,000	\$ (18,100)
TOTAL EXPENDITURES	\$ 1,544,809	\$ 1,409,432	\$ 1,538,416	\$ 128,984
Revenue Over (Under) Expenses	\$ 472,133	\$ -	\$ (66,735)	\$ (66,735)
Beginning Fund Balance-July 1	\$ 396,399	\$ 298,523	\$ 868,532	
Ending Fund Balance - June 30	\$ 868,532	\$ 298,523	\$ 801,797	

**Executive Committee Minutes
Fowlerville Community Schools
April 19, 2024**

Central Office conference room at 8:00 a.m.

The meeting was called to order at 8:03 am by Mrs. Sova in the Central Office conference room.

Members Present: Mr. John Belcher, Mr. Robert Hinton and Mrs. Amy Sova

Staff Present: Mr. Matt Stuard

Others Present: None

Motion by Mr. Belcher, supported by Mr. Hinton, to approve the minutes from the October 25, 2023 Executive Committee meeting. The motion passed unanimously.

Call to the Public – None

Fowlerville Elementary School – Mr. Stuard discussed the timeline for completion of Fowlerville Elementary School and updated the committee members on recent communication from both Auch and Integrated Design Solutions (iDs).

Superintendent Evaluation - Superintendent Stuard has requested closed session.

Recommendation for Closed Session –

Motion by Mr. Hinton, supported by Mr. Belcher, recommending that the remainder of the committee meeting be held in closed session.

Ayes: 3

Nays: 0

Recommendation to Reconvene Open Session

Motion by Mr. Hinton, supported by Mr. Belcher, recommending to approve the minutes from the closed session.

Ayes: 3

Nays: 0

Other – None

Motion by Mr. Hinton, supported by Mr. Belcher recommending adjournment of the meeting at 9:48 am. The motion passed unanimously.

Curriculum & Technology Committee Minutes

Fowlerville Community Schools

April 29, 2024

Academic Alcove, at 6:01 p.m.

The meeting was called to order at 6:01 p.m. by Mr. Bob Hinton in the Academic Alcove.

Members Present: Mr. Bob Hinton, Mrs. Sue Charron & Mrs. Diana Dombrowski
Staff Present: Mr. Matt Stuard, Mr. James Stauble, Mrs. Alyce Simonson, Mrs. Adva Ringle,
Mrs. Danielle Birdyshaw, Mrs. Shannon Marschall, Mrs. Bobbiesue Adams
Others Present: None

Motion by Charron, supported by Dombrowski, recommending approval of the minutes from the March 18, 2024 meeting. Motion unanimously approved.

Call to the Public –

Technology Department Updates –

- Fiber - Mr. Stauble updated the committee about where the updated underground fiber loop will run.
- Firewall - Mr. Stauble updated the committee about the firewalls being installed across the county. When the project is completed, FCS will have 2 internal firewalls that will increase security.
- Chromebooks - Mr. Stauble updated the committee on the status of replacing the Chromebooks for grades 6-9. The new devices will be purchased out of ESSER funds.
- Fowlerville Elementary School Door Access - Mr. Stauble updated the committee about the plans for badge access points, cameras, and door buttons for FES.

Academic Department Updates-

- District Website Options Update - Mr. Stauble and Mrs. Ringle updated the committee on options for website templates. The committee will be studying and comparing templates.
- Math Pilot Update - Mrs. Ringle and Bobbiesue Adams spoke about the processes that the Math Leadership Team followed to review math programs. Mrs. Adams spoke about the programs that the team reviewed and shared that the team is requesting to pilot i-Ready Math for grades 6-8 and enVision Math for the high school.

- Literacy Pilot - Recommendation for Adoption: The committee recommend that the adoption go to the full Board for the Magnetic Foundations Portfolio, Magnetic Reading, and Ready Writing for grades K-5 in the amount of \$77,390.57. This cost will be covered by a grant.
- MiLearner Wallet Update - Mrs. Ringle updated the committee about a platform we have started using for recording interventions.
- No Red Ink Update - Mrs. Ringle updated the committee about a grammar and punctuation platform that the high school English department is interested in using.
- Climate Survey Update - Ms. Birdyshaw updated the committee about the plan for sending the PBIS School Climate Surveys by Google forms this year.
- State and Federal Programs Update - Mrs. Ringle updated the committee about ESSER III and 11t fund updates, specifically modifications made based on community input and changes to 35j that will pay for literacy materials.

Other –

Motion by Dombrowski, supported by Charron, recommending adjournment of the meeting at 8:17 p.m. Motion unanimously approved.

**Asset Management Committee Minutes
Fowlerville Community Schools
April 29, 2024**

High School Media Center, 6:00 p.m.

The meeting was called to order at 6:01 p.m. by Mr. Justin Braska in the high school Media Center.

Members Present: Mr. Justin Braska, Mr. John Belcher & Mrs. Danielle DeVries
Staff Present: Mr. Matt Stuard, Mr. James Stauble & Mr. Marty Sabo
Others Present: Matt Shock, Shawn Verlinden, and Jeff Hamilton (Auch), Ron Drzewicki (Moore-Trosper), and Jeff Johnson (iDs)

Motion by Mr. John Belcher, supported by Mrs. Danielle DeVries, to approve minutes from the April 1, 2024 Asset Management Committee meeting. The motion passed unanimously.

Call to the Public – None

November 2021 Bond Projects

- Project Staffing Plan – Mr. Shawn Verlinden reviewed the current Fowlerville Community Schools Project Team and reviewed each member’s role. Mr. Verlinden and Mr. Hamilton both discussed staff turnover on the project as it relates to the Project Manager and Project Director roles.
- Timelines and Substantial Completion Dates for Projects – Mr. Verlinden, Mr. Hamilton, and Mr. Shock updated the committee on the estimated substantial completion dates for all November 2021 Bond projects and the status of each project.
- Bulletin #15 Update – Mr. Johnson and Mr. Verlinden discussed a piping issue for the Fowlerville Elementary School (FES) project that occurred due to a design oversight and a contractor beginning work prior to authorization. Auch and iDs continue to negotiate with the contractor regarding salvaging the work and price.
- Watermain, Fire Hydrants and Backflow Preventers Update – Mr. Shock and Mr. Verlinden informed the committee of a public utility easement agreement between the Village and District from 1992 that they recently obtained. Conversations regarding the agreement are ongoing with the Village and Wolverine Engineering as they relate to the backflow preventers the Village requested and the water main connection to FES.

Fowlerville Elementary School Door Access Quote – Mr. Stauble reviewed the ADT proposal for the FES Access control system in the amount of \$47,125.13. The committee unanimously approved the purchase of the control system.

High School Main Entrance – Tabled

Junior High School Bleachers - Tabled

Central Office Windows and Doors - Tabled

Other

- A discussion between the committee and Auch representatives occurred regarding the poor condition of the track infield, which was completed as part of a previous Bond project that Auch oversaw. Auch agreed to investigate the condition of the field and report back to Mr. Stuard with options.
- Mr. Stuard discussed the possibility of engaging an Owner's Representative for the remaining portions of the November 2021 Bond Projects. An Owner's Representative would be the district's advocate helping to manage costs, timelines, change orders, and with decision-making.

Motion by Mr. Belcher, supported by Mrs. DeVries, to adjourn the meeting at 8:38 p.m. The motion passed unanimously.

Appendix F

Fowlerville Community Schools

7677 W. Sharpe Road, Suite A • Fowlerville, MI 48836
(517) 223-6015 • FAX (517) 223-6022
Adva Ringle, Assistant Superintendent

April 8, 2024

Amy Sova, President
Fowlerville Board of Education
7677 W. Sharpe Road, Suite A
Fowlerville, MI 48836


To the Fowlerville Board of Education:

We would like to hold Commencement exercises on:

Sunday, June 1, 2025 at 2:00 p.m.
Sunday, May 31, 2026 at 2:00 p.m.

Please let me know if I can answer any questions. Thank you for your support.

Sincerely,



Adva Ringle
Assistant Superintendent
Fowlerville Community Schools

Appendix G



SENIOR HIGH APPLICATION TO FORM AND SUPPORT A COOPERATIVE TEAM

(Page 1 of 2 – Complete All Sections and All Signatures, Board of Education Resolution on Page 2)

1. It is requested that the Michigan High School Athletic Association, Inc. receive and accept this application to form a cooperative team in the sport(s) of boys girls Gymnastics
- boys girls _____
- boys girls _____

2. The sponsors of this proposed cooperative team are members in good standing of the Michigan High School Athletic Association, Inc. and are identified as:

(Primary)	High School of	City	Enrollment	Class
<u>Fowlerville</u>	<u>Fowlerville</u>	<u>Fowlerville</u>	<u>771</u>	<u>B</u>
(Secondary) <u>Pinckney</u>	High School of <u>Pinckney</u>	<u>Pinckney</u>	<u>621</u>	<u>B</u>
(Secondary) <u>Morrice</u>	High School of <u>Morrice</u>	<u>Morrice</u>	<u>145</u>	<u>D</u>
(Secondary) <u>Webberville</u>	High School of <u>Webberville</u>	<u>Webberville</u>	<u>149</u>	<u>D</u>
(Secondary) _____	High School of _____	_____	_____	_____
(Secondary) _____	High School of _____	_____	_____	_____

3. This agreement is being formed under the following *MHSAA Handbook* Regulation: **(Check one only)**

- Combined enrollment under 1,000 (Sect. 1[E]) Subvarsity ONLY (Sect. 1[E-1])
- Multi-School District in named sports – four-year experiment (Sect. 1 [E-2])
- Combined enrollment under 3,500 in specific sports (gym, lax, swim, ski, tennis) (Sect. 1[F-1])
- Combined enrollment under 5,500 in ice hockey (Sect. 1[F-2])
- Four-year startup program in above five sports in excess of 3,500 – first time sponsoring (Sect. 1[F-3])
- Four-year lifeline in above five sports if school or coop dropped the sport previously (Sect. 1[F-4])

4. Indicate all levels of teams that you intend to sponsor in the coop:
- | | | | |
|--------------------|---------------------------------------|--|--------------------------------|
| Sport: <u>GYMN</u> | V <input checked="" type="checkbox"/> | JV <input checked="" type="checkbox"/> | Fresh <input type="checkbox"/> |
| Sport: _____ | V <input type="checkbox"/> | JV <input type="checkbox"/> | Fresh <input type="checkbox"/> |
| Sport: _____ | V <input type="checkbox"/> | JV <input type="checkbox"/> | Fresh <input type="checkbox"/> |
| Sport: _____ | V <input type="checkbox"/> | JV <input type="checkbox"/> | Fresh <input type="checkbox"/> |

5. Did any of the schools sponsor the sport(s) last year? If so, indicate the school(s) and sport(s):
 Schools Fowlerville & Pinckney Sports Gymnastics

6. The schools in this application have a current agreement in another sport: Yes or No
 If yes, in what sport(s) is an agreement currently operating?

7. This cooperative agreement shall commence 10/28/2024 and continue for a minimum of two years.

8. Written support from the applicable league, or from four future opponents if there is no league, is attached. Name of league or conference (if applicable): Capital Area Activities Conference

9. The applicants seeking cooperative team approval certify by **their signatures on page two (2)** that all approvals, required study, planning and review have been completed.

10. Will this team be known or named something other than a school name? Yes or No

If Yes, what will the name be? _____

(Note: Generally, the MHSAA uses the primary school as the designated title of the team.)

Each Board of Education should review the advance preparation material included with this Resolution.

**COOPERATIVE PROGRAM BOARD OF CONTROL
(Submit with Application and Letter of League Support)**

We, the undersigned, agree to the conditions and content of this Resolution and will work cooperatively for the success of the program and benefit of our children.

Representing Fowlerville School

Representing Piquette School

Superintendent Signature

[Signature]
Superintendent Signature

Board of Education Signature

[Signature]
Board of Education Signature

Principal Signature

[Signature]
Principal Signature

[Signature]
Athletic Director Signature

[Signature]
Athletic Director Signature

Date

4/22/24
Date

Representing Morrice School

Representing Webberville School

Superintendent Signature

Superintendent Signature

Board of Education Signature

Board of Education Signature

Principal Signature

Principal Signature

Athletic Director Signature

Athletic Director Signature

Date

Date

Representing _____ School

Representing _____ School

Superintendent Signature

Superintendent Signature

Board of Education Signature

Board of Education Signature

Principal Signature

Principal Signature

Athletic Director Signature

Athletic Director Signature

Date

Date

Arrangements detailed in the "Advance Preparation Materials: Questions and Guidelines for Schools to Consider," plus those unique to the cooperating schools on a separate sheet, should be addressed by the boards of education when considering this Resolution. The MHSAA will file the advance preparation material if the school submits it with the application.

Name of Person Completing this Application: Jeff Finney

Phone: (517) 223-6061

Email: finneyj@fowlervilleschools.org